

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

January 16, 2023 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT HOWARD SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner. Also Present: Administrator Laura Roesslein, Village Engineer Greg Droessler, Clerk Sabrina Waswo, Head Sewer Operator Greg Richter.

APPROVAL OF MINUTES: *Skinner/Andres motion to approve the December 19, 2022 Regular Board Meeting minutes. Motion carried unanimously.*

APPROVAL OF VOUCHERS FOR PAYMENT: *Skinner/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35305-35345 Manual Check #280-282 Payroll Related Checking and State/Federal Tax Wires: 18337-18343 Expenses – \$809,608.85. Motion carried unanimously.*

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items. Bill Poetker, 1607 E Lakeshore Dr., requested the board provide specifics and funding on the East Lakeshore Drive project.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Skinner motion to approve an updated 2023 Wage Schedule for the Deputy Clerk. Position changed from hourly to salary. Motion carried unanimously.

Bower/Karow motion to approve the Short Term Rental application for 543 Oakwood Trail, Edgewater Cottage LLC / Janine Laurenti. Motion carried unanimously.

Bower/Karow motion to approve the Short Term Rental renewal application for 950 Rhyners Ln., Geneva Lakes Vacations / Jimmy Hester. Motion carried unanimously.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Fitzgerald/Andres motion to approve the 2023 Aquanuts Agreement and Compliance Statement.

President Skinner stated the Aquanuts are asking to renew their agreement. They would like to install an electronic display sign in the center island of Lance Park. The same brick and stone will be used as the new Village Hall to tie it together with the building. The old sign will be removed. Trustee Fitzgerald requested a drawing of the sign before installation. There is no cost to the village. *Motion carried unanimously.*

Skinner/Fitzgerald motion to approve the purchase of a plow truck. This was approved with the budget. Truck will be purchased with general fund money until the loan is in place. Motion carried unanimously.

Discussion and possible action regarding the East Lakeshore Drive paving project and funding.

The Village committed \$250,000 in ARPA funds (federal covid relief funds) for the project through a Memorandum of Understanding with Kenosha County. The initial cost was 2.8 million and the bids came back higher than anticipated, 4.5 million. Kenosha County requested the Village increase their share to \$750,000. Board feels this project is a tremendous benefit to the community as it creates a pedestrian walkway, widens the road and drastically improves the storm water drainage. All of this improves safety and water quality before it hits the lakes. The project would start in February so drainage can be complete by May, with paving completed by July 4th. Board consensus was to stick with the original 20% of funding as agreed upon in the MOU.

Skinner/Bower motion to approve 20% as agreed in the Memorandum of Understanding. Motion carried unanimously.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

December 2022 Building Permits: 8; Valuation: \$234,421.00; Fees Collected: \$4,943.64.

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Discussion regarding an Ordinance for Lost and Abandoned Property

Police Chief proposed the ordinance as the Police Department obtains lost or abandoned property and does not have a policy to dispose of it. Some items collected but not claimed are empty wallets, backpacks, purses, and life jackets. Board consensus was to have legal counsel review and bring back in ordinance form.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Fitzgerald motion to approve Pay Request #18 from JJ Henderson for \$264,520.25. Work is 85% complete. Still on track for substantial completion by early March. Final completion by May 31, 2023. Motion carried unanimously.

Andres/Fitzgerald motion to approve Work Change Directive #26 for the WWTF Upgrade. Motion carried unanimously.

Discussion and possible action regarding a Quote from Great Lakes TV Seal Inc. for Lateral Repairs.

Sewer Operator Greg Richter explained this was discussed previously with the Board. The Village would take on the fees to repair laterals and charge back to the property owner. This is just the first 5 sections of the village. A letter has been sent out asking residents to repair the laterals and provide video evidence. Most homeowners would like the village to do the repairs and also found it difficult to find a company to repair it. As there are several laterals to repair with this quote, it potentially will be a lower cost to the property owner. However, there may be exceptions as some of the lines will need to be looked at from the homeowner's residence to the lateral. Discussed cost being split evenly between property owners. If it's not paid, it would go on the tax bill. Board would like an additional letter sent to the homeowners letting them know of the costs prior to the work being completed.

Karow/Andres motion to approve the quote from Great Lakes TV Seal Inc. for lateral repairs. Motion carried unanimously.

ADJOURN – Skinner/Andres motion to adjourn at 7:30 p.m. Motion carried unanimously.

/s/Sabrina Waswo, Village Clerk