



VILLAGE OF TWIN LAKES

108 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181
Phone (262) 877-2858 Fax (262) 877-4019

VILLAGE BOARD MEETING Monday, December 20, 2021 – 6:30 p.m. Village Hall, 108 E. Main Street, Twin Lakes, WI

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, KNOLL, PRESIDENT SKINNER
4. APPROVAL OF MINUTES: November 15, 2021 Regular Board Meeting, November 22, 2021 Special Board Meeting
5. APPROVAL OF VOUCHERS FOR PAYMENT: Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34465-34539 (VOID: 34498, 34499, 34520, 34528, 34529, 34530), Payroll Related Checking and State/Federal Tax Wires: 18236-18243. Expenses – \$1,345,844.54.
6. PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on agenda items only.
7. PRESIDENT AND TRUSTEE REPORTS
 - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
 1. Consideration of a motion to approve Resolution R2021-12-1 to Appoint Election Inspectors for the 2022-2023 Term.
 2. Consideration of a motion to approve a Collective Bargaining Agreement with Teamsters 200 (Public Works and Sewer) expiring December 31, 2022.
 3. Consideration of a motion to approve amending Village Policy F-1 to add a backup policy.
 4. Consideration of a motion to approve the issuance for the annual renewal license for a Secondhand Article and Jewelry Dealer License to Michael V. Pusateri (Trader Brothers, 405 N Lake Ave) subject to Police Department review.
 5. Tax bills were mailed last week. Taxpayers are encouraged to mail their payments, use the Village drop box, or pay online at (www.villageoftwinlakes.net) for credit cards. The last day to drop off payments at Village Hall in 2021 is December 30th. Payments deposited in the Village Hall drop box over the New Year's holiday should bear a note indicating in which calendar year the payment should be receipted-2021 or 2022.
 6. Nomination papers for the Spring Election (Three Trustees) are available at Village Hall during office hours. Papers must be returned by January 4, 2022.
 7. Village offices will be closed December 24, 25, 31 and January 1 for the Christmas and New Year holidays.

8. Discussion and possible action regarding Short-Term Rental Licenses for 2022.

B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

1. Discussion and possible action regarding the purchase of a new Public Works plow truck.

C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

1. Consideration of a motion to approve Pay Application #7 from Scherrer Construction for \$255,785.00.

2. November 2021 Building Permits: 59; Valuation: \$1,584,872; Fees Collected: \$25,294.05.

E. TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

1. Consideration of a motion to approve Ordinance 2021-12-1 Amending Section 2.48 of the Twin Lakes Village Code of Ordinances Pertaining to the Police Department.

F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

1. Consideration of a motion to approve Pay Request #5 from JJ Henderson for \$610,316.94.

2. Consideration of a motion to approve Ordinance 2021-12-2 Amending Section 13.04.230 of The Twin Lakes Code of Ordinances Pertaining to Sewer Service Charges.

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Consideration of a motion to accept the resignation of Carey Kuhlmeier from the Cemetery Board.

2. Consideration of a motion to approve a request by Twin Runners Snowmobile Club to allow snowmobile access through Legion Park.

3. Consideration of a motion to approve a Special Event Permit request from the Twin Lakes Chamber for Winterfest on February 5th from 9am to 7pm at Lance Park.

8. ADJOURN

MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.

