



# VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181

Phone (262) 877-2858 Fax (262) 877-4019

## VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

**Monday, April 4, 2022 – 6:30 p.m.**

**Village Hall, 105 E. Main Street, Twin Lakes, WI**

### AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, KNOLL, PRESIDENT SKINNER
4. PUBLIC COMMENTS AND QUESTIONS
5. PRESIDENT AND TRUSTEE REPORTS
  - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
    1. Consideration of a motion to approve Resolution R2022-4-1 Declaring Certain Personal Property of the Village as Surplus and Authorizing its Auction or Disposal.
    2. The Spring Election is scheduled for tomorrow, Tuesday, April 5, 2022. Voting will be held at the Village Hall (Community Room) from 7am to 8pm.
    3. Discussion regarding authorizing the Village Administrator to send out an RFP for a property assessor.
    4. The Board of Appeals currently has two vacancies. If anyone is interested in serving on this Board please contact Village Hall.
    5. Other?
  - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
    1. Kenosha County is holding their Household Hazardous Waste Program on May 7 at the Kenosha County Center in Bristol. Hazardous waste including electronics and refrigerants will be collected from 8:00am to 1:00pm. Residents are asked to visit [www.kenoshacounty.org](http://www.kenoshacounty.org) for a full list of accepted and unacceptable items.
    2. Discussion regarding the 108 E. Main St. parking lot.
    3. Other?
  - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
    1. Other?
  - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
    1. Other?

E. TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

1. Other?

F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

1. Consideration of a motion to appoint Kevin Fitzgerald to the Community Library Board for a three-year term ending May 1, 2025.

2. Other?

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Committee Appointments will be up for consideration at the April 18 Regular Board meeting.

2. Consideration of a motion to approve a Special Event Permit for a Hidden Treasures Garage Sale hosted by the Twin Lakes Chamber on May 21 from 9am to 2pm.

3. Consideration of a motion to approve a Special Event Permit for the Knights of Columbus on April 23 from 10am to 4pm.

4. Consideration of a motion to approve various requests by the Twin Lakes Sailing Club related to the 2022 season.

5. Other?

6. ADJOURN

\*\*\*MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED\*\*\*

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

# VILLAGE OF TWIN LAKES

## RESOLUTION NO. R2022-4-1

### **A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY OF THE VILLAGE OF TWIN LAKES AS SURPLUS AND AUTHORIZING ITS AUCTION OR DISPOSAL**

WHEREAS, the Village of Twin Lakes has reviewed its various items of personal property and has found certain items to be surplus, unused, obsolete, or otherwise not necessary for governmental functions, and

WHEREAS, the Village Board wishes to declare these items as surplus and direct that the items be sold at public auction or other public sales or otherwise disposed.

NOW THEREFORE BE IT RESOLVED, by the Village Board of Trustees for the Village of Twin Lakes as follows:

SECTION ONE: The following items are hereby declared surplus and their disposal at public sale or auction or by other means as directed.

- 2005 Harley Davidson- VIN #1HD1FHW1X5Y708538 (Police)
- DJI Inspire 1 Pro Drone- Serial #W21ADA28020128 (Police)
- (20) Trojanuv3000B UV modules (WWTP)

SECTION TWO: This resolution of the Village Board of Trustees of the Village of Twin Lakes shall take effect immediately upon its proper execution, posting and publishing in accordance with State law.

Dated this 18<sup>th</sup> day of April, 2022.

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Sabrina Waswo  
Village Clerk

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Howard K Skinner  
Village President

Members Voting:

\_\_\_\_\_ Aye  
\_\_\_\_\_ Nay  
\_\_\_\_\_ Absent  
\_\_\_\_\_ Abstained



## VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications  
will be rejected. Applications must be submitted  
AT LEAST 4 WEEKS prior to the proposed event date for approval.

### Section I- APPLICANT INFORMATION

Name of Applicant MARILYN TRONGEAU  
Name of Event Organizer/Producer TWIN LAKES AREA CHAMBER & BUSINESS ASSOCIATION  
Production Company/Organization \_\_\_\_\_ FEIN # \_\_\_\_\_  
Street Address 349 E. MAIN ST  
City TWIN LAKES State WI Zip code 53181  
E-mail Address info@twinlakeschamber.com  
Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
☐ For-Profit or ☒ Non-Profit Organization 501(c) 6 EIN # (Tax Exempt Number) 39-1165966  
\*All non-profits must present a copy of their current Tax ID - EIN#

### Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event HIDDEN TREASURES GARAGE SALE  
Date(s) of Event SAT. MAY 21, 2022  
Location(s) of Event CHAMBER PARKING LOT & CENTRAL PARK  
Start Time for Event SETUP 6AM EVENT 9AM (a.m./p.m.) End Time for Event CLEANUP 6PM EVENT 3 a.m./p.m.  
Event Chair/Contact Person MARILYN TRONGEAU Phone \_\_\_\_\_  
Day of Event Contact Name MARILYN TRONGEAU Phone \_\_\_\_\_  
Is the event open to the public? ☒ Yes ☐ No  
Will you charge an admission fee? ☐ Yes ☒ No  
Estimated Attendance Number 250 - 300

Description of Event  
PEOPLE RENT BOOTHS, BRING GARAGE SALE ITEMS TO SELL.  
WE WILL HAVE A CHARITY COLLECTING TEXTILES & CLOTHES TO DONATE  
AND WE ARE TRYING TO GET AN APPRAISER FOR A TWIN LAKES  
VERSION OF ANTIQUES ROAD SHOW.

**PERMIT REQUESTED**

☐ **Parade Permit - No Charge**

☐ **Block Parties:** Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

☒ **Park Reservation:** All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or totes.

**Select Park:**    ☐ Lance Park and Amphitheater    ☐ Scout House    ☒ Central Park  
                         ☐ West Side Park    ☐ Millennium Park Pavilion

Describe Restroom facilities available to all participants PORTA POTTIES

Will you be setting up a tent?    ☐ Yes    ☐ No    \*A Fire Inspection is required per NFPA Code 25.2\*

If yes, list the location, size, Rental Company, and proof of completion of locates.

JUST POPUPS FOR BOOTHS - NO LARGE TENTS

Will there be any animals?    ☐ Yes    ☒ No

If yes, what type and how many \_\_\_\_\_

Will there be live performances, loud speakers or a DJ?    ☐ Yes    ☐ No

If yes, what type and hours POSSIBLY 10AM-2PM IF WE DO A DJ

Description of plan for handling refuse collection and after-event clean-up

EXTRA GARBAGE TOTES FROM PUBLIC WORKS

Description of plan for providing event security (if applicable)

CHAMBER MEMBERS WILL CONSULT CHIEF GROSZ

Will there be fireworks or pyrotechnics at your event?

☐ Yes    ☒ No

If yes, please attach a fireworks display permit or application.

Will your event include the sale of beer and/or wine?

☐ Yes    ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.

Will you or any other vendors be selling food or merchandise?

☒ Yes    ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

CHAMBER MAKING HOT DOG, BURGERS & BRATS

Do you intend to use the available picnic tables and benches in the location? ☒ Yes    ☐ No

### Section III- STREET USE

☒ Check if this section does not apply

#### Description of portion(s) of road(s) to be used

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Dates of Use MAY 21, 2022

Total Number of Parking Stalls Requested and Location CHAMBER PARKING LOT

Description of Signage to be used during event BANNERS & SIGNS AT EGRESS & INGRESS LOCATIONS & SIGNS AT USUAL LOCATIONS AROUND TOWN

#### Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ Electricity; Explain \_\_\_\_\_

☒ Traffic Control; Explain IF NECESSARY

☒ Police Services; Explain IF NECESSARY

☐ Fire/EMS Services; Explain \_\_\_\_\_

☐ Other; Explain \_\_\_\_\_

#### Scout House, Lance, Central, West Side Park Reservation Fee

		# of Parks	# of Days	Applicable Fee
Security Deposit	\$100.00 x	_____	=	_____
Non-Profit or Resident	\$75.00 x	_____	x _____ =	_____
Non-Resident	\$150.00 x	_____	x _____ =	_____

#### Millennium Park Reservation Fee

		# of Days
Security Deposit	\$100.00	
Non-Profit or Resident	\$50.00	x _____ = _____
Non-Resident	\$100.00	x _____ = _____

#### Block Party/Street Closure

Security Deposit	\$100.00	_____
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TOTAL \_\_\_\_\_

**Note:** The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

## LIABILITY INSURANCE REQUIREMENT

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES X NO       

Applicant Signature Maureen Longeau Date 3/28/2022

COI SENT TO VILLAGE 3/28/22

### VILLAGE OF TWIN LAKES STAFF USE ONLY

Date Filed with Clerk                      Amount Paid & Receipt #                     

Checklist ☐ Map of Event or Site Plans ☐ Insurance

☐ Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature [Signature] Date 3-30-22

☒ Approved ☐ Denied Notes                     

DPW Signature [Signature] Date 3-30-22

☒ Approved ☐ Denied Notes                     

Fire Chief Signature [Signature] Date 3-30-22

☒ Approved ☐ Denied Notes                     

COW Meeting Date                      Board Meeting Date                      Permit Number

