

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

February 21, 2022 – 6:30 p.m.

Village Hall, 108 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ROLL

CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Bill Kaskin, Jeremy Knoll, President Howard Skinner. Arrived Late: Trustee Aaron Karow. Also Present: Administrator Laura Roesslein, Clerk Sabrina Waswo

APPROVAL OF MINUTES: Skinner/Bower motion to approve January 17, 2022 Regular Board minutes. Motion carried 6-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Skinner/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34606-34678, 1340-1371 (VOID: 34631,34673,34674), Payroll Related Checking and State/Federal Tax Wires: 18250-18267. Expenses – \$1,012,158.94. Motion carried 6-0.

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on all agenda items only. Bill Poetker, 1607 E Lakeshore Drive, feels the board should reconsider the live stream camera. This will give people who have second homes access to the meetings and an easy way to provide transparency.

OMNIBUS AGENDA

- A. Motion to approve a quote from Newport Network Solutions in an amount not to exceed \$15,750.00.
- B. Motion to approve a quote from Highway C Service (Grasshopper brand) for a lawnmower in an amount not to exceed \$13,054.45.
- C. Motion to approve an Intergovernmental Agreement with Kenosha County Sheriff's Department for the Kenosha Drug Operations Group.
- D. Motion to approve a quote from Great Lakes in an amount not to exceed \$9,866.00.
- E. Motion to approve work a change directive in an amount not to exceed \$16,456.00 for the WWTP project.

Skinner/Fitzgerald motion to approve omnibus agenda. Fitzgerald said because we only received one bid from Newport Network Solutions, he reached out to CDW to provide a quote. The same outline was used as Newport Network Solutions. The CDW quote was much higher than what Newport provided. Lyn Garnand spoke, noting he checked it out as well with a company he knows and it was \$4,000 more than Newport. For the lawnmower, Fitzgerald spoke with PW Clause and felt it made sense to purchase a bagger, which is already part of the bid. Motion carried 6-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Skinner motion to approve Resolution R2022-2-1 Declaring Certain Personal Property of the Village as Surplus. Motion carried 6-0.

Trustee Karow arrived at 6:41 pm.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Discussion and possible action regarding an automatic sensor fire alarm system at the new Village Hall. Administrator Roesslein stated we don't have an exact price but anticipate it being around \$9,000. The system was designed to code, which is a pull system. However, if no one is in the building, the police department would not be notified. Adding these sensors will notify them automatically.

Skinner/Andres motion to pursue the automatic sensor fire alarm system not to exceed \$10,000. Motion carried unanimously.

January 2022 Building Permits: 22; Valuation: \$895,679; Fees Collected: \$11,212.54.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Knoll/Skinner motion to approve the 2022 Movies in the Park series and authorize staff to order the movie rentals. The cost is \$460 per movie, plus 2 staff employees. Around 30 to 50 people attend per movie. Motion carried 6-1 with Trustee Andres voting “no”.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Skinner motion to approve pay request #7 from JJ Henderson for \$337,771.66. Motion carried unanimously.

VILLAGE PRESIDENT HOWARD SKINNER

Skinner/Knoll motion to approve a Special Event Permit for Knights of Columbus on March 12th from 10am to 4pm at the intersection of Lake Street & Main Street. This event was done back in 2020 and went smoothly. Motion carried unanimously.

CLOSED SESSION

Skinner/Knoll motion to go into closed session pursuant to:

1. Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a cell tower lease with Crown Castle at 920 Lance Dr.;
2. Wis. §19.85(1)(c) and (e) related to employment, compensation, promotion, or performance evaluation for the purposes of conducting an annual performance evaluation of the Village Administrator;
3. Wis. §19.85(1)(c) and (e) related to discussion relative to the Public Works and Sewer collective bargaining agreement;
4. Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a proposed agreement with Kenosha County.

Roll Call: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Bill Kaskin, Jeremy Knoll, Aaron Karow, President Howard Skinner voting “aye”. Motion carried unanimously to go into closed session at 6:52 pm.

OPEN SESSION

Skinner/Knoll motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session. Motion carried unanimously to go into open session at 7:40 pm.

ADJOURN – Skinner/Knoll motion to adjourn at 7:40 p.m. Motion carried unanimously.

/s/Sabrina Waswo, Village Clerk