

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

May 15, 2023 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT HOWARD SKINNER/PLEDGE OF ALLEGIANCE/ROLL CALL: Present: Trustees Barb Andres, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner. Absent: Trustee Sharon Bower. Also Present: Administrator Laura Roesslein, Village Engineer Greg Droessler, Police Chief Adam Grosz, Captain Katie Hall.

Proclamation Recognizing the Twin Lakes Police Department for Police Week.

Proclamation Recognizing Police Chief Adam Grosz for his years of service to the Twin Lakes Police Department.

APPROVAL OF MINUTES: Skinner/Andres motion to approve the April 17, 2023 Regular Board Meeting, April 3, 2023 Special Board Meeting, and May 1, 2023 Special Board Meeting minutes. Motion carried 6-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Skinner/Fitzgerald motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35537-35583 Voided Checks: 35549 Manual Check #290-291 Payroll Related Checking and State/Federal Tax Wires: 18362-18367 Expenses – \$692,517.87. Motion carried 6-0.

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items.

Kimberly, 2308 Matthew Ave, owner of Fly Girl Dance and Fitness expressed concerns about the approval of the Sidewalk Sales submitted by Kim Adcock. She has seen advertisements about one business collecting money to have tables put in front of her business. She's concerned about the traffic in front of her business. Other businesses were also unaware of this happening. She questioned how one individual is allowed to collect fees and put tables in front of all of their businesses for 18 weeks. President Skinner asked if this was what was discussed. Administrator Roesslein said there was no discussion of a fee for the tables. Trustee Perl said it was discussed to only allow tables in front of Kim Adcock's business and if anyone wanted to join in they could put tables in front of their businesses. President Skinner requested Kimberly provide the advertisement to the Village.

OMNIBUS AGENDA

- A. Motion to approve an Original Alcohol Beverage Retail License Application from Joe-Elaine Lightning 1926 LLC DBA "Blue Goose at 1205 N. Lake Ave (Triangle Bar).
- B. Motion to approve Village Staff to order the movies for the 2023 Movies in the Park season.

Skinner/Fitzgerald motion to approve Omnibus items as presented. Motion carried 6-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Fitzgerald/Perl motion to approve Pay Request #5 from Asphalt Contractors, Inc for \$74,868.57.

This reflects pavement of the driveway and reduction of the retainage. Motion carried 6-0.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

April 2023 Building Permits: 32; Valuation: \$1,168,498.00; Fees Collected: \$17,038.52.

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Discussion and possible action regarding purchasing launch kiosks for Lance Park and Lake Elizabeth Marina.

Trustee Perl contacted VenTek. There is an app for pay by phone, no additional charge to the Village but 50 cents convenience fee for the user. App can be pulled up live for the Police Department to see who has paid. The bill collector can be installed for an additional fee but it does not give change. VenTek noted they had problems with change and bill acceptance. Discussed still utilizing the existing pay boxes for cash. Fitzgerald has a problem with not allowing people to pay with cash but also wanted to get the cash out of the launches. He did not want to force someone to use a credit card. Chief Grosz feels if they want to use cash, they would have to come to Village Hall and get a daily pass. Karow suggested a sign at the launch stating cash accepted at Village Hall during business hours only.

Skinner/Andres motion to approve the purchase of the kiosk. Karow did not like the annual fee of \$2,300, and questioned the village relying on the increased revenue to cover the expense. Skinner requested this be tracked. Discussed placing cameras focused on the kiosk and the launch. Board consensus was to purchase the machines without the bill collector, approve the phone app, and contact our IT to provide a quote for the cameras. Motion carried 6-0.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Fitzgerald motion to approve Pay Request #22 from JJ Henderson for \$143,135.18.

Punch list longer than anticipated. Village holds the retainage until the punch list is complete. Motion carried 6-0.

Andres/Karow motion to approve April 21, 2023 as the substantial completion date for the WWTF upgrade.

This turns over the project to the Village and starts the official occupancy and warranty dates. Motion carried 6-0.

VILLAGE PRESIDENT HOWARD SKINNER

Skinner/Andres motion to approve an Event Permit from the Twin Lakes Chamber for Libertyfest on July 1, 2023.
Motion carried 6-0.

Skinner/Andres motion to approve a Temporary Class "B"/ "Class B" License to the Twin Lakes Chamber for Libertyfest on July 1, 2023 from 3:00 pm to 11:00 pm. Motion carried 6-0.

CLOSED SESSION

Skinner/Fitzgerald motion to go into closed session for the following reason: pursuant to Wis. Stat. s. 19.85(1)(c) related to employment, compensation, promotion, or performance evaluation for the purposes of reviewing Interim Police Chief candidates.

Roll Call: Trustees Barb Andres, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner voting "aye". Motion carried 6-0 to go into closed session at 7:07 p.m.

OPEN SESSION

Skinner/Fitzgerald motion return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session. Motion carried 6-0 to go into open session at 7:18 p.m.

Skinner/Fitzgerald motion to appoint Katie Hall as the Interim Police Chief with a 5% increase in salary to offset her additional duties, after that the Police Commission will do the interview process and she may or may not be Chief, but that's the next step of this and it will take effect on May 30th. Motion carried 6-0.

ADJOURN – Skinner/Fitzgerald motion to adjourn at 7:19 p.m. Motion carried 6-0.

/s/Sabrina Waswo, Village Clerk