

## VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

June 20, 2022 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

### CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ROLL

**CALL:** Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Bill Kaskin, Ken Perl, Aaron Karow, President Howard Skinner. Also Present: Administrator Laura Roesslein, Clerk Sabrina Waswo, Village Engineer Greg Droessler, Chief Adam Grosz.

**APPROVAL OF MINUTES:** Skinner/Bower motion to approve the May 16, 2022 Regular Board Meeting; June 6, 2022 Special Board Meeting. Motion carried unanimously.

**APPROVAL OF VOUCHERS FOR PAYMENT:** Skinner/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34835-34907 (VOID # 34898, 34899, 34900, 34901); Manual Check #264-266 Payroll Related Checking and State/Federal Tax Wires: 18292-18298 Expenses – \$1,205,422.13. Motion carried unanimously.

**PUBLIC COMMENTS & QUESTIONS:** The Village Board will receive comments on agenda items only. None.

### OMNIBUS AGENDA

- A. Motion to approve an Event Permit for Libertyfest on July 2, 2022 from 11am to 11pm at Lance Park.
- B. Motion to approve a Temporary Class “B” Beer License to the Twin Lakes Area Chamber for Libertyfest on July 2, 2022 from 4pm to 11pm.
- C. Motion to approve a Temporary Class “B” Beer License to the Twin Lakes Area Chamber for Aquanut Alumni 50<sup>th</sup> Anniversary on July 30, 2022 from 5pm to 11pm.
- D. Motion to appoint Nichole Hart to Board of Appeals for a three-year term.
- E. Motion to approve hiring Thorpe & Christian S.C. to represent the Village in a Zoning Appeal.
- F. Motion to approve the Community Center Rental Contract.  
Community Center should be the same fees as the Scout House (\$75 Resident, \$150 Non-Resident). Rental fees will be tracked and earmarked in the budget. Language change should be made to have groups/users required to fill out an application for every rental.

Karow/Bower motion to approve changing the Community Center rental fees from \$50 to \$75 for resident and \$100 to \$150 for Non-Resident. Motion carried unanimously.

- G. Motion to approve quotes from PDS for Badger Books for \$12,611.  
President Skinner was initially concerned but feels confident about the security. Noted these books are just for the registration and participation and is not what you vote on. Paper poll books will still be printed as a backup.

Skinner/Fitzgerald motion to approve the remaining omnibus agenda items A – E, and G as presented. Motion carried unanimously.

### PRESIDENT AND TRUSTEE REPORTS

#### TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Skinner motion to approve Ordinance 2022-6-1 Amending Section 3.06.010 Pertaining to Fees, Charges, and Deposits. With the earlier edit to the Community Room Fees, this ordinance will need to be updated to match what was just approved.

Karow/Bower motion to amend the Ordinance to \$75 and \$150 respectively. Motion carried unanimously.

Regular Board Minutes – June 20, 2022

Bower/Fitzgerald motion to approve the Alcohol Beverage License applications as listed below contingent upon payment of all outstanding liabilities and delinquencies with the Village of Twin Lakes and wholesaler invoices, clearance of any Department of Revenue holds, and approval of background check:

- Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by:
  - a. Twinkot Ltd d/b/a Berkot Super Foods, 600 N Lake Ave, Scott Fernandez, Agent
  - b. Twin Lakes BP Operating Corp. d/b/a Twin Lakes BP, 475 N Lake Ave, Judith Schwartz, Agent
  - c. Twin Lakes Citgo Inc d/b/a Twin Lakes Citgo, 410 N Lake Ave, Rupinder Singh, Agent
- Renewal “Class B”/Class “B” Liquor & Fermented Malt Beverage License applications filed by:
  - a. R & V Development Inc d/b/a Beach Bar, 402 S Lake Ave, William Glembocki, Agent
  - b. Twin Lakes Vault Inc d/b/a Corner Kitchen Restaurant, 100 N Lake Ave, Adija Alijoski, Agent
  - c. Cup O Joe Coffeehouse LLC d/b/a Cup O' Joe, 336 E Main St, Dena Prestininzi, Agent
  - d. FST Inc d/b/a Donovan's Reef, 611 Rink Ave, Barbara Eterno, Agent
  - e. JDR Investments LLC d/b/a, La Casita Mexican Restaurant, 201 E Main St, Luciano Ortiz, Agent
  - f. A.S. Tonishing Inc d/b/a Village View Pub, 350 E Main St, Kristina Kerwer, Agent
  - g. Gloria Laurin d/b/a Laurin's Landing & Pier LLC, 425 Wilmot Ave, Gloria Laurin, Agent
  - h. Perl LLC d/b/a Mad Dan's Family Restaurant, 200 E Main St, Ken Perl, Agent
  - i. Karr Incorporated d/b/a Main Street Tap, 338 E Main St, Richard Karrasch, Agent
  - j. Hawes Inc d/b/a Pink House Resort, 201 Lane Dr, Shirley Newkirk, Agent
  - k. Rumpoles Inc d/b/a Rumpoles Banquet & Bowling, 352 E Main St, Adija Alijoski, Agent
  - l. Lake Elizabeth Sand Bar LLC d/b/a Sand Bar & Island Grill, 3101 E Lake Shore Dr, Jackie Johnson, Agent
  - m. Touch of Class Food & Fun LLC d/b/a Touch of Class, 121 S Lake Ave, Janet Thomas, Agent
  - n. DTPKLP, LLC d/b/a Triangle, 1205 N Lake Ave, Daniel Patton Agent
  - o. Hendrix Investments Inc d/b/a Twin Lakes Roadhouse, 1519 Musial Rd, Brian Hendrix, Agent
  - p. Judith A Cantwell d/b/a Twin Lakes Country Club, 1230 Legion Dr, Judith A Cantwell, Agent
  - q. RC Concepts LLC d/b/a Wild Child's Tavern & Grill, 511 Wilmot Ave, Ryan Child, Agent