VILLAGE OF TWIN LAKES
RESOLUTION NO. R2021-12-1

A RESOLUTION TO APPOINT ELECTION INSPECTORS FOR THE 2022-2023 TERM

WHEREAS, Wisconsin State Statutes require the appointment of election inspectors; and

WHEREAS, the below individuals have indicated their willingness to serve the Village of Twin Lakes in the capacity of Election Inspector; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Village Board of the Village of Twin Lakes hereby appoints the following individuals as Election Inspectors for a two-year term which will run from January 1, 2022 to December 31, 2023:

| <u>Republican*</u> | <u>Democratic</u> | <u>Unaffiliated</u> |
|--------------------|-------------------|------------------------|
| Jacqueline Gross | Maria Krasel | Katy Traver-Woods |
| Jeffrey Gross | | Kelly Ruiz |
| Steve Bella | | Jeffrey Martin |
| Greta Martin | | Christine Martin |
| Harry Peters | | Catherine Cullen |
| Robert Perron | | Heather Trussell |
| Rosemary Perron | | Roberta Levinson |
| Christopher Serak | | Steven Cullen |
| Julie Serak | | Ronald Rylatt |
| Jacque Jahnke | | Guy Trussell |
| Steven Rasinskis | | Patricia (Pat) Gremler |
| Sue Swanger | | Nevenka Karedes |
| Brian Eavey | | Yolanda (Loni) Coyer |
| Jazmin Zierten | | Kathleen Ticha |
| | | Clifford Johnson |
| | | Alice Ranker |
| | | Anna Marie Hoggard |
| | | Carol Suminski |
| | | Joan Rzonca |

Adopted by the Village Board of the Village of Twin Lakes, Wisconsin this 20th day of December, 2021.

Sabrina Waswo
Village Clerk

Howard K Skinner
Village President

Members Voting:

_____ Aye _____ Nay _____ Absent _____ Abstained

LABOR AGREEMENT

BETWEEN

**THE VILLAGE OF TWIN LAKES
DEPARTMENT OF PUBLIC WORKS
(MAINTENANCE AND SEWER DEPARTMENT EMPLOYEES)**

AND

GENERAL TEAMSTERS LOCAL UNION NO. 200



EFFECTIVE JANUARY 1, 2022 THROUGH DECEMBER 31, 2022

ARTICLE 1. AGREEMENT

This Agreement is made and entered into by and between the Village of Twin Lakes, hereinafter referred to as the Village, and General Teamsters Local Union No. 200, hereinafter referred as the Union, for and on behalf of themselves and the employees under the jurisdiction of the bargaining unit hereinafter described; such Agreement will commence on January 1, 2022 and shall be in effect through December 31, 2022.

ARTICLE 2. RECOGNITION

For the purpose of clarifying the parties subject to this Collective Bargaining Agreement, the Village of Twin Lakes recognizes the Union as the sole and exclusive bargaining representative for all regular full-time and regular part-time Department of Public Works employees of the Village of Twin Lakes; but excluding supervisory, managerial, and confidential employees.

ARTICLE 3. WAGE ADJUSTMENT

Effective January 1, 2022, the employees' current base wages shall continue in full force and effect.

A base wage increase of 2.5% will be effective on January 1, 2022 and continue through December 31, 2022.

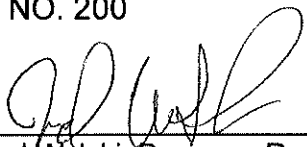
ARTICLE 4. DURATION

Term of Agreement: This Agreement shall be in full force and effect from January 1, 2022, to and including December 31, 2022.

VILLAGE OF TWIN LAKES

GENERAL TEAMSTERS LOCAL UNION NO. 200

By: _____
Village President

By:  _____
Jared Wolski, Business Representative

Date: _____

Date: 12-2-2021

By: _____
Village Clerk

Date: _____



VILLAGE OF TWIN LAKES POLICY MANUAL

F-1

FINANCIAL POLICY

I PURPOSE

- 1 As a means to maintain and foster good financial health for the Village of Twin Lakes, the Village Board of Trustees adopts these Financial Policies to guide the financially related activities of the Village's operations.