March 27<sup>th</sup>, 2022

Knights of Columbus  
John R Taylor III  
701 Lake Ave.  
Twin Lakes, WI. 53181  
Cell-262-374-3127  
[Jt.2011@hotmail.com](mailto:Jt.2011@hotmail.com)  
[knightsofcolumbus6554@yahoo.com](mailto:knightsofcolumbus6554@yahoo.com)

Village President and Twin lakes Board Members  
108 E Main St  
Twin lakes, WI. 53181

Dear Howard and all members of the Board,

I realize we recently utilized the 3 ways Stop intersection in Twin Lakes and our event did well thanks to your allowing us to utilize the 3 ways intersection. I feel compelled to ask again in recent view of the Ukraine Crisis and the people fleeing their Country for their lives. Our Council of Twin Lakes, Knights of Columbus as well as anyone else who would like to volunteer would like to conduct a fundraiser for relief to the Ukrainian people. This fundraiser will go to the headquarters of the Knights of Columbus that matches \$ and the Monies are directed for Ukraine refugees only. We are asking for the date of April 23<sup>rd</sup>, 2022. 10AM-4PM.

I am asking for the 4 ways stop intersection of 93<sup>rd</sup> St and 388<sup>th</sup> Avenue as well. (The one with the flashing light by the Corn Stand), besides the 3 ways stop downtown. *→ town of Randall*  
We are going to try and secure other sites as well, i.e., "House of Wine and Cheese" and the "Travel Center" (Mobile Gas station) in Genoa City and raise as much as we can for the Ukraine's.

Thank you so much for your consideration on this worthy, worthy venture to help this struggling population. We will obtain the "Insurance Certificate" naming the Village of Twin Lakes as an additional policy holder upon a hopeful approval.

Sincerely,

John R Taylor III and the all the Knights of our Twin Lakes Council  
1021 E Pinecrest Ln  
Elkhorn, WI. 53121  
262-374-3127





# VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date for approval.

## Section I- APPLICANT INFORMATION

Name of Applicant John R. Taylor III Knights of Columbus, Twin Lakes, WI #6554

Name of Event Organizer/Producer John R. Taylor III 'Grand Knight'

Production Company/Organization Knights of Columbus 6554 FEIN # 51-0141898

John's address: 1021 E Pinecrest Ln Elkhorn, WI 53121

Street Address 701 N. Lake St. Twin Lakes, WI 53181 St John's the Evangelist church

City Twin Lakes State WI Zip code 53181

E-mail Address jt.2011@hotmail.com knightsokcolumbus6554@yahoo.com

Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

☐ For-Profit or ☒ Non-Profit Organization 501(c) \_\_\_\_\_ EIN # (Tax Exempt Number) 51-0141898

\*All non-profits must present a copy of their current Tax ID - EIN#

## Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event Ukrainian refugees relief

Date(s) of Event April 23rd, 2022

Location(s) of Event Twin Lakes, WI, downtown 3 stop intersection E 4 way stop @ 3rd Ave + 4th St.

Start Time for Event 10 a.m./p.m. End Time for Event 4 a.m./p.m.

Event Chair/Contact Person John R. Taylor III Phone \_\_\_\_\_

Day of Event Contact Name John R. Taylor III Phone \_\_\_\_\_

Is the event open to the public? ☒ Yes ☐ No

Will you charge an admission fee? ☐ Yes ☒ No

Estimated Attendance Number whatever traffic passes by the above named intersections.

Description of Event  
Knights + volunteers would man areas by each stop signs with identifying "Knights of Columbus" signage along with "Ukraine Relief" using donation canisters for given from passers going by.

**PERMIT REQUESTED**

☐ **Parade Permit - No Charge**

☐ **Block Parties:** Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

☐ **Park Reservation:** All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or totes.

Select Park: ☐ Lance Park and Amphitheater ☐ Scout House ☐ Central Park  
☐ West Side Park ☐ Millennium Park Pavilion

Describe Restroom facilities available to all participants St. John Evangelist church

Will you be setting up a tent? ☐ Yes ☒ No \*A Fire Inspection is required per NFPA Code 25.2\*  
If yes, list the location, size, Rental Company, and proof of completion of locates.

Will there be any animals? ☐ Yes ☒ No  
If yes, what type and how many

Will there be live performances, loud speakers or a DJ? ☐ Yes ☒ No  
If yes, what type and hours

Description of plan for handling refuse collection and after-event clean-up  
if any trash would be put in a trash bag + taken to my home bins.

