

# VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

February 20, 2023 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

## CALL TO ORDER AT 6:30 PM BY PRESIDENT HOWARD SKINNER/PLEDGE OF

**ALLEGIANCE/ ROLL CALL:** Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner. Also Present: Administrator Laura Roesslein, Village Engineer Greg Droessler, Police Chief Adam Grosz, Clerk Sabrina Waswo.

**APPROVAL OF MINUTES:** *Skinner/Bower motion to approve the January 16, 2023 Regular Board Meeting minutes. Motion carried 7-0.*

**APPROVAL OF VOUCHERS FOR PAYMENT:** *Skinner/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35346-18344. Payroll Related Checking and State/Federal Tax Wires: 18344-18349 Expenses – \$903,276.47. Motion carried 7-0.*

**PUBLIC COMMENTS & QUESTIONS:** The Village Board will receive comments on agenda items. None.

## OMNIBUS AGENDA

- A. Motion to approve amending the pay for the Recycle Center Attendant from \$10.25/hr. to \$14.00/hr.
- B. Motion to approve Resolution R2023-2-1 Declaring Certain Personal Property of the Village as Surplus.
- C. Motion to approve an Event Permit from H2O Adaptive Sports for a basic skills clinic at Lance Park.
- D. Motion to approve an Intergovernmental Mutual Aid Agreement regarding the transportation of detainees by Wisconsin Law Enforcement Agencies.
- E. Motion to approve Resolution R2023-2-2 In support of the Intergovernmental Mutual Aid Agreement for Transportation of Chapter 51 Detainees by Wisconsin Law Enforcement from Wisconsin to Lake Behavioral Hospital in Illinois.

*Skinner/Andres motion to approve the omnibus items as presented. Motion carried 7-0.*

## PRESIDENT AND TRUSTEE REPORTS

### TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

*Bower/Skinner motion to approve the Correction of Assessor Error for 339 Martin Ave.*

The prior Assessor, Accurate Appraisal, made an error on the assessment where an invalid sale was marked valid by their system and updated the tax parcel located at 339 Martin Ave to the sale price incorrectly. The village would pay the difference in taxes and follow the state statute process of requesting a chargeback for a refund. Clerk Waswo recommended the Village Board approve an adjusted assessed value of \$205,500 for tax parcel 85-4-119-2111-4183, located at 339 Martin Ave, grant a refund in overage of taxes of \$2,897.94, and submit a request for chargeback to the WI DOR. *Motion carried 7-0.*

### TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

January 2023 Building Permits: 8; Valuation: \$737,093.00; Fees Collected: \$1,844.40.

**Discussion and possible action regarding a request for two principle structures on one lot for 301 W. Park Drive (Plan Commission recommends denial).**

*Skinner/Bower motion to deny the request for two principle structures on one lot for 301 W. Park Drive.*

Fitzgerald said this is the second request for a private subdivision requesting to divide one lot to create another one. He feels the Village should not look at these situations unless their governing body or association approves it first. Karow stated this request was not to change the number of lots, it was to add a

second principle structure. Administrator Roesslein noted that legally the board cannot stop them from applying and being heard by our Plan Commission. Motion carried 7-0.

**TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES**

Skinner/Bower motion to approve Ordinance 2023-02-01 Pertaining to Lost and Abandoned Property. Motion carried 7-0.

**TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

Andres/Fitzgerald motion to approve Pay Request #19 from JJ Henderson for \$576,963.66. Motion carried 7-0.

**VILLAGE PRESIDENT HOWARD SKINNER**

Skinner/Bower motion to approve the Event Permit for Twin Lakes Cornfest on August 17th – August 20th, 2023. Motion carried 7-0.

Skinner/Fitzgerald motion to approve Event Permits for the American Legion for a Spring Craft Fair on May 13, 2023, the Memorial Day Parade on May 29, 2023, and a Silent March on September 16, 2023. Motion carried 7-0.

**CLOSED SESSION**

Skinner/Fitzgerald motion to go into closed session pursuant to Wis. Stat. s. 19.85(1)(c) and (e) related to employment, compensation, promotion, or performance evaluation for the purposes of conducting an annual performance evaluation of the Village Administrator.

Roll Call: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner voting “aye”. Motion carried unanimously to go into closed session at 6:48 pm.

**ADJOURN – Skinner/Fitzgerald motion to adjourn at 7:10 p.m. Motion carried 7-0.**

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/s/Sabrina Waswo, Village Clerk