

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

January 17, 2022 – 6:30 p.m.

Village Hall, 108 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ROLL

CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Jeremy Knoll, President Howard Skinner. Also Present: Police Chief Grosz, Administrator Laura Roesslein, Village Engineer Greg Droessler, Clerk Sabrina Waswo

APPROVAL OF MINUTES: Skinner/Andres motion to approve December 20, 2021 Regular Board minutes. Motion carried unanimously.

APPROVAL OF VOUCHERS FOR PAYMENT: Skinner/Knoll motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34540-34605, 1313-1339 (VOID: 34566, 34582, 34583), Payroll Related Checking and State/Federal Tax Wires: 18244-18249. Expenses – \$7,455,718.95. Motion carried unanimously.

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only. None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Skinner motion to approve an Original “Class B”/Class “B” Liquor & Fermented Malt Beverage License and Cabaret License application filed by JDR Investments LLC d/b/a La Casita Mexican Restaurant, 201 E. Main Street, Luciano Ortiz Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Twin Lakes and wholesaler invoices, clearance of any Department of Revenue holds, and approval of background check.

La Casita Mexican Restaurant Inc. has sold their business to JDR Investments LLC and surrendered their Liquor License. Motion carried unanimously.

Discussion and possible action regarding quotes for AV at the new Village Hall.

Staff and IT have reviewed the 2 quotes and recommend Newport Network Solutions. This is the audio portion for the board room, and includes speakers, microphones, and a recording system. Visual components for the board room and lower level are still being discussed. The Administrator will obtain proposals for board room monitors at the dais, 2 large tv screens on each side of the room, and lower level AV. Village IT will install the AV in the conference rooms.

Skinner/Fitzgerald motion to approve quote from Newport Network Solutions in the amount of \$22,500 for AV at the new Village Hall. Motion carried unanimously.

Discussion and possible action regarding quotes for AV at the new Village Hall.

Administrator Roesslein stated this has been talked about at the staff level since 2016. The MSI system is an older system that has not kept up with technology. A lot of municipalities have switched away from this accounting software. Newer software would allow department heads to see their own accounts and integrate timekeeping.

Karow/Fitzgerald motion to authorize Administrator to send out Request for Proposals for accounting software. Motion carried unanimously.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Karow/Skinner motion to approve Pay Application #8 from Scherrer Construction for \$75,562.00. Motion carried unanimously.

December 2021 Building Permits: 24; Valuation: \$238,120; Fees Collected: \$2,657.50.
TOTAL 2021 Building Permits: 545; Valuation: \$35,361,013; Fees Collected: \$325,136.21.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Knoll/Skinner motion to approve the 2022 Aquanuts agreement. Motion carried unanimously.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Skinner motion to approve Pay Request #6 from JJ Henderson for \$568,556.83. Motion carried unanimously.

VILLAGE PRESIDENT HOWARD SKINNER

Skinner/Knoll motion to approve a Special Event Permit for CornFest on August 18, 19, 20, 2022 at Lance Park. The Chamber will come back at a later board meeting for approval of the Temporary Class B Retailers License for the alcohol. Motion carried unanimously.

CLOSED SESSION

Motion to go into closed session pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a cell tower lease with Crown Castle at 920 Lance Dr.

President Skinner tabled the closed session.

ADJOURN – Skinner/Knoll motion to adjourn at 7:09 p.m. Motion carried unanimously.

/s/Sabrina Waswo, Village Clerk