



# VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181

Phone (262) 877-2858 Fax (262) 877-4019

## VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

**Tuesday, September 6, 2022 – 6:30 p.m.**

**Village Hall, 105 E. Main Street, Twin Lakes, WI**

### AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. PROCLAMATION FOR THE AQUANUTS WINNING STATE AND NATIONALS
5. PUBLIC COMMENTS AND QUESTIONS
6. PRESIDENT AND TRUSTEE REPORTS
  - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
    1. Discussion regarding Resolution 2022-9-1 Requesting Exemption from County Library Tax for the 2023 budget.
    2. Other?
  - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
    1. Discussion regarding Ordinance 2022-9-1 Pertaining to Stop Streets and Parking Limitations.
    2. Other?
  - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
    1. Other?
  - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
    1. Other?
  - E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES
    1. Discussion regarding the radio communications antenna at the Police Department.
    2. Other?
  - F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

1. Other?

**G. VILLAGE PRESIDENT HOWARD SKINNER**

1. Discussion regarding a lawn sprinkler system for Village Hall.

2. Other?

**7. CLOSED SESSION**

Notice is given that the Village Board may move to closed session for the following reasons:

1. Pursuant to Wis. §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding multiple properties chronically in violation of Village Ordinance. [Roll Call Vote]

**8. OPEN SESSION**

Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session.

**9. ADJOURN**

**\*\*\*MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED\*\*\***

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

5.A.1.

**VILLAGE OF TWIN LAKES  
RESOLUTION NO. R2022-9-1**

**A RESOLUTION REQUESTING EXEMPTION FROM THE  
COUNTY LIBRARY TAX FOR 2023 BUDGET FOR THE  
VILLAGE OF TWIN LAKES**

WHEREAS, the Kenosha County Board levies a county library tax as authorized under Section 43.64(1) of the Wisconsin Statutes, and

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that a municipality may exempt itself from the county library tax by levying a tax for public library service and appropriating and expending for a library fund as defined by Section 43.52(1) of the Wisconsin Statutes an amount during 2023 at least equal to the county tax rate in 2022 multiplied by the 2022 equalized valuation of property in the municipality, as determined on or about August 9, 2022, and

WHEREAS, the Village of Twin Lakes will appropriate in 2022 and expend in 2023 an amount at least equal to \$329,877, which is the amount necessary to exempt all properties in the Village of Twin Lakes from the county library tax as calculated above,

NOW THEREFORE BE IT RESOLVED, that the Village of Twin Lakes hereby requests Kenosha County Board of Supervisors that all properties in the Village of Twin Lakes be exempted from the payment of the county library tax in 2023 as provided in Section 43.64(2).

BE IT FURTHER RESOLVED, that confirmed copies of this resolution be forwarded by the Village Clerk to:

DIRECTOR  
Kenosha County Library System  
7979 38<sup>th</sup> Street  
Kenosha, WI 53140

Dated this 19<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Sabrina Waswo  
Village Clerk

\_\_\_\_\_  
Howard K Skinner  
Village President

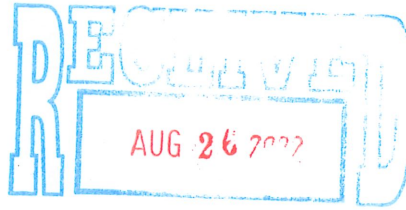
Members Voting:

\_\_\_\_\_ Aye  
\_\_\_\_\_ Nay  
\_\_\_\_\_ Absent  
\_\_\_\_\_ Abstained

# Kenosha County Library System

*a federated public library system*

Sharon Acerbi, President  
Noël Sheer, Vice President  
Tim Stocker  
George Gregory  
Nancy Kemp  
Michelle Miloslavic  
Mike Underhill



Barbara Brattin, Director  
Administration  
7979 38th Avenue  
Kenosha, WI 53142-2129  
262-564-6323 Voice  
262-564-6364 Fax  
[www.mykcls.info](http://www.mykcls.info)

By: \_\_\_\_\_

August 20, 2022

Laura Roesslein, Village Administrator/ Treasurer  
Village of Twin Lakes  
105 E. Main Street  
Twin Lakes, WI 53181

Dear Ms. Roesslein:

As we did last year, we are requiring each municipality that intends to exempt itself from the Kenosha County library tax levy pursuant to Section 43.64 of the Wisconsin Statutes to approve a resolution stating the municipality's intent to exempt itself from the 2023 Kenosha County library levy. This more formal process is necessary to meet the county's schedule in preparing its 2023 budget and to ensure that you are exempted from the county library tax.

