



# VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181

Phone (262) 877-2858 Fax (262) 877-4019

## VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

**Tuesday, July 5, 2022 – 6:30 p.m.**

**Village Hall, 105 E. Main Street, Twin Lakes, WI**

### AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. PUBLIC COMMENTS AND QUESTIONS
5. PRESIDENT AND TRUSTEE REPORTS
  - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
    1. Discussion regarding Resolution R2022-7-1 Declaring Certain Personal Property of the Village of Twin Lakes as Surplus.
    2. Other?
  - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
    1. The annual Lake District meeting is scheduled for Saturday, August 6, 2022 at 9:00am at Village Hall. All residents, property owners and renters, are eligible to vote at this Town Hall-style meeting.
    2. Other?
  - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
    1. Other?
  - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
    1. Discussion of action taken at the June 22, 2022 Plan Commission meeting:
      - (a) A CSM for 2026 360<sup>th</sup> Ave.- Parcel 86-4-119-273-3011.
      - (b) A CSM for 1231 & 1233 W. Main St.- Parcel #86-4-119-292-1111 & #86-4-119-292-1112.
      - (c) A request from PKR Properties to build two storage buildings at 000 Lance Dr.- Parcel #85-4-119-213-3350
      - (d) A request from Mike Pusateri for an outside patio at 405 N. Lake Ave.- Parcel #85-4-119-211-1300.
    2. Other?

- E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES
1. Movies in the Park continues Friday, July 8 with American Underdog at Lance Park amphitheater. The free movie will begin at dusk.
  2. Discussion regarding a Records Clerk Position in the Police Department.
  3. Other?
- F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY
1. WWTP project update and discussion of potential Work Change Directives.
  2. Other?
- G. VILLAGE PRESIDENT HOWARD SKINNER
1. Discussion regarding an Event Permit submitted by Main St. Tap and Village View Pub for the Street Party on August 27<sup>th</sup> from 9am to 12am including requests to extend the liquor license premise from Main St. Tap and Village View Pub for sale of beer and wine coolers.
  2. Consideration of a motion to allow the Chamber to put up signs and banners for their 32<sup>nd</sup> Annual Golf Outing.
  3. Other?
6. CLOSED SESSION
- Notice is given that the Village Board may move to closed session for the following reasons:
1. Pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding an insurance claim for damage to a shore station.
  2. Pursuant to Wis. Stat. s. 19.85(1)(c) related to employment, compensation, promotion, or performance evaluation for a Village employee. [Roll Call Vote]
7. OPEN SESSION
- Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session.
8. ADJOURN

\*\*\*MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED\*\*\*

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

5.)A.)1.

# VILLAGE OF TWIN LAKES

## RESOLUTION NO. R2022-7-1

### **A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY OF THE VILLAGE OF TWIN LAKES AS SURPLUS AND AUTHORIZING ITS AUCTION OR DISPOSAL**

WHEREAS, the Village of Twin Lakes has reviewed its various items of personal property and has found certain items to be surplus, unused, obsolete, or otherwise not necessary for governmental functions, and

WHEREAS, the Village Board wishes to declare these items as surplus and direct that the items be sold at public auction or other public sales or otherwise disposed.

NOW THEREFORE BE IT RESOLVED, by the Village Board of Trustees for the Village of Twin Lakes as follows:

SECTION ONE: The following items are hereby declared surplus and their disposal at public sale or auction or by other means as directed.

- 1 Miller stick welder

SECTION TWO: This resolution of the Village Board of Trustees of the Village of Twin Lakes shall take effect immediately upon its proper execution, posting and publishing in accordance with State law.

Dated this 18<sup>th</sup> day of July, 2022.

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Sabrina Waswo  
Village Clerk

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Howard K. Skinner  
Village President

Members Voting:

