

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

July 18, 2022 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY TRUSTEE AARON KAROW/PLEDGE OF ALLEGIANCE/ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Bill Kaskin, Ken Perl. Arrived Late: Kevin Fitzgerald. Absent: President Howard Skinner. Also Present: Administrator Laura Roesslein, Village Engineer Greg Droessler, Chief Adam Grosz.

APPROVAL OF MINUTES: Karow/Bower motion to approve the June 20, 2022 Regular Board Meeting, and the July 5, 2022 Special Board Meeting. Motion tabled to next meeting as minutes were not complete.

APPROVAL OF VOUCHERS FOR PAYMENT: Karow/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34908-34990 (VOID # 34917, 34984, 34985, 34986, 1378); Manual Check #267-269 Payroll Related Checking and State/Federal Tax Wires: 18299-18305 Expenses – \$1,157,185.15. Motion carried 6-0.

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items. Bill Poetker, 1607 E Lakeshore Drive, addressed the short term rentals. He questioned the occupancy on these applications as ordinance stated 2 people per bedroom, with 2 additional.

Wayne Borowski, 1224 Valley Road, would like to request approval to place Aquanut plaque on a rock in Lance Park.

OMNIBUS AGENDA

- A. Motion to approve Resolution R2022-7-1 Declaring Certain Personal Property of the Village of Twin Lakes as Surplus.
- B. Motion to approve a CSM for 2026 360th Ave.-Parcel #86-4-119-273-3011.
- C. Motion to approve a CSM for 1231 & 1233 W. Main St-Parcel #86-4-119-292-1111 & #86-4-119-292-1112.
- D. Motion to approve a request from PKR Properties to build two storage buildings at 000 Lance Dr.- Parcel #85-4-119-213-3350.
- E. Motion to approve a request from Mike Pusateri for an outside patio at 405 N. Lake Ave.- Parcel #85-4-119-211-1300.
- F. Motion to approve an Event Permit submitted by Main St. Tap and Village View Pub for the Street Party on August 27th from 9am to 12am.
- G. Motion to approve an extension of premises for Main St. tap and Village View Pub for the Street Party on August 27th from 9am to 12am.
- H. Motion to approve the Chamber to put up signs and banners for their 32nd Annual Golf Outing.

Karow/Andres motion to approve the omnibus agenda items. Motion carried 6-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion and possible action regarding the issuance of an Operator's License to Drew Stanton. This license is recommended for denial by the Police Department. Chief Grosz stated the applicant has a record related to alcohol. It wasn't substantial but best to make the board aware of convictions. If the board denies the application the applicant will have a chance to appeal the decision.

Karow/Bower motion to approve the operator's license for Drew Stanton. Motion failed 0-6.

Consideration of a motion to approve a Short-Term Rental Application received from Mark Kelly for 1304 Lucille Ave. These have been approved by the Police, Fire and Building Inspector. The Fire Department would be the one checking occupancy. Questioned if these meet the code for the definition of a bedroom. Board felt the drawings need to be improved.

Mike Fay, 195 Koch Court, asked if there is a policy in place for field inspections and if occupancy is verified. Chief stated the Fire Inspector went to the house and verified the bedrooms as part of the approval process. Staff also checks website advertisements.

Karow/Bower approve a Short-Term Rental Application received from Mark Kelly for 1304 Lucille Ave. Motion carried 6-0.

Karow/Bower of a motion to approve a Short-Term Rental Application received from Walter Shimkas for 1710/1712 E. Lakeshore Dr. The application lists occupancy of 16 people for 2 houses. There is a main house and cottage house. The basement in the bedroom doesn't show if there is an egress window or an evacuation route. To meet code there should be 2 means of egress. Consensus was this needs to be 2 separate applications.

Karow/Fitzgerald motion to table the Short-Term Rental Application received from Walter Shimkas for 1710/1712 E. Lakeshore Dr. Motion carried 6-0.

Bower/Karow motion to approve a Short-Term Rental Application received from David Defazio for 423 Upper Horseshoe Dr. David Defazio, 75 Mineola Rd, Fox Lake stated each of the bedrooms have windows and the master bedroom has a fire exit. There is a large driveway that can fit 6 to 8 cars. Nothing is allowed on the street. The occupancy was reviewed and approved for 8 people. Motion carried 6-0.

Bower/Karow motion to approve a Short-Term Rental Application received from John Hoban for 1611 Sunset Dr. The occupancy was reviewed and approved for 10 people. Motion carried 6-0.

Discussion and possible action regarding a PCB Monsanto class action suit.

The Village and other municipalities have been named in this suit. PCB's are chemicals that were used in commercial items such as caulk, oil based paint, copy paper. The Village could opt out of the suit, sue individually, or stay in the suit. The Village could receive around \$15,000. The attorney recommended staying in the suit. Consensus was to take no action as the Village is already named in the class action suit.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

June 2022 Building Permits: 68; Valuation: \$389,334; Fees Collected: \$5,710.60

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Perl/Andres motion to approve hiring a Records Clerk position at the Police Department. This is restructuring the Records Clerk to a dispatch position. We would then hire a Records Clerk. This is already in the budget. Motion carried 6-0.

Discussion and possible action regarding a Memorandum of Understanding with the Kenosha County Sheriff's Department for the Village's participation within the Kenosha County Civil Disturbance Unit. This allows one of our employees to participate in the Civil Disturbance Unit. County would provide Twin Lakes this service if needed. It's a voluntary unit that is new to the County.

Karow/Perl motion to approve the Memorandum of Understanding with the Kenosha County Sheriff's Department for the Village's participation within the Kenosha County Civil Disturbance Unit and allow the Police Chief to enter into the agreement. Motion carried 6-0.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Karow motion to approve Pay Request #12 from JJ Henderson for \$\$667,453.91. Motion carried 6-0.

Andres/Karow motion to approve Change Order #1 from JJ Henderson for \$138,160.59. The biggest item was the aerator which was previously brought to the Village. Motion carried 6-0.

Andres/Bower motion to approve issuance of annual Waste Deposit Permits. Motion carried 6-0

VILLAGE PRESIDENT HOWARD SKINNER

Karow/Fitzgerald motion to approve an Event Permit from Aquanut Water Shows for the Aquanut 50th Anniversary on July 30th from 5:00p.m. to 11:00pm at Lance Park. Motion carried 6-0.

Karow/Bower motion to approve a Fireworks Permit for Randy Nolan at the Twin Lakes Country Club on September 4th. The Fire and Police Departments have approved the permit. The Police Chief has reviewed the site. Motion carried 6-0.

Karow/Bower motion to accept Richard Diedrich's resignation from the Plan Commission. Motion carried 6-0.

Karow/Bower motion to appoint Bill Busse to Plan Commission. Motion carried 6-0.

ADJOURN – Karow/Andres motion to adjourn at 7:37 p.m. Motion carried 6-0.

/s/Sabrina Waswo, Village Clerk