Description of plan for providing event security (if applicable)

Will there be fireworks or pyrotechnics at your event? ☐ Yes ☒ No  
If yes, please attach a fireworks display permit or application.

Will your event include the sale of beer and/or wine? ☐ Yes ☒ No  
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.

Will you or any other vendors be selling food or merchandise? ☐ Yes ☒ No  
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Do you intend to use the available picnic tables and benches in the location? ☐ Yes ☒ No

### Section III- STREET USE

☐ Check if this section does not apply

#### Description of portion(s) of road(s) to be used

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

3way stop downtown [EM] [2] [2] N. Lake S. Lake & E. Main St.

~~E. Main, 3rd Ave & 4th St. (by farm corner)~~

Will any parking stalls be used or blocked during the event?

☐ Yes ☒ No

Dates of Use will use public parking for volunteers

Total Number of Parking Stalls Requested and Location \_\_\_\_\_

Description of Signage to be used during event 2 signs placed ahead of each stop sign to let a driver know "Migrants of Columbus" Ahead For Ukraine relief for refugees.

#### Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☐ Electricity; Explain \_\_\_\_\_

☐ Traffic Control; Explain \_\_\_\_\_

☐ Police Services; Explain \_\_\_\_\_

☐ Fire/EMS Services; Explain \_\_\_\_\_

☐ Other; Explain \_\_\_\_\_

#### Scout House, Lance, Central, West Side Park Reservation Fee

		# of Parks	# of Days	Applicable Fee
Security Deposit	\$100.00 x	_____	_____	= _____
Non-Profit or Resident	\$75.00 x	_____	x _____	= _____
Non-Resident	\$150.00 x	_____	x _____	= _____

#### Millennium Park Reservation Fee

		# of Days
Security Deposit	\$100.00	_____
Non-Profit or Resident	\$50.00	x _____ = _____
Non-Resident	\$100.00	x _____ = _____

#### Block Party/Street Closure

Security Deposit	\$100.00	_____
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TOTAL \_\_\_\_\_

**Note:** The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

## LIABILITY INSURANCE REQUIREMENT

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES ☒ NO ☐

Applicant Signature John R. Taylor III Date 3/27/2022

### VILLAGE OF TWIN LAKES STAFF USE ONLY

Date Filed with Clerk \_\_\_\_\_ Amount Paid & Receipt # \_\_\_\_\_

Checklist ☐ Map of Event or Site Plans ☐ Insurance

☐ Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature [Signature] Date 3-30-22

☒ Approved ☐ Denied Notes APPROVED for TL intersection only. 388<sup>th</sup>/93<sup>rd</sup> in Randell