Motion carried unanimously.

Bower/Fitzgerald motion to approve an Original “Class B”/Class “B” Liquor & Fermented Malt Beverage License application filed by 0383 Saloon LLC d/b/a 1903 West Bar & Grill, 121 S Lake Ave, Timothy Cowart, Agent contingent upon payment of all outstanding liabilities and delinquencies with the Village of Twin Lakes and wholesaler invoices, clearance of any Department of Revenue holds, approval of background check, and Touch of Class surrendering their licenses. Motion carried unanimously.

## **TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS**

May 2022 Building Permits: 32; Valuation: \$1,820,422; Fees Collected: \$22,660.36

Karow/Bower motion to approve Pay Application #10 from Scherrer Construction for \$43,030.

There is still \$160,000 remaining to finish up the paving and landscaping. Motion carried unanimously.

### **Discussion and possible action regarding potential Change Order #034 from Scherrer Construction.**

The boulder walls are staying. The elevation needs to be higher on the east end than the west end to collect water runoff. The stairs are being removed and replaced with a concrete wall. The poured wall of the garage will stay. The top 2 layers will come off and earth will be packed on the south side of the wall for support. Consensus was to approve the earth work and reject the landscaping, which will be reviewed at a later date.

Skinner/Bower motion to approve up to \$28,000 including adjusting the plans to how the Village wants for the parking design, and remaining boulders and concrete wall. Motion carried unanimously.

**Consideration of action taken at the May 4, 2022 Plan Commission meeting:**

Karow/Skinner motion to open the Public Hearing to receive public comment on Resolution R2022-6-2 vacating the public right-of-way known as Pond Road. Unanimously carried to open the Public Hearing at 7:06 p.m.

Skinner/Andres motion to close the Public Hearing. Unanimously carried to close the Public Hearing at 7:06 p.m.

Karow/Fitzgerald motion to approve R2022-6-2 vacating the public right-of-way known as Pond Road. This is a small sliver of land that was a remnant parcel from when the county redesigned Highway F. Motion carried unanimously.

**TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

Andres/Bower motion to approve Pay Request #11 from JJ Henderson for \$733,458.11. Motion carried unanimously.

**Discussion and possible action regarding adding additional Builders Risk insurance coverage for the WWTP upgrade.** The Village currently has 2.5 million in Builders Risk insurance. The insurance is for the WWTP projects that are in process and covers fires or high winds. This insurance would be pro-rated from now until September 1, when the policy renews. Several buildings will be considered substantially complete in September. The Village would then take ownership and add the assets to the regular insurance policy. The project should be substantially complete by year end with final punch list items finished by May or June.

Andres/Skinner motion to approve \$5,000 deductible for pro-rated premium of \$2,212, with the understanding this gets us through today to September 1<sup>st</sup>. Motion carried unanimously.

Andres/Skinner motion to approve Resolution R2022-6-1 approving and adopting the Compliance Maintenance Annual Report-2021. The CMAR is an annual report that gives grades to the WWTF for cleaning and capacity. The Village has always done well, straight A's. Motion carried unanimously.

**VILLAGE PRESIDENT HOWARD SKINNER**

**Discussion and possible action regarding a Fireworks Application submitted by RKM Fireworks for a fireworks display on July 9, 2022.** Application for a fireworks display on July 9<sup>th</sup> launched from a barge in Lake Elizabeth. Will Hazen, owner of Shore Werks, is sponsoring the event as a customer appreciation show. He has a lot of landscape customers on that strip of the lake. RKM will launch the fireworks for 15 to 20 minutes. The police boat will be needed to control boat traffic and perimeter security. An Operational Plan will need to be submitted to the Police Chief for approval. Police and Fire Chief to determine additional fees for staffing.

Skinner/Bower motion to approve fireworks application submitted by RKM contingent upon having manpower for the patrol boat and requirements discussed, including an operational plan that the Police Chief and Fire Chief approve. Motion carried unanimously.

**ADJOURN** – Skinner/Bower motion to adjourn at 7:43 p.m. Motion carried unanimously.

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/s/Sabrina Waswo, Village Clerk