Attached is a sample resolution that will accomplish this. The resolution includes the minimum levy for public library service that the Village of Twin Lakes must appropriate and expend for a library fund in 2023 to exempt itself from the county library tax. In order for this exemption to be considered for preparation of the 2023 Kenosha County budget, your certified resolution must be received by the Kenosha County Library System by noon on October 14, 2022.

If you have questions on this, please feel free to contact me at 262-564-6324. Thank you very much for your cooperation in this matter.

Sincerely,

Barbara Brattin, Director  
Kenosha County Library System

cc: Howard Skinner, Village President  
LeeAnn Briese, Community Library Director



**Resolution Requesting Exemption from County Library Tax for 2023 Budget  
For the Village of Twin Lakes**

WHEREAS, the Kenosha County Board levies a county library tax as authorized under Section 43.64 (1) of the Wisconsin Statutes, and

WHEREAS, Section 43.64 (2) (b) of the Wisconsin Statutes provides that a municipality may exempt itself from the county library tax by levying a tax for public library service and appropriating and expending for a library fund as defined by Section 43.52 (1) of the Wisconsin Statutes an amount during 2023 at least equal to the county tax rate in 2022 multiplied by the 2022 equalized valuation of property in the municipality, as determined on or about August 9, 2022, and

WHEREAS, the Village of Twin Lakes will appropriate in 2022 and expend in 2023 an amount at least equal to \$329,877, which is the amount necessary to exempt all properties in the Village of Twin Lakes from the county library tax as calculated above,

NOW THEREFORE BE IT RESOLVED, that the Village of Twin Lakes hereby requests of the Kenosha County Board of Supervisors that all properties in the Village of Twin Lakes be exempted from the payment of the county library tax in 2023 as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED, that confirmed copies of this resolution be forwarded by the village clerk to:

DIRECTOR  
Kenosha County Library System  
7979 38th Avenue  
Kenosha, WI 53142-2129

Date Passed: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

5.)B.)1.

# VILLAGE OF TWIN LAKES

## ORDINANCE NO. 2022-9-1

### An Ordinance Amending Section 10.28 Of The Twin Lakes Code Of Ordinances Pertaining to Stop Streets and Parking Limitations

The President and the Trustees of the VILLAGE OF TWIN LAKES, Kenosha County, Wisconsin, do herewith ordain as follows, to wit:

#### SECTION I

Section 10.28.070 of the Twin Lakes Code of Ordinances pertaining to Stop Streets is hereby amended to read as follows:

##### **10.28.070 Stop Streets.**

All vehicles shall come to a complete stop before entering or proceeding on streets or intersections that have posted stop signs. All stop signs shall be approved by a majority vote of the Village Board prior to posting, and a master list of all approved stop signs shall be maintained by the Village Clerk/Treasurer at the Village Hall. (Ord. 92-1-2).

##### **BADGER AVENUE**

Vehicles traveling South shall stop before entering the intersection of W Main St

Vehicles traveling North shall stop before entering the intersection of Homestead Dr.

#### SECTION II

All Ordinance or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

#### SECTION III

This Ordinance shall take effect immediately upon passage and publication as provided by law, and the Village Clerk shall so amend the Village of Twin Lakes Code of Ordinances, and shall indicate the date and number of this creating Ordinance therein.

Dated this 19<sup>th</sup> day of September, 2022.

ATTEST:

VILLAGE OF TWIN LAKES

\_\_\_\_\_  
Sabrina Waswo, Village Clerk

\_\_\_\_\_  
Howard K. Skinner, Village President

Members Voting: \_\_\_ Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstained



# VILLAGE OF TWIN LAKES

## POLICE DEPARTMENT

920 Lance Drive • P.O. Box 549 • Twin Lakes, Wisconsin 53181  
Phone (262) 877-9056 • Fax (262) 877-2699



S.J.E.)1.