\_\_\_\_\_ Aye  
\_\_\_\_\_ Nay  
\_\_\_\_\_ Absent  
\_\_\_\_\_ Abstained

Work Directive Tracking  
Village of Twin Lakes  
2021 WWTF and Lift Stations Upgrades

| WD No. | Initiated By | CO No | Description                                | Cost         | Comments            |
|--------|--------------|-------|--|--------------|---------------------|
| 1      | L W Allen    | 1     | Motor Insulation                           | (\$1,295.00) | Accepted to proceed |
| 2      | JJH          |       | New High Level Float in STR 85             | \$0.00       | Void - Not accepted |
| 3      | TL WWTF      | 1     | Water Line Break and Associated Costs      | (\$1,141.41) | Accepted to proceed |
| 4      | JJH          |       | Prominent Nema X Terminal Junction Box     | \$0.00       | Void - Not accepted |
| 5      | TL WWTF      | 1     | Structure 81 Local Sludge Load-Out Station | \$1,308.00   | Accepted to proceed |
| 6      | T&C          | 1     | Screen Power Monitor and Load Monitor      | \$3,085.00   | Accepted to proceed |
| 7      | JJH          | 1     | LS#1 and LS#9 Service Upgrades             | \$16,456.00  | Accepted to proceed |
| 8      | TL WWTF      | 1     | Structure 90 Windows                       | \$2,957.00   | Accepted to proceed |
| 9      | TL WWTF      | 1     | Structure 30 Painting                      | \$14,792.00  | Accepted to proceed |
| 10     | TL WWTF      | 1     | Aerator Replacement                        | \$95,225.00  | Pending             |
| 11     | TL WWTF      | 1     | Photo Cell Additions                       | \$1,214.00   | Accepted to proceed |
| 12     | Manf.        | 1     | Structure 20 Level Sensor                  | \$1,737.00   | Accepted to proceed |
| 13     | Utility      | 1     | LS 12 Meter Socket and UV Disconnects      | \$3,823.00   | Accepted to proceed |

1.17%

\$138,160.59

\$11,828,000.00

\$11,966,160.59

Total Work Directives

Original Contract Price

Revised Contract Price

5.) F.) 1.

**SCHEDULE B – SUPPLEMENTAL BID ITEMS**

| ITEM                       | DESCRIPTION                   | REFERENCE<br>SPEC. SECTION | UNIT | QUANTITY | UNIT PRICE            | COST                      |
|----------------------------|-------------------------------|----------------------------|------|----------|-----------------------|---------------------------|
| B-1                        | Structural Excavation         | 01 02 05                   | CY   | 1,500    | \$ 32. <sup>00</sup>  | \$ 48,000. <sup>00</sup>  |
| B-2                        | Trench Excavation             | 01 02 05                   | CY   | 750      | \$ 42. <sup>00</sup>  | \$ 31,500. <sup>00</sup>  |
| B-3                        | Structural Fill               | 01 02 02                   | CY   | 1,500    | \$ 52. <sup>00</sup>  | \$ 78,000. <sup>00</sup>  |
| B-4                        | Reinforced Concrete           | 01 02 05                   | CY   | 250      | \$ 300. <sup>00</sup> | \$ 75,000. <sup>00</sup>  |
| B-5                        | Crushed Aggregate Base Course | 01 02 05                   | SY   | 750      | \$ 24. <sup>00</sup>  | \$ 18,000. <sup>00</sup>  |
| B-6                        | Geotextile Fabric             | 01 02 05                   | SY   | 1,000    | \$ 2. <sup>00</sup>   | \$ 2,000. <sup>00</sup>   |
| B-7                        | Concrete Sidewalk             | 01 02 05                   | SF   | 500      | \$ 11. <sup>00</sup>  | \$ 5,500. <sup>00</sup>   |
| B-8                        | Masonry Tuck Pointing         | 01 02 05                   | LF   | 500      | \$ 25. <sup>00</sup>  | \$ 12,500. <sup>00</sup>  |
| TOTAL COST (All Bid Items) |                               |                            |      |          |                       | \$ 270,500. <sup>00</sup> |

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER:

11

Contractor's signed Certification is attached.

APPLICATION DATE:

5/31/2022

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO:

5/31/2022

Use Column I on Contracts where variable retainage for line items may apply.

JH PROJECT NO.:

1396-00

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK            | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED<br>FROM PREVIOUS<br>APPLICATION<br>(D + E) | E<br>COMPLETED<br>THIS PERIOD | F<br>MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN DORE) | G<br>TOTAL<br>COMPLETED<br>& STORED TO<br>DATE (D+E+F) | %<br>(G/C) | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>5% of<br>Total<br>Contract |
|------------------|-------------------------------------|-------------------------|--|-------------------------------|--|--|------------|--------------------------------------|--|
| 1                | General Conditions                  |                         |  |                               |  |  |            |                                      |  |
| 2                | Bonds and Insurance                 | \$87,101.00             | \$87,101.00  | \$0.00                        | \$0.00   | \$87,101.00  | 100.00%    | \$0.00                               | \$4,355.05                                   |
| 3                | Job Site Cleanup                    | \$39,400.00             | \$17,000.00  | \$2,500.00                    | \$0.00   | \$19,500.00  | 49.49%     | \$19,900.00                          | \$975.00                                     |
| 4                | Preconstruction Project Management  | \$20,000.00             | \$20,000.00  | \$0.00                        | \$0.00   | \$20,000.00  | 100.00%    | \$0.00                               | \$1,000.00                                   |
| 5                | Supervision                         | \$115,000.00            | \$60,700.00  | \$6,000.00                    | \$0.00   | \$66,700.00  | 58.00%     | \$48,300.00                          | \$3,335.00                                   |
| 6                | Not Owner Testing                   | \$20,000.00             | \$20,000.00  | \$0.00                        | \$0.00   | \$20,000.00  | 100.00%    | \$0.00                               | \$1,000.00                                   |
| 7                | Safety                              | \$23,900.00             | \$10,285.00  | \$1,690.00                    | \$0.00   | \$11,975.00  | 50.10%     | \$11,925.00                          | \$598.75                                     |
| 8                | Site Layout                         | \$18,000.00             | \$15,000.00  | \$0.00                        | \$0.00   | \$15,000.00  | 83.33%     | \$3,000.00                           | \$750.00                                     |
| 9                | Submittal Exchange                  | \$8,520.00              | \$8,520.00   | \$0.00                        | \$0.00   | \$8,520.00   | 100.00%    | \$0.00                               | \$426.00                                     |
| 10               | Gas and Diesel Fuel                 | \$11,400.00             | \$6,691.00   | \$950.00                      | \$0.00   | \$7,641.00   | 67.03%     | \$3,759.00                           | \$382.05                                     |
| 11               | Job Trailers and Job Office Expense | \$17,580.00             | \$8,658.00   | \$800.00                      | \$0.00   | \$9,458.00   | 53.80%     | \$8,122.00                           | \$472.90                                     |
| 12               | Lull and Skid Steer                 | \$11,400.00             | \$6,290.00   | \$1,100.00                    | \$0.00   | \$7,390.00   | 64.82%     | \$4,010.00                           | \$369.50                                     |
| 13               | Job Pickup Trucks                   | \$13,600.00             | \$7,460.00   | \$600.00                      | \$0.00   | \$8,060.00   | 59.26%     | \$5,540.00                           | \$403.00                                     |
| 14               | Job Communications Equipment        | \$4,590.00              | \$2,242.00   | \$350.00                      | \$0.00   | \$2,592.00   | 56.47%     | \$1,998.00                           | \$129.60                                     |
| 15               | Temporary Utilities                 | \$5,100.00              | \$3,400.00   | \$0.00                        | \$0.00   | \$3,400.00   | 66.67%     | \$1,700.00                           | \$170.00                                     |
| 16               | Temporary Toilets                   | \$5,100.00              | \$2,497.00   | \$300.00                      | \$0.00   | \$2,797.00   | 54.84%     | \$2,303.00                           | \$139.85                                     |
| 17               | Winter Conditions                   | \$16,300.00             | \$16,300.00  | \$0.00                        | \$0.00   | \$16,300.00  | 100.00%    | \$0.00                               | \$815.00                                     |
| 18               | Unit Price Allowance                | \$270,500               |  |                               |  |  |            |                                      |  |
| 19               | Structural Excavation               | \$48,000.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$48,000.00                          | \$0.00                                       |
| 20               | Trench Excavation                   | \$31,500.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$31,500.00                          | \$0.00                                       |
| 21               | Structural Fill                     | \$78,000.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$78,000.00                          | \$0.00                                       |
| 22               | Reinforced Concrete                 | \$75,000.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$75,000.00                          | \$0.00                                       |
| 23               | Crushed Aggregate Base Course       | \$18,000.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$18,000.00                          | \$0.00                                       |
| 24               | Geotextile Fabric                   | \$2,000.00              | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$2,000.00                           | \$0.00                                       |
| 25               | Concrete Sidewalk                   | \$5,500.00              | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$5,500.00                           | \$0.00                                       |
| 26               | Masonry Tuck Pointing               | \$12,500.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$12,500.00                          | \$0.00                                       |
| 27               | Allowance                           | \$207,000               |  |                               |  |  |            |                                      |  |
| 28               | Soils Testing                       | \$15,000.00             | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$15,000.00                          | \$0.00                                       |
| 29               | Electric Utility                    | \$12,000.00             | \$7,955.52   | \$20,726.00                   | \$0.00   | \$28,681.52  | 239.01%    | -\$16,681.52                         | \$1,434.08                                   |
| 30               | Gas Utility                         | \$4,000.00              | \$2,787.24   | \$1,058.60                    | \$0.00   | \$3,845.84   | 96.15%     | \$154.16                             | \$192.29                                     |
| 31               | Tank Cleaning/Solids Disposal       | \$100,000.00            | \$40,514.30  | \$0.00                        | \$0.00   | \$40,514.30  | 40.51%     | \$59,485.70                          | \$2,025.72                                   |
| 32               | Office Equipment                    | \$5,000.00              | \$0.00   | \$0.00                        | \$0.00   | \$0.00   | 0.00%      | \$5,000.00                           | \$0.00                                       |





## VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications  
will be rejected. Applications must be submitted  
AT LEAST 4 WEEKS prior to the proposed event date for approval.

### Section I- APPLICANT INFORMATION

Name of Applicant Dawn Ornberg  
Name of Event Organizer/Producer Main Street Tap / Village View  
Production Company/Organization \_\_\_\_\_ FEIN # \_\_\_\_\_  
Street Address 338 E Main St  
City Twin Lakes State WI Zip code 53181  
E-mail Address mainstreettap@gmail.com  
Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

☐ For-Profit or ☐ Non-Profit Organization 501(c) \_\_\_\_\_ EIN # (Tax Exempt Number) \_\_\_\_\_

\*All non-profits must present a copy of their current Tax ID - EIN#

### Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event Street Party  
Date(s) of Event August 27, 2022  
Location(s) of Event Main St from Village View to Skimmers  
Start Time for Event 9 (a.m./p.m.) End Time for Event 12 (a.m./p.m.)  
Event Chair/Contact Person Dawn Ornberg Phone \_\_\_\_\_  
Day of Event Contact Name Same Phone \_\_\_\_\_

Is the event open to the public? ☒ Yes ☐ No

Will you charge an admission fee? ☐ Yes ☒ No

Estimated Attendance Number 300

Description of Event  
Annual Street Party, mobile bars outside, food, bands

**PERMIT REQUESTED**

☐ **Parade Permit - No Charge**

☐ **Block Parties:** Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

☐ **Park Reservation:** All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or toters.

Select Park: ☐ Lance Park and Amphitheater ☐ Scout House ☐ Central Park  
☐ West Side Park ☐ Millennium Park Pavilion

Describe Restroom facilities available to all participants \_\_\_\_\_

Will you be setting up a tent? ☒ Yes ☐ No \*A Fire Inspection is required per NFPA Code 25.2\*

If yes, list the location, size, Rental Company, and proof of completion of locates.

On street by Chamber

Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many \_\_\_\_\_

Will there be live performances, loud speakers or a DJ? ☒ Yes ☐ No

If yes, what type and hours Band @ 3pm - 6pm Band @ 7pm - 11pm

Description of plan for handling refuse collection and after-event clean-up

Description of plan for providing event security (if applicable)

Will there be fireworks or pyrotechnics at your event? ☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

Will your event include the sale of beer and/or wine? ☒ Yes ☐ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.

Will you or any other vendors be selling food or merchandise? ☐ Yes ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Do you intend to use the available picnic tables and benches in the location? ☒ Yes ☐ No



### Section III- STREET USE

☐ Check if this section does not apply

#### Description of portion(s) of road(s) to be used

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

Will any parking stalls be used or blocked during the event?