II FINANCIAL POLICIES

1 ACCOUNTING:

- A The Village will establish and maintain the accounting systems according to GAAP and the State of Wisconsin Uniform Chart of Accounts.
 - B Encumbrances represent commitments related to unperformed contracts for goods or services, and will be recorded when incurred. Encumbrances outstanding at year-end will be reported as reservations of fund balance.
- 2 To maintain the liquid cash flow of the Village and to avoid short term borrowing or available cash deficiencies, the Village will improve the unclassified fund balance in the General Fund. The Village intends to maintain the General Fund unclassified fund balance at or above 15%. The Sewer Fund and other operational funds shall maintain 25% cash reserves. In order to improve cash reserves, the Village will budget no less than \$75,000 yearly for "contingency" with the intent that all funds budgeted and any other surplus be dedicated to increasing the General Fund fund balance. To avoid using cash reserves, the Village will pass a balanced budget annually.
 - 3 To minimize unwarranted fluctuations in the annual tax levy caused by the use of widely varying surplus funds remaining each year to offset the levy needs, the Village Board will discontinue this practice. Any surplus funds available at the end of each year will be maintained in the unobligated cash reserves of the Village pursuant to Village policy. Further, the Village Board may annually determine to use some or all of the previous year's surplus funds for specified capital or one time only purchases.
 - 4 For auditing and accounting purposes, only individual items with a purchase value of greater than or equal to \$5,000 and an estimated useful life of at least 3 years will be included in the total assets of the Village. This policy shall be applicable to acquisitions made during the 2006 fiscal year and all subsequent years.

- 5 When the Village receives or anticipates receiving significant funds that are either unplanned or are known only to be available for a short or mid term amount of time, these revenues shall not be used to directly offset the amount levied by the Village for property taxes except as herein defined. At least 50 percent (50%) of the funds shall be used to improve the Village's unobligated cash reserves in accordance with item II.2 of this Policy. The remaining balance may be used to aid in funding the purchase of capital items, including the development of depreciation accounts for fleet replacement, or specific, one-time-only projects. Additionally, the remaining funds may be used to provide assistance for specified programs operated by School Districts local to Twin Lakes. Funds may be used to offset increases in the Tax Levy when these increases are made to cover operating expenses caused by the activity generating the funds and said expenses will be discontinued after the activity ceases. Additionally, short/mid term or unanticipated funds may be used to offset operating expenses and tax levies as part of a planned expansion of resources to serve an area that will be redeveloped or reused in such a manner as to provide adequate tax base to offset the additional costs once the short/mid term or unanticipated funds are discontinued.

III INVESTMENTS

- 1 Funds – Subject to the provisions of this policy, the Treasurer or his/her designee shall have control of and discretion in the investment of all Village funds that are not immediately needed and are available for investment. These funds are accounted for in the Financial Statements of the Annual Auditor's Report and include: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, TIF Funds, and any new fund created by the legislative body unless specifically exempt. When permitted by law, cash from several different funds may be pooled for investment.
- 2 Intent- It is the intent of the Village Board that the Accountant/Treasurer utilize a wise and prudent cash management system within the level of his/her expertise in such a manner to ensure maximum investment earnings, while at the same time be able to respond promptly to authorized expenditures. The primary objectives, in priority order, of the Village's investment activities shall be:
 - A Safety- Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Diversification and collateralization are two methods that may be used to attain this objective. The FDIC protects deposits up to \$100,000. In addition, public deposits are protected against losses by Wisconsin general-purpose revenues under Statutes 20.144(1)(a) and 34.08(2) up to \$400,000 for any one public depositor in any individual public depository.
 - B Liquidity- The Village's investment portfolio will remain sufficiently liquid to enable the Village meet all operating requirements that might be reasonably anticipated.
 - C Return on Investment: The Village's investment portfolio shall be designed with the objective of attaining a market average rate of return throughout

budgetary and economic cycles, taking into account the Village's investment risk constraints and the cash flow characteristics of the portfolio.