August 15, 2022

To: Village Administrator Laura Roesslein

From: Chief Adam Grosz 

Re: Radio Communications Antenna Replacement

Laura;

During the past several months the police department has been experiencing problems with our radio communications system. There are often times when the reception is poor and dispatchers are unable to clearly hear officers in the field when they radio in to dispatch. This is significant safety concern as it is vital that our officers are able to communicate clearly and effectively with our dispatch center. This same concern has been reported to us by Twin Lakes Fire/Rescue in regards to static and unclear communications through our radio system.

We recently had a service technician from General Communications trouble shoot this issue. He has reported the antennas for police and fire radio frequencies are at end of the estimated service life (Approx. 12 years old) and need to be replaced. He said there was indication that the antennas are not working properly and will likely get worse over time. Both of these antennas are mounted on the radio tower behind the police department.

The attached quote of \$7,338.54 would replace the two antennas for police and fire radio frequencies and includes labor and installation of the new antennas. The technician did advise there were other components of our radio system that were at or nearing the end of the estimated service life. He said replacing the antennas right away should help radio communications for the near future. I would ask for approval to replace the antennas as soon as possible. I will be working on getting further information on any other needed upgrades which we can discuss for the 2023 budget.

Thank you



2880 Commerce Park Drive  
Madison, WI 53719

Madison - (608)271-4848  
Milwaukee - (262)439-2000  
Eau Claire - (715)225-7604  
WI Rapids - (715)424-3050

800-356-3200 | [www.gencomm.com](http://www.gencomm.com)

## SALES QUOTE

**Sales Quote No:** 26041  
**Date:** 8/9/22  
**Account No:** 2648

**Bill To:** Twin Lakes Police  
P.O. Box 549  
Twin Lakes, WI 53181  
USA

**Ship To:** Twin Lakes Police  
920 Lance Drive  
Twin Lakes, WI 53181  
USA

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Jon Eckert		Spee-Dee Delivery	NET 30 Days	9/8/22

## Notes

Item No	Description	Quantity	UM	Price	Amount
PROJECT	Replace police and fire base antennas on cell tower	1.00	Each	\$7,338.54	\$7,338.54

Returns & exchanges are accepted within 30 days of purchase and require an RMA Number. Items must be in unused condition and in original packaging. Special order items are non-returnable and may not be canceled once shipped from vendor.

<b>Subtotal</b>	\$7,338.54
<b>Freight</b>	\$0.00
<b>Sales Tax</b>	\$0.00
<b>Sales Order Total</b>	\$7,338.54

- Residential
- Commercial
- Municipal
- Estates
- Athletic Fields



Over 30 Years Experience - Installation - Maintenance - Repair

## The Irrigation Professionals

MARK WHITWORTH, President

38009-31 St. - Burlington, WI 53105 - (262)539-3474 - Fax (262)539-3006

E-mail - northernmist@tds.net Website - www.northernmist.net

From: Northern Mist Lawn Sprinkler

www.wisconsinssprinklers.com

PROPOSAL SUBMITTED TO: DATE August 3, 2022

NAME: Twin Lakes Village Hall

ADDRESS: 105 E. Main Street

CITY: Twin Lakes STATE: WI ZIP: 53181

PHONE: 262-206-2691 Stan publicworks@twinlakeswi.net

We hereby submit specifications and estimates for a Lawn Sprinkler system for the above property. This system is designed to water the grass / plants. This system will contain 42 Hunter Pro Spray sprinkler heads and 19 Hunter PGP Ultra sprinkler heads. 8 electric valves will operate this system in 8 separate sections. (1) Hunter Pro - C controller (s) will activate the valves and time the watering cycles.

The price of this system is \$ 9,907.00. This includes all materials, labor, plumbing, taxes, permits and one years normal service consisting of fall turn-off and spring turn-on. The property owner is requested to call for all appointments for spring and fall service. We will not be responsible for damaging any unmarked cables or other elements. This includes dog fences, landscape lighting, etc.

