

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

November 21, 2022 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY TRUSTEE SHARON BOWER/PLEDGE OF ALLEGIANCE/

ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Bill Kaskin, Ken Perl.
Absent: President Howard Skinner, Trustee Aaron Karow. Also Present: Administrator Laura Roesslein,
Village Engineer Greg Droessler, Clerk Sabrina Waswo.

APPROVAL OF MINUTES: Bower/Andres motion to approve the October 17, 2022 Regular Board and November 7, 2022 Special Board meeting minutes. Motion carried 5-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Bower/Fitzgerald motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35170-35245 Manual Check, #278-279 Payroll Related Checking, and State/Federal Tax Wires: 18308-18330 Expenses – \$1,665,236.59. Motion carried 5-0.

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items.
None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Fitzgerald motion to approve an Original “Class B”/Class “B” Liquor & Fermented Malt Beverage License application filed by: Lake Elizabeth Sand Bar LLC d/b/a Sand Bar & Island Grill, 3101 E. Lake Shore Dr., Jackie Johnson, Agent. Trustee Fitzgerald would like a policy created on how to handle available original liquor licenses moving forward. Trustee Perl agrees. Motion carried 5-0.

Bower/Fitzgerald motion to approve a Collective Bargaining Agreement with Teamsters 200 (Public Works and Sewer) expiring December 31, 2023. Motion carried 5-0.

Actions related to the consideration and approval of the 2023 Village Budget including establishing the tax levy:

- a. Public Hearing on the 2023 Village Budget.
Fitzgerald/Andres motion to open the public hearing at 6:38 p.m. Motion carried 5-0.
No comments.
Fitzgerald/Andres motion to close the public hearing at 6:38 p.m. Motion carried 5-0.
- b. Andres/Bower motion to approve Resolution R2022-11-1 adopting the 2023 Village Budget as amended. Motion carried 5-0.
- c. Fitzgerald/Andres motion to approve Resolution R2022-11-2 approving the 2022/2023 mill rate and levy. Administrator Roesslein provided an updated resolution including the state school levy tax credit.
Motion carried 5-0.
- d. Fitzgerald/Bower motion to approve the Official Wage Schedule effective January 1, 2023 to reflect budgeted pay adjustments. Motion carried 5-0.

Bower/Fitzgerald motion to approve the Short Term Rental applications for:

- 2314 Anna Ave, Robert A Leahy Jr
- 1611 Esch Rd, Jolt Investments / Charlie Burdge
- 634 Gatewood Dr, Christine Kernes
- 616 Lake St, Christine Kernes

Motion carried 5-0.

Regular Board Minutes – November 21, 2022

Fitzgerald/Andres motion to approve the Short Term Rental renewal applications for:

- 612 Highland Dr, Highland House LLC / John Economou
- 208 S Lake Ave, James & Nancy Burke
- 130 W Main St, Lake View on the Bluff LLC / Shane & Sarah Hogan
- 1213 W Main St, Michael Clinton
- 405 Waldeck Dr, Emma Partridge & Jason Rienks
- 1527 Willow Rd, GK Lakehouse LLC / Joseph Kowsky

Motion carried 5-0.

Village offices are closed this Thursday and Friday, November 24 and 25 for Thanksgiving.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Fitzgerald/Bower motion to approve a quote from Western Culvert & Supply for culvert work on Richmond Park Drive and Howden Avenue in the amount of \$12,011.20. Motion carried 5-0.

Fitzgerald/Andres motion to approve Pay Request #4 from Asphalt Contractors for the 2022 Road Project in the amount of \$156,082.32. Motion carried 5-0.

The Recycling Center will closed for the year on November 30, 2022 as long as weather permits. The Village is looking for a new Yard-Waste Recycle Attendant for next spring.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

October 2022 Building Permits: 56; Valuation: \$1,071,598; Fees Collected: \$10,545.98.

Bower/Fitzgerald motion to approve Pay Application #13 from Scherrer Construction in the amount of \$98,096.50 contingent upon Stan's approval of Public Works being completely cleaned up. Motion carried 5-0.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Fitzgerald motion to approve Pay Request #16 from JJ Henderson for \$537,180.56. Motion carried 5-0.

Andres/Fitzgerald motion to approve an invoice from Martelle Water Treatment in the amount of \$5,748.75. This is for transferring chemical to a temporary storage tank. The wastewater treatment plant upgrade is about 80% complete with substantial completion anticipated by the end of January 2023. Motion carried 5-0.

VILLAGE PRESIDENT HOWARD SKINNER

Bower/Fitzgerald motion to approve a request by Twin Runners Snowmobile Club to allow snowmobile access through Legion Park. Motion carried 5-0.

ADJOURN – Bower/Andres motion to adjourn at 6:53 p.m. Motion carried 5-0.

/s/Sabrina Waswo, Village Clerk