

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

December 19, 2022 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY TRUSTEE AARON KAROW/PLEDGE OF ALLEGIANCE/ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl. Absent: President Howard Skinner. Also Present: Administrator Laura Roesslein, Village Engineer Greg Droessler, Clerk Sabrina Waswo.

APPROVAL OF MINUTES: Karow/Bower motion to approve the November 21, 2022 Regular Board Meeting and November 17, 2022 Special Board Meeting. Motion carried 6-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Karow/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35246-35304 Manual Check #280-282 Payroll Related Checking and State/Federal Tax Wires: 18331-18336 Expenses – \$1,096,562.49. Motion carried 6-0.

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items. Bill Poetker, 1607 E Lakeshore Dr., felt that property taxes around the lake have drastically increased whereas non-lake property owners did not see an increase. His assessment went up over \$300,000 – 5 to 10% is the average. 85% of his increase was from the two school districts and his assessed value. Administrator Roesslein noted the Village’s mill rate decreased.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Fitzgerald motion to approve the Short Term Rental applications for:

- 705 Legion Dr., Petite Retreat Cottage LLC / David Wagner
- 1512 Dietrich Dr., Jack & Pam Jaslowski
- 1518 Skinner Dr., Helen Murphy
- 2631 E. Lakeshore Dr., Brian & Cara Mueller

Motion carried 6-0.

Bower/Fitzgerald motion to approve the Short Term Rental renewal applications for:

- 1611 Sunset Dr., JNCJ Rentals LLC / John Hoban
- 420 W. Park Dr., Molly & Victor Vizzuett
- 1308 E. Lakeshore Dr., Stonebreaker Holdings LLC / David Thornton

Motion carried 6-0.

Bower/Andres motion to approve Ordinance 2022-12-2 Amending Section 3.03.010 Of the Twin Lakes Code Pertaining to Fees, Charges, and Deposits (Cemetery Plots & LEM Slip Rental fees).

Trustee Fitzgerald suggested raising the cemetery plot rate for residents from \$400 to \$450. What the village spends maintaining the cemetery is more than we ever receive in revenue. Feels we should raise our rates to keep up with inflation. Trustee Kaskin does not want to raise any cemetery fees. He would like the cemetery to be its own fund and not part of the general fund. Administrator Roesslein said it would be operating in a negative. Trustee Karow stated there are a finite number of lots and an infinite amount of maintenance. When thinking about cash flow and maintenance, it will always be an expense. At some point all the village residents are responsible for maintaining the cemetery.

Fitz/Bower motion to amend Section C. Cemetery plots for resident property owners to \$450 and amend line C.2. Cemetery plots for non-resident property owners to \$700 each.

Trustee Kaskin did not want to raise any fees. Trustee Andres felt that \$50 would not be worth it.

Motion carried 5-1 with Trustee Kaskin voting “no”.

Fitzgerald/Bower motion to approve Ordinance 2022-12-2 Amending Section 3.03.010 Of the Twin Lakes Code Pertaining to Fees, Charges, and Deposits (Cemetery Plots & LEM Slip Rental fees) with amendment. Motion carried 6-0.

This ordinance also amends the annual slip rental fee by designating slips 1-30 as \$1,250 and slips 31-40 as \$1,500.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

November 2022 Building Permits: 83; Valuation: \$3,340,623; Fees Collected: \$64,521.25.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Fitzgerald motion to approve Ordinance 2022-12-1 Amending Section 13.04.230 Pertaining to Sewer Service Charges. Part of sewer plant upgrade and a requirement of the clean water fund loan. Rate should not increase for a couple years after this. With the upgrades, the operating costs should decrease which will sustain the current rate for a longer period of time. Motion carried 6-0.

Andres/Fitzgerald motion to approve Pay Request #17 from J.J. Henderson for \$694,570.74. Motion carried 6-0.

Andres/Fitzgerald motion to approve a Change Order #2 for the WWTF upgrade.

The change order summarizes a number of work change directives, credits and additional costs. Change order amount is a credit of \$30,213. Motion carried 6-0.

Andres/Bower motion to approve a Time Extension Request from J.J. Henderson for the WWTF upgrade.

Contractor is requesting a 10-week extension for substantial completion, with final completion of punch list items by end of May. Project was supposed to be substantially complete by Christmas Day. Engineer Droessler feels the extension is warranted and fair based on equipment delays. Motion carried 6-0.

VILLAGE PRESIDENT HOWARD SKINNER

CLOSED SESSION

Karow/Andres motion to go into closed session for the following reason: pursuant to Wis. Stat. s. 19.85(1)(c) and (e) related to employment, compensation, promotion, or performance evaluation for the purposes of a compensation evaluation of the Deputy Clerk.

Roll Call: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl voting "aye". Motion carried 6-0 to go into closed session at 7:12 p.m.

OPEN SESSION

Karow/Bower motion return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session. Motion carried 6-0 to go into open session at 7:25 p.m.

Karow/Bower motion to convert the Deputy Clerk position in the wage schedule from hourly to salary with a salary range of \$52,000 to \$57,000 effective January 16, 2023. Motion carried 6-0.

ADJOURN – Karow/Bower motion to adjourn at 7:30 p.m. Motion carried 6-0.

/s/Sabrina Waswo, Village Clerk