☐ Yes ☐ No

Dates of Use \_\_\_\_\_

Total Number of Parking Stalls Requested and Location \_\_\_\_\_

Description of Signage to be used during event \_\_\_\_\_

#### Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ Electricity; Explain \_\_\_\_\_

☐ Traffic Control; Explain \_\_\_\_\_

☐ Police Services; Explain \_\_\_\_\_

☐ Fire/EMS Services; Explain \_\_\_\_\_

☐ Other; Explain \_\_\_\_\_

#### Scout House, Lance, Central, West Side Park Reservation Fee

|                        |            | # of Parks | # of Days | Applicable Fee |
|------------------------|------------|------------|-----------|----------------|
| Security Deposit       | \$100.00 x | _____      | =         | _____          |
| Non-Profit or Resident | \$75.00 x  | _____      | x _____ = | _____          |
| Non-Resident           | \$150.00 x | _____      | x _____ = | _____          |

#### Millennium Park Reservation Fee

|                        |          | # of Days |       |
|------------------------|----------|-----------|-------|
| Security Deposit       | \$100.00 |           | _____ |
| Non-Profit or Resident | \$50.00  | x _____ = | _____ |
| Non-Resident           | \$100.00 | x _____ = | _____ |

#### Block Party/Street Closure

|                  |          |  |        |
|------------------|----------|--|--------|
| Security Deposit | \$100.00 |  | 100.00 |
|------------------|----------|--|--------|

TOTAL 100.00

**Note:** The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

## LIABILITY INSURANCE REQUIREMENT

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES ☒ NO ☐

Applicant Signature

Dawn Orberg

Date

6/6/22

## VILLAGE OF TWIN LAKES STAFF USE ONLY

Date Filed with Clerk 6/6/22

Amount Paid & Receipt #

Paid \$100 Security Deposit 6/29/22

Checklist ☒ Map of Event or Site Plans ☐ Insurance

☐ Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature

Date

☐ Approved ☐ Denied Notes

DPW Signature

[Signature]

Date

6-28-22

☒ Approved ☐ Denied Notes

Fire Chief Signature

[Signature]

Date

6-28-22

☒ Approved ☐ Denied Notes

COW Meeting Date

7/5/2022

Board Meeting Date

Permit Number

Alcohol in front of both establishments  
and between in street (Main St)