- 3 Scope- This policy is limited in its application to funds that are not immediately needed and are available for investment. Other funds, the investment of which is subject to special federal and/or state laws and regulations, shall be invested in accordance with such laws and regulations to the extent they may be inconsistent with the provision of this policy.
- 4 Responsibility- In exercising his/her investment responsibilities, the Accountant/Treasurer shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a similar capacity, with the same resources, and familiar activity, with a like purpose.
- 5 Diversification- the Village will attempt to diversify its investments according to type, maturity and institution. The portfolio, as much as possible, should contain both short-term and long-term investments. The Village shall attempt to match its investments with anticipated cash flow requirements. Extended maturities may be utilized with anticipated cash flow requirements. Extended maturities may be utilized to take advantage of higher yields, however, no more than fifty percent (50%) of the Village's total investment portfolio shall be invested in a single security type or with a single financial institution.
- 6 Investments- The investment of the Village funds shall be in accordance with Sections 34.01 and 66.0603 Wis. Stats. As follows:
 - A Certificates of Deposit- Village funds may be invested in time deposits in any credit union, bank, savings bank, trust company, or savings and loan association, which is authorized to transact business in the State of Wisconsin. Preference may be given, within reason, to Twin Lakes area financial institutions. Subject to the exception set forth in paragraph G herein, a maximum of five hundred thousand dollars (\$500,000), the amount of State and FDIC insurance limits, may be invested in each such institution unless collateralized and approved by the Village Board.
 - B Government Bonds and Securities- Village funds may be invested in United States government bonds or securities which are direct obligations of or guaranteed as to principal and interest by the federal government; and bonds, or securities which are obligations of an agency, commission, board or other instrumentality of the federal government. The securities must be purchased through financial institutions authorized to conduct business in the State of Wisconsin and placed in safekeeping in a segregated account in the Village's name at any designated public depository or approved financial institution.
 - C Local Government Investment Pool- Village funds may be invested in the Wisconsin Local Government Investment Pool at the discretion of the Accountant/Treasurer. Investment limitations shall not apply.
 - D Savings Deposit- Village funds may be invested in interest bearing savings, demand deposit and Money Market accounts.
 - E Securities- In accordance with 1987 Wisconsin Act 399, Village funds may be invested in securities if the security has a rating which is the highest or second highest rating category assigned by Moody's Investor Service, Standard and Poor's Corporation or other similar nationally recognized agency.

- 7 Collateralization- Collateralization will be required on certificates of deposit that exceed the State and FDIC insurance limits. In order to anticipate changes and provide a level of security for all funds, the collateralization level will be one hundred two percent (102%) of the market value of principal and accrued interest. Collateral shall be limited to securities of the US Treasury and its agencies.

IV STORAGE OF BACKUP FILES

1. The Village maintains backup copies of electronic data files in order to provide disaster recovery and system restoration capabilities for critical organization data. System and data files are backed up according to the following schedule:
 - a. Nightly backups include data that changed within the last 24-hour period, is retained 60 days.
 - b. Monthly backups include all production servers and data.
 - c. Year-end close information is retained until the next year end close.
 - d. Village staff will periodically check on the backup status with Village IT to ensure compliance.

V THESE POLICIES ARE EFFECTIVE IMMEDIATELY AND MAY BE REVIEWED AND CHANGED AT ANY TIME.

By order of the Village Board: 12/17/12, rev. 5/18/15, rev. 10/16/17, rev. 1/17/21

LICENSE APPLICATION

for

PAWNBROKER
SECONDHAND JEWELRY DEALER
SECONDHAND ARTICLE DEALER
SECONDHAND ARTICLE DEALER MALL or FLEA MARKET

CHECK ALL THAT APPLY:

| | |
|---|---|
| <input type="checkbox"/> Original application | <input checked="" type="checkbox"/> Renewal |
| TYPE: <input type="checkbox"/> Pawnbroker | <input checked="" type="checkbox"/> Secondhand Jewelry Dealer |
| <input checked="" type="checkbox"/> Secondhand Article Dealer | <input type="checkbox"/> Mall or Flea Market |

