

## VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

April 18, 2022 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

### CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ROLL

**CALL:** Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Bill Kaskin, Ken Perl, Aaron Karow, President Howard Skinner. Also Present: Administrator Laura Roesslein, Clerk Sabrina Waswo, Village Engineer Greg Droessler, Captain Katie Hall.

### SWEARING IN OF NEWLY ELECTED TRUSTEES KEN PERL, WILLIAM KASKIN, BARBARA ANDRES.

**APPROVAL OF MINUTES:** Skinner/Bowers motion to approve the March 21, 2022 Regular Board Meeting and March 7, 2022 Special Board Meeting. Motion carried unanimously.

**APPROVAL OF VOUCHERS FOR PAYMENT:** Skinner/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34736-34798 (VOID # 34741, 34742, 34783, 34784, 34785); Manual Check #260-261 Payroll Related Checking and State/Federal Tax Wires: 18277-18283 Expenses – \$759,668.58. Motion carried unanimously.

### PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on all agenda items only.

Bob Perron, 1191 Spyglass Court, worked the April election as an election inspector and noticed our lower level is not handicap accessible. President Skinner replied he has discussed this with the Administrator and Public Works will do the curb cut and posting to allow for handicap parking.

### OMNIBUS AGENDA

- A. Motion to approve Resolution R2022-4-1 Declaring Certain Personal Property of the Village as Surplus and Authorizing its Auction or Disposal.
- B. Motion to authorize the Village Administrator to send out an RFP for a property assessor.
- C. Motion to appoint Kevin Fitzgerald to the Community Library Board for a three-year term ending May 1, 2025.
- D. Motion to approve a Special Event Permit for a Hidden Treasures Garage Sale hosted by the Twin Lakes Chamber on May 21 from 9am to 2pm.
- E. Motion to approve a Special Event Permit for the Knights of Columbus on April 23 from 10am to 4pm.
- F. Motion to approve various requests by the Twin Lakes Sailing Club related to the 2022 season.

Skinner/Andres motion to approve the omnibus agenda as presented. Motion carried unanimously.

### PRESIDENT AND TRUSTEE REPORTS

#### **TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING**

Bower/Skinner motion to approve appointing Jeffrey Laurin as Successor Agent for Laurin's Landing & Pier LLC (425 Wilmot Ave.). Motion carried unanimously.

Bower/Fitzgerald motion to approve a Short Term Rental Application received from James & Kassandra Hester for 950 Rhyners Lane. Motion carried unanimously.

#### **TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS**

**Consideration of a motion to approve Pay Application #9 from Scherrer Construction for \$43,507.29.**

We have received a request to reduce the retainage. If this amount is released there will only be \$29,000 remaining to pay. Board felt payment should be held off until there is a resolution on the siding and credit pertaining to the ceiling change in the office space. Consensus was to hold payment for a response from Scherrer.

Karow/Fitzgerald motion to table. Motion carried unanimously.

**Discussion and possible action regarding Asbestos Abatement for 108 E. Main Street.**

Received quotes from Balestrieri and DJK Environmental. Costs were similar but hard to compare as DJK had an alternate bid with additional items. Timeline of work is important. Board would like to give the Administrator the ability to choose the company based on the earliest committed date and also provide her the authority to approve additional costs that may arise during the abatement.

Skinner/Fitzgerald motion to approve the asbestos abatement up to \$16,000 taking the best bid with the fastest time. Motion carried unanimously.

March 2022 Building Permits: 81; Valuation: \$2,189,997; Fees Collected: \$31,802.73

**TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

Andres/Fitzgerald motion to approve Pay Request #9 from JJ Henderson for \$701,293.91. Motion carried unanimously.

**VILLAGE PRESIDENT HOWARD SKINNER**

Skinner/Karow motion to approve the board and commission reappointments including William Busey to Board of Appeals and Phil Johnson to Board of Review. Motion carried unanimously.

**ADJOURN – Skinner/Andres motion to adjourn at 6:58 p.m. Motion carried unanimously.**

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/s/Sabrina Waswo, Village Clerk