

VILLAGE OF TWIN LAKES COMMITTEE OF THE WHOLE MINUTES

October 3, 2022 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER BY PRESIDENT SKINNER AT 6:30 PM/PLEDGE OF ALLEGIANCE/ROLL

CALL: Present: Trustees Sharon Bower, Ken Perl, Bill Kaskin, President Howard Skinner. Absent: Trustee Kevin Fitzgerald, Barb Andres, Aaron Karow. Also Present: Administrator Laura Roesslein, Clerk Sabrina Waswo, Police Chief Grosz.

PUBLIC COMMENTS AND QUESTIONS

Tiffany Erbentraut, 122 Schoors Ln, questioned if the board has discussed traffic flow for the 17 acres behind Schoors Lane that has been cleared and possibly slated to be subdivided.

Lynn Garnand, 1505 Richmond Rd, stated his concerns with the financial software proposals.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion regarding two proposals for new financial software.

Administrator Roesslein received 3 proposals for new financial software. Staff and accountants evaluated Tyler Technologies and BS&A with half day demonstrations. BS&A was recommended due to the ease of use, high customer service rating and excellent references. New software will allow for other department heads to have access and automate our accounts payable and payroll processes. Originally estimated a cost of \$100,000. Proposals came back at \$173,000. Maintenance costs are an additional \$10,000 from what we currently pay. This will be paid for by funds received from the American Rescue Plan Act (ARPA).

Discussion regarding purchasing two kiosks for boat launch fees at Lance Park and Lake Elizabeth

Marina. Administrator Roesslein proposed purchasing 2 kiosks for a total of \$23,000 from the Launch Marina reserve funds. We take in \$18,000 to \$20,000 per year but feel this would drastically increase due to people not paying for the launch. Bill Poetker said he figured about half the people pay the actual launch full payment with the current system. Board discussed hesitation of kiosks only taking credit cards. Auditors concerned with current system due to cash tracking and potential fraud.

Discussion regarding the renewal of a Short-Term Rental Application received from Jill Regan for 1763 E. Lakeshore Dr.

A Budget Workshop for the 2023 Budget is scheduled for Monday October 17th after the Regular Board meeting.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Discussion regarding the placement of a TDS Telecom pole in Village right of way.

A Pole will be placed between Strickland Ave and Burden Ave. Board asked for a representative from TDS to attend the next meeting.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Discussion regarding a contract with Blue Stone Inspections LLC for Building Inspection services.

Ellis Border will be retiring at the end of the year. His son, Justin Border, will take over his functions. This will be a smooth transition as Justin is already working with Ellis and Ellis will be available for questions into next year.

Discussion regarding a contract with Schaeffer Municipal Services LLC for Zoning Administration services.

Contract with Bonnie Schaeffer for the Village zoning. With the new Building Inspection contract, this will be an increase of \$1,000 compared to current year.

Discussion regarding an invoice from Premier Flooring Inc. for the new Village Hall.

Howard spoke with Mark from Scherrer Construction about his dismay with this invoice. Unfortunately, there is nothing we can do about it as the materials were not adhering to the floor and an additional coat of primer was required. The second layer of primer will ensure the 20-year warranty is valid.

Bill Poetker, 1607 E Lakeshore Drive, felt the invoice is ludicrous and the contractor should stand behind his work.

Board would like Mark to present at the next meeting.

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Discussion regarding a request by Twin Lakes Fire & Rescue to cover the costs of the Annual Fire Department Turkey Dinner.

VILLAGE PRESIDENT HOWARD SKINNER

Trick or Treat is scheduled for 4:00 pm to 7:00 pm on Halloween, Monday, October 31, 2022.

Discussion regarding an Event Permit application from the Twin Lakes Chamber for Trees on Parade on December 2nd and 3rd.

Adjourn – Skinner/Bower motion to adjourn at 7:03 p.m. Motion carried 4-0.

/s/Sabrina Waswo, Village Clerk