INSTRUCTIONS:

NATURAL PERSON (INDIVIDUAL) LICENSE – Complete Sections 1, 2, 3 and 6
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5, and 6

(SECTION 1) APPLICANT INFORMATION

| | | | | | |
|--|---------------------------|--------------------|---------------------|--------------------------------|--|
| Applicant Name (Last, First, MI) <i>PUSATERI MICHAEL ✓</i> | | Sex <i>M</i> | Race <i>W</i> | Date of Birth <i>4-7-77</i> | Place of Birth (City, State, Country) <i>Woodstock IL</i> |
| Street Address <i>807 Country Lane</i> | City <i>Twin Lakes</i> | State <i>WI</i> | ZIP <i>53181</i> | Home Telephone Number | |
| List all states applicant previously resided: | | | | | |
| Is applicant a: <input type="checkbox"/> Natural Person (Individual) <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Partnership | | | | | |

(SECTION 2) CONVICTION RECORD

Has the applicant, been convicted or adjudicated of any of the following within the last 10 years where the circumstances of the offense substantially relate to the circumstances of the licensed activity :

| | | |
|---|------------------------------|-----------------------------|
| a felony? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| a misdemeanor? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| a statutory violation punishable by forfeiture? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| a county or municipal ordinance violation? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

For each "YES" response provide the date of arrest, the nature of the offense and conviction or penalty information:
 Attach additional sheets if necessary.

(SECTION 3) BUSINESS INFORMATION

| | | | | | |
|---|---|---------------------------|--------------------|---------------------|------------------|
| Business Name <i>TRADER BROTHERS</i> | Street Address <i>405 N. LAKE AVE</i> | City <i>Twin Lakes</i> | State <i>WI</i> | ZIP <i>53181</i> | Telephone Number |
| Owner's Name <i>MIKE PUSATERI</i> | Street Address <i>807 Country Lane</i> | City <i>Twin Lakes</i> | State <i>WI</i> | ZIP <i>53181</i> | Telephone Number |
| Business Manager's Name <i>BOBBIE PUSATERI</i> | Street Address <i>807 Country Lane</i> | City <i>Twin Lakes</i> | State <i>WI</i> | ZIP <i>53181</i> | Telephone Number |
| Building Owner's Name <i>MIKE PUSATERI</i> | Street Address <i>807 Country Lane</i> | City <i>Twin Lakes</i> | State <i>WI</i> | ZIP <i>53181</i> | Telephone Number |

(Over)

(SECTION 4) LIMITED LIABILITY COMPANY INFORMATION

Limited Liability Company Name:

List name, address, and date of birth (DOB) of all members. *Attach additional sheets if necessary.*

| Name (Last, First, MI) | DOB | Street Address | City | State | ZIP |
|------------------------|---------|-----------------|-----------|-------|-------|
| Pisatari Michael V | 4-7-77 | 809 County Lane | Two Lakes | WI | 53189 |
| Pisatari Bobbie | 8-31-79 | 809 County Lane | Two Lakes | WI | 53189 |
| | | | | | |
| | | | | | |

(SECTION 5) PARTNERSHIP INFORMATION

Partnership Name:

List name, address, and date of birth (DOB) of all partners. *Attach additional sheets if necessary.*

| Name (Last, First, MI) | DOB | Street Address | City | State | ZIP |
|------------------------|-----|----------------|------|-------|-----|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

(SECTION 6) CORPORATE INFORMATION

Corporation Name:

State of Incorporation:

List name, address, and date of birth (DOB) of all corporation officers and directors. *Attach additional sheets if necessary.*

| Name (Last, First, MI) | DOB | Street Address | City | State | Zip |
|------------------------|-----|----------------|------|-------|-----|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

(SECTION 7) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stat. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant: *Mike Pisatari*