Central Park

Chamber Municipal lot

Side walk

Band

Street closed

Village View Bar

Beer  
Water

Side walk

Main St Tap Bar

Village View Pub

Light  
pole

Main St Tap

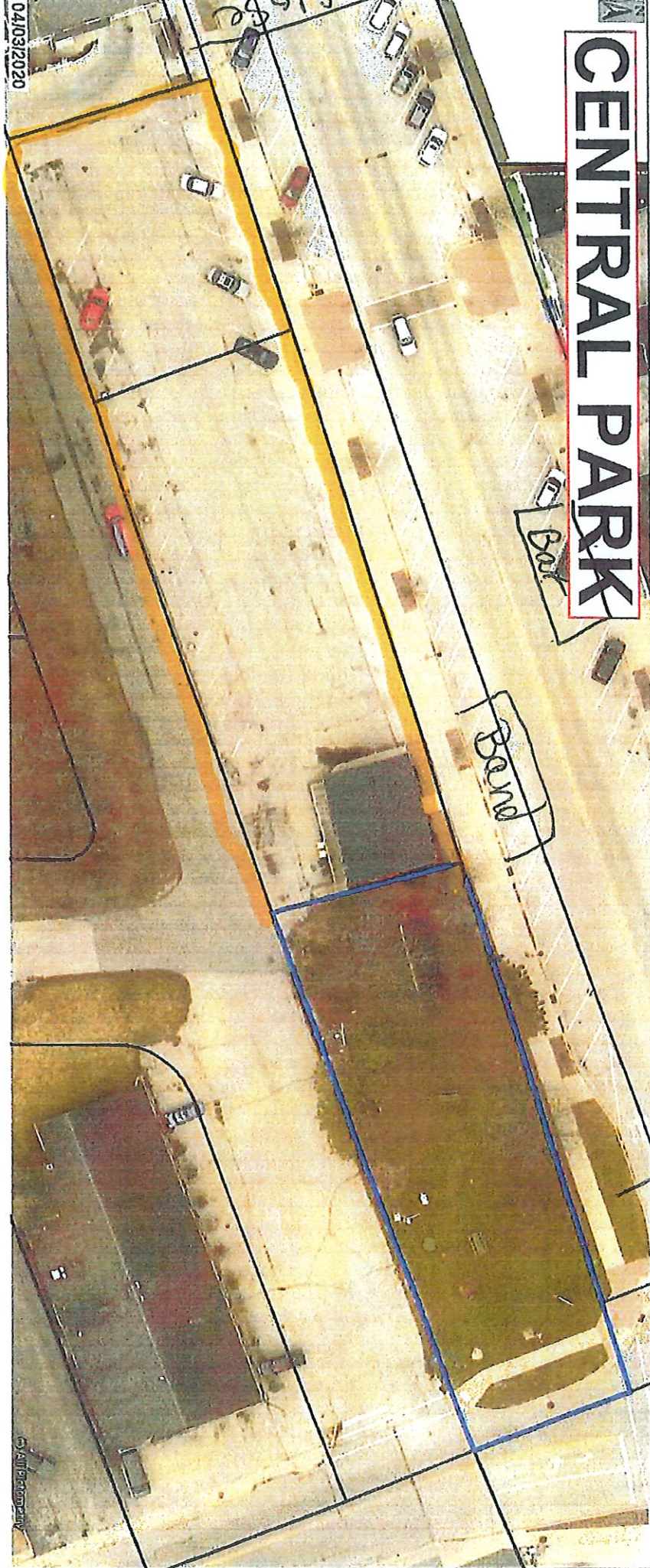
Skinner's

Street closed

Burden Ave



# CENTRAL PARK



Bar

Bar

June 6, 2022

To: Village of Twin Lakes,

We are requesting an extension on our liquor license for the sale of beer and wine coolers outside of Main Street Tap, 338 E Main St, Cup O Joe, 336 E Main St and Village View Pub, 350 E Main St between hours of 12pm Saturday August 27<sup>th</sup>, 2022 and 12am Sunday August 28<sup>th</sup>, 2022.

These hours are for the request of the closure of Main Street in Twin Lakes for the purpose of the 13<sup>th</sup> Annual Street Party. We are requesting the street be closed August 27<sup>th</sup> at 9am to reopen August 28<sup>th</sup> at 12am. We will have a band from 3pm to 6pm and another band from 7pm to 11pm. Main Street will be cleared and ready to open at midnight as we have done in the past. We are trying to plan some other festivities during the day, but nothing for sure yet. We will definitely keep the village up to date as we know more.

Thank you for your consideration.

Rich Karrasch  
Dawn Ornberg  
Main Street Tap  
338 E Main St  
Twin Lakes, WI 53181  
262-877-9901



June 29, 2022

To: Village of Twin Lakes,

We are requesting an extension on our liquor license for the sale of beer and wine coolers outside of Main Street Tap, 338 E Main St and Village View Pub, 350 E Main St between hours of 12pm Saturday August 27<sup>th</sup>, 2022 and 12am Sunday August 28<sup>th</sup>, 2022.

These hours are for the request of the closure of Main Street in Twin Lakes for the purpose of the 13<sup>th</sup> Annual Street Party. We are requesting the street be closed August 27<sup>th</sup> at 9am to reopen August 28<sup>th</sup> at 12am. We will have a band from 3pm to 6pm and another band from 7pm to 11pm. Main Street will be cleared and ready to open at midnight as we have done in the past. We are trying to plan some other festivities during the day, but nothing for sure yet. We will definitely keep the village up to date as we know more.

Thank you for your consideration.

Kris Kerwer-Horgan  
Village View Pub  
350 E Main Street  
Twin Lakes, WI 53181  
262-877-9878



# VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date for approval.

## Section I- APPLICANT INFORMATION

Name of Applicant TWIN LAKES CHAMBER

Name of Event Organizer/Producer \_\_\_\_\_

Production Company/Organization \_\_\_\_\_ FEIN # \_\_\_\_\_

Street Address 349 E. MAIN ST

City TWIN LAKES State WI Zip code 53181

E-mail Address info@twinlakeschamber.com

Daytime Phone 262-877-2220 Cell Phone \_\_\_\_\_

☐ For-Profit or ☐ Non-Profit Organization 501(c) \_\_\_\_\_ EIN # (Tax Exempt Number) \_\_\_\_\_

\*All non-profits must present a copy of their current Tax ID - EIN#

## Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event 32ND ANNUAL GOLF OUTING

Date(s) of Event JULY 27<sup>th</sup>

Location(s) of Event TLCC

Start Time for Event \_\_\_\_\_ a.m./p.m. End Time for Event \_\_\_\_\_ a.m./p.m.

Event Chair/Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Day of Event Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Is the event open to the public? ☐ Yes ☐ No

Will you charge an admission fee? ☐ Yes ☐ No

Estimated Attendance Number \_\_\_\_\_

Description of Event

We only need permission to put up  
barricades & signs for the Golf Outing  
at Central Park and TL sign on Richmond Rd & 125<sup>th</sup> St.