- Owner's plumber to furnish 1" copper stub to exterior of building
- Necessary boring under South entrance front walkway to be provided by others. (Northern Mist can subcontract directional boring if desired)
- Flower beds in close proximity to building to be irrigated via drip lines

We hereby propose to furnish labor and materials, complete and in accordance with the above specifications, for the sum of Nine Thousand, Nine Hundred Seven dollars, \$ 9,907.00, with payment to be made as follows; 1/3 to be paid down and the balance to be paid upon completion; payable to Northern Mist Lawn Sprinkler. Note: This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

### AUTHORIZED SIGNATURE

Mike Whitworth

(ELECTRONIC SIGNATURE)



PROUD MEMBER

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date Signature



# RJ Underground Inc

5330 50th Street  
Kenosha, WI 53144  
(262) 605-8933

**Bid No**

B770

**Bid Submitted Date**

08/31/2022

**Bid Date**

08/31/2022

**Bill To:** Northern Mist Lawn Sprinkler  
38009 31st Street  
Burlington, WI 53105

**Re:** Village Hall Sprinkler Sleeve

## SCOPE OF WORK

Twin Lakes, WI

Directional Drill Approx. 25 LF for 3" HDPE Irrigation Sleeve. Lump Sum Price: \$4,000.00

Price INCLUDES: Mobilization, Utility Exposing, 3" HDPE Pipe and Directional Drilling.

Price DOES NOT INCLUDE: Any Staking/Layout, Private Utility Marking, Excavation, Concrete/Asphalt Removal/Replacement, All Excess Spoil Removal, Erosion Control, Connections, Restoration (Hard or Soft), Traffic Control, Bonding, Permits, or Fees.

### \*\*\*Notes\*\*\*

The General Contractor will be responsible for having the bore paths staked and All Private Utilities in the bore path marked prior to RJ Underground Inc's arrival. This proposal is based on ground conditions favorable to directional drilling. If rock or other subsurface materials unfavorable to directional drilling are encountered in the bore path RJ Underground, Inc. reserves the right to adjust its pricing accordingly. Pipe ends will be left "pig-tailed" out of the ground. The Standard Terms and Conditions are a part of this proposal.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Total Due \$ 4,000.00**