Print Name of Applicant: Mike Pisatari

FOR ADMINISTRATIVE USE ONLY

| Licensing Authority | License Number Assigned | Date Effective | Clerk |
|---|-------------------------|----------------|-------|
| FEES RECEIVED: Pawnbroker Bond \$ _____ Secondhand Article License \$ _____ | | | |
| Pawnbroker License \$ _____ Secondhand Dealer Mall/Flea Market License \$ _____ | | | |
| Secondhand Jewelry License \$ _____ TOTAL FEE: \$ _____ | | | |

FOR LAW ENFORCEMENT USE ONLY

Recommend Approval Recommend Denial (Attach explanation.)

Investigating Office Signature *Adam Grosse* Date: 12-6-21

Print Name of Investigating Officer: Adam Grosse

SHORT TERM RENTALS

| PARCEL # | RENTAL HOUSE # | RENTAL STREET NAME | OWNER NAME | PROPERTY MANAGER |
|-------------------|----------------|--------------------|--|--|
| 86-4-119-281-1560 | 1308 | EAST LAKE SHORE DR | STONEBREAKER HOLDINGS LLC | BY OWNER |
| 86-4-119-281-3240 | 1618 | EAST LAKE SHORE DR | TL 1618 LLC | BY OWNER |
| 86-4-119-283-1000 | 1763 | EAST LAKE SHORE DR | CARLY BRUNO | NORTHERN WATERS VACATION RENTAL LLC |
| 85-4-119-213-2425 | 612 | HIGHLAND DR | HIGHLAND HOUSE LLC | BY OWNER |
| 86-4-119-282-2030 | 605 | INDIAN POINT RD | GARY & DENISE ROTH | BY OWNER |
| 86-4-119-291-2002 | 1231 | LANCE DR | DAVID GIESELMAN & JEFFREY S MARTIN | DAVID GIESELMAN |
| 85-4-119-214-1058 | 208 | S LAKE AVE | JAMES & NANCY BURKE | BY OWNER |
| 85-4-119-212-4855 | 130 | W MAIN ST | SHANE & SARAH HOGAN | BY OWNER |
| 85-4-119-204-3802 | 1213 | W MAIN ST | MICHAEL CLINTON ENGLISH PRAIRIE BNB | BY OWNER |
| 86-4-119-282-3020 | 420 | WEST PARK DR | VICTOR & MOLLY VIZUETT | BY OWNER |
| 86-4-119-323-2320 | 1527 | WILLOW RD | GK LAKEHOUSE LLC JOSEPH KOWSKY | BY OWNER |

The logo for Kueny Architects, L.L.C. is a horizontal orange-to-white gradient bar with a thin black border. On the right side, there is a stylized orange triangle pointing to the right. To the left of the bar, there are several thin black lines forming a grid-like structure, and a light purple rectangular area is partially visible behind the bar.

KUENY ARCHITECTS, L.L.C.

Date: 12/14/2021
To: Village of Twin Lakes
From: Kueny Architects, LLC
Subject: Application for Payment
Project: Village of Twin Lakes - New Village Hall

Dear Laura

Enclosed find application for payment number Seven (7) in the approved amount of \$255,785.00 along with waiver of lien release from Scherrer Construction for the New Village Hall project.

Please review, if this meets your approval forward to Scherrer Construction along with their payment.

If there are any questions, please contact our office.