DPW Signature [Signature] Date 3-30-22

☒ Approved ☐ Denied Notes \_\_\_\_\_

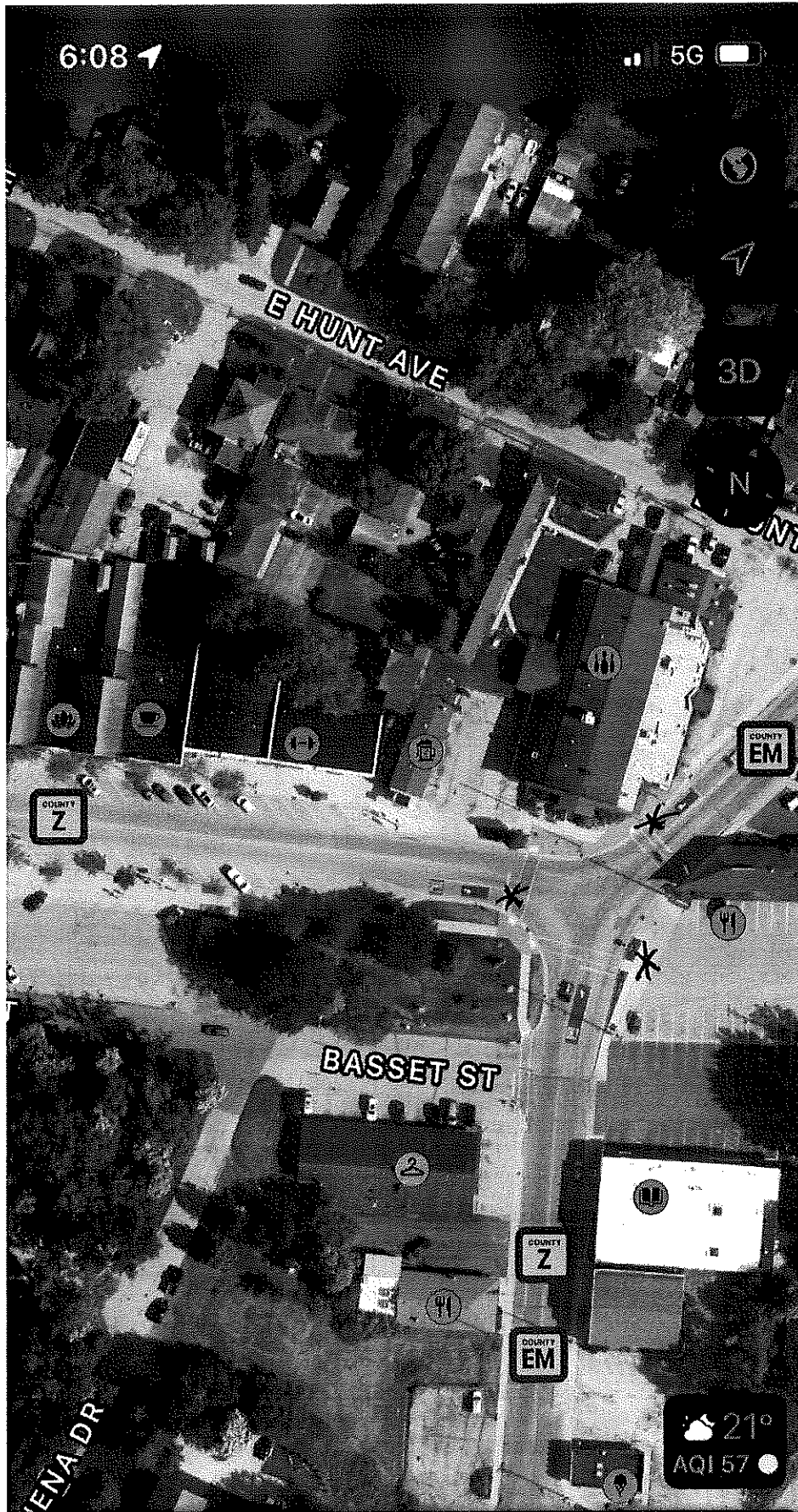
Fire Chief Signature [Signature] Date 3-30-22

☒ Approved ☐ Denied Notes \_\_\_\_\_

COW Meeting Date \_\_\_\_\_ Board Meeting Date \_\_\_\_\_ Permit Number \_\_\_\_\_

6:08

5G



\* marks  
stop signs  
where we  
would map.

# St John's Catholic Church

Church • Twin Lakes, Wisconsin





## Twin Lakes Sailing Club



By: \_\_\_\_\_

March 25, 2022

Village Board, Village of Twin Lakes  
108 East Main Street  
Twin Lakes, WI 53181

Dear Trustees,


The officers and members of the Twin Lakes Sailing Club respectfully request approval by the Twin Lakes Village Board for the standard course marking and operating procedures historically conducted by the club for our annual summer sailing season on Lake Elizabeth. Boating activities of the club will only be conducted in compliance with COVID 19 regulations in WI. The days and times of the regularly scheduled races will be Saturdays, Sundays and Holidays from Memorial Day through Labor Day between 11 am and 4 pm. Times may vary somewhat due to wind and weather conditions.

The course layout is determined just before each race based on wind direction, wind speed, and the type of race selected. We generally use three large brightly colored course buoys and one small offset marker buoy - all are easy to see. We use a pontoon boat called the Committee Boat from which we oversee and score the race. Additionally, we have safety boats to assist any race participants in need. We also use an electronic air-horn signaling device to notify participating boats of critical time markers for the start of each race. We no longer use a signal cannon for any of the races and we haven't for at least 10 years. Weather and Co-Vid conditions permitting; we will have one kayak event on Sunday August 14th beginning at approximately 10:30 am. The event lasts for approximately two hours and requires no buoys or signal horns.

We are continuing our youth sailing school program using small Optimist and Sunfish sailboats. During the months of June and July we are providing lessons for 3 weeks on Thursday and Friday nights. We use small buoys in the sailing area as training markers, and we organize some races for the kids so they can practice what they have learned. For these events we would need to mark a small course with buoys, have a horn or whistle for signals, and would also use a pontoon boat, motorboat or wave runners from which to observe and provide additional safety. An air horn is not used for the training sessions but could be used for the races.

Your anticipated approval of the course markings, signals, and operating procedures is appreciated.

Very truly yours,  
TWIN LAKES SAILING CLUB

  
Dean Todaro (630.926.3611)  
Secretary/Treasurer

  
Tom Murphy (847.404.4745)  
Commodore