## RJ UNDERGROUND, INC. STANDARD TERMS AND CONDITIONS

1. CONTRACTOR/OWNER shall provide sufficient access and assist RJ UNDERGROUND, INC. with its equipment to the entry/exit side or sides to enable RJ UNDERGROUND, INC. to set up drilling and pullback equipment for the project. Any costs incurred to gain access shall be assumed by the CONTRACTOR/OWNER.
2. CONTRACTOR/OWNER understands that RJ UNDERGROUND, INC. and its personnel are not pipeline design engineers and have not designed the work to be performed by RJ UNDERGROUND, INC. or made any determination of its suitability for the purpose sought to be achieved by CONTRACTOR/OWNER. Therefore, RJ UNDERGROUND, INC. shall not be responsible for any problems, delays, lost cost or expense (either foreseen or unforeseen) caused by errors or defects in any part of the project design or the design and/or specifications applicable to RJ UNDERGROUND, INC.'s work.
3. If rock or other subsurface physical conditions differ materially from those indicated to RJ UNDERGROUND, INC. and as a result cause increase or decrease in RJ UNDERGROUND, INC.'s cost of, or the time required for performance of, any part of RJ UNDERGROUND, INC.'s work whether or not changed as a result of such conditions, an equitable adjustment (determined by RJ Underground, Inc.) shall be made and the contract between the CONTRACTOR/OWNER and RJ UNDERGROUND, INC. modified accordingly.
4. CONTRACTOR/OWNER shall obtain, provide, and pay for all permits and fees required to perform the work undertaken by RJ UNDERGROUND, INC.
5. RJ UNDERGROUND, INC. shall provide a Certificate of Insurance at the request of CONTRACTOR/OWNER.
6. THIS PROPOSAL is effective for 30 days from the date of proposal.
7. If RJ UNDERGROUND, INC. is delayed by any act or omission of the CONTRACTOR/OWNER, CONTRACTOR/OWNER's agents, or CONTRACTOR/OWNER's other independent contractors; CONTRACTOR/OWNER shall pay RJ UNDERGROUND, INC. standby rate of \$500.00 per each hour of delay.
8. If RJ UNDERGROUND, INC. is required to cease its operation because of an inadvertent mud fracture or any circumstances arising from this fracture that are insurmountable and beyond the control of RJ UNDERGROUND, INC., RJ UNDERGROUND, INC. reserves the right to recover all direct and indirect job costs (which have been completed to date), including equipment rental, 30% overhead and 15% profit.
9. CONTRACTOR/OWNER will provide all necessary excavation, all landscape restoration, grading and cleanup of the jobsite, will provide all water for drilling operations, will locate all existing PRIVATE substructures and PRIVATE utilities, will provide all necessary traffic control for both entry and exit locations, and will pay for all costs associated with the disposal of drilled solids and drilling fluids as needed for the drilling, pre-reaming, and pullback activities.
10. CONTRACTOR/OWNER shall pay for services rendered in full within thirty days of completion of the job or receipt of an invoice, which ever occurs first. If for any reason RJ UNDERGROUND, INC. is called on to provide any of the aforementioned services in TERM AND CONDITION NO. 9 an appropriate back charge (determined by RJ Underground, Inc.) will be applied to all and any necessary invoices. Any invoice thirty days overdue is subject to 10% per month interest charge. That any costs of collection on monies owed shall be born on the CONTRACTOR/OWNER. This includes, but is not limited to, court costs, attorney fees and interest.
11. That the parties agree that the governing law is the State of Wisconsin and the jurisdiction of the contract is Kenosha County, Wisconsin.
12. RJ UNDERGROUND, INC. must be listed as "Subcontractor" on all Utility Locate Tickets.

ACCEPTANCE OF TERMS AND CONDITIONS: \_\_\_\_\_

*By signing this sheet an agreement has been made between the signing entity and RJ Underground, Inc. and all terms and conditions described above have become legally binding.*

5.16.10



Peters Landscapes LLC  
 35720-52nd St.  
 Burlington, WI 53105  
 C: 262- 210-3779  
 peters1landscapes@gmail.com

# Estimate

Date
7/25/2022

<b>Name / Address</b>
Village Of Twin Lakes 105 E. Main Street Twin Lakes, WI 53181

<b>Ship To</b>
Village Of Twin Lakes 105 E. Main Street Twin Lakes, WI 53181

			Project
Description	Qty	Rate	Total
**** Turf and Planting Irrigation			
Irrigation System Installed	1	6,000.00	6,000.00T
Rain Bird Drip Line 12" Spacing Per Foot	450	1.00	450.00T
Drip Line Installed Per Foot	450	2.00	900.00T
Drip Kit Valve	4	86.00	344.00T
Bore Main Sidewalk	32	25.00	800.00T
Bore Sidewalks Smaller ones	14	25.00	350.00T
Rainbird Rotor 5000	20	25.00	500.00T
1804 PRS Mist Head	30	10.00	300.00T
R- Van Nozzles	30	10.00	300.00T
1" RPZ Wilkins 375S-100	1	550.00	550.00T
Rainbird Controller WIFI ESP-ME	1	246.00	246.00T
Rainbird 6 Station Expansion Module	1	134.00	134.00T
Wireless Rain Freeze Combo	1	123.49	123.49T
Standard Valve Box	3	66.00	198.00T
6" Round Valve Box	1	20.00	20.00T
Lawn Restoration	1	625.00	625.00T
General 30 Seed	1.5	93.53	140.30T
Install Controller	1	500.00	500.00T
Pulverized Topsoil Per Yard	2	35.00	70.00T
Topsoil Inst. By Hand	2	35.00	70.00T
Shipping & Mobilization	12,620	0.04	504.80
*****Plumbing out of building not Incl.			
Sales Tax		5.50%	694.14
		<b>Total</b>	\$13,819.73