Sincerely,

Jon P. Wallenkamp, AIA, ALA

TO: Village of Twin Lakes PROJECT: Twin Lakes New Village Ha APPLICATION NUMBER: 7
 108 E Main Street
 Twin Lakes, WI 53181 PERIOD TO: 12/31/21

FROM: SCHERRER CONST. CO., INC. ARCHITECT: Kueny Architects, LLC INVOICE NUMBER: 5790
 P.O. BOX 740 10505 Corporate Drive
 601 BLACKHAWK DRIVE Suite 100
 BURLINGTON, WI 53105 Pleasant Prairie, WI 5315 CONTRACT DATE: 07/14/2020

| CHANGE ORDER SUMMARY: | | ADDITIONS | DEDUCTIONS |
|-----------------------------|---------------|-----------|------------|
| Change Orders approved | | | |
| in previous months by | | | |
| Owner... TOTAL---> | 0 | 0 | 0 |
| Approved This Month | | | |
| Number | Date Approved | | |
| TOTALS | | 0 | 0 |
| NET CHANGE BY CHANGE ORDERS | | 0 | 0 |

APPLICATION FOR PAYMENT SUMMARY:

| | |
|--|---------------------|
| ORIGINAL CONTRACT SUM..... | \$2,900,486.00 |
| NET CHANGE BY CHANGE ORDERS..... | \$0.00 |
| CONTRACT SUM TO DATE..... | \$2,900,486.00 |
| TOTAL COMPLETED & STORED TO DATE..... | \$2,621,248.00 |
| TOTAL RETAINAGE..... | \$72,512.15 |
| TOTAL EARNED LESS RETAINAGE..... | \$2,548,735.85 |
| LESS PREVIOUS APPLICATIONS FOR PAYMENT | \$2,292,950.85 |
| CURRENT PAYMENT DUE.. | \$255,785.00 |

State of Wisconsin, County of Racine
 Subscribed and sworn to before me this 13-Dec-21

Notary Public: *[Signature]*
 My Commission expires: June 29, 2024

REVIEWED BY ARCHITECT:
 By: *[Signature]* Date: 12/14/21 \$ 255,785.00



SCHERRER CONSTRUCTION CO., INC.
 By: *[Signature]* Date: 13-Dec-21
 Mary Kuzniewski
 Project Manager

PAYMENT DUE I January 31, 2022 THANK YOU*

Waiver of Construction Lien, Payment
Bond and Lien on Funds



December 13, 2021

For good and valuable consideration, the undersigned hereby irrevocably and unconditionally waives and releases any and all (a) rights and claims for a construction or other lien on land and buildings being constructed, altered, erected or repaired and to the appurtenances thereunto, (b) rights and claims on any payment bond(s) furnished in conjunction with said construction, alteration, erection or repair, and (c) rights and claims for lien on money, bonds, or warrants due or to become due to the prime contractor therefor. The property covered by this waiver is owned by Village of Twin Lakes

(owner), is located at E Main Street; Twin Lakes, WI 53181
in the County of Kenosha Wisconsin is described as

New Village Hall for Twin Lakes

and this waiver pertains to a portion of the work to be performed by Scherrer Construction Co., Inc.
(prime contractor).

This waiver covers all labor, material and supplies for construction alteration, erection, and repairs furnished by the undersigned under a contract with Village of Twin Lakes
through the dated of this waver in Partial: \$255,785.00

Company Name Scherrer Construction Co., Inc.
By *[Signature]*
Its Project Manager

Subcontract Waiver Form
Wisconsin Chapter, AGC

| Village of Twin Lakes | | | | CONTRACT AMOUNT |
|-----------------------|------------|------------------|--------------------------|-----------------------|
| Scherrer Construction | | | | \$2,900,486.00 |
| | | | Change Orders | \$0.00 |
| | | | TOTAL CONTRACT | \$2,900,486.00 |
| | | | Application for payment | -\$2,548,735.85 |
| | | | Balance to Finish | \$351,750.15 |
| Date | Pay App. # | Amount Certified | PCO # | Approved Change Order |
| 4/12/21 | 1 | \$189,673.20 | | |
| 5/11/21 | 2 | \$240,424.10 | | |
| 6/7/21 | 3 | 339885.3* | | |
| | 3R | \$294,885.30 | | Subtract Elevator |
| 9/16/21 | 4 | \$227,666.95 | | |
| 10/5/21 | 5 | \$942,672.30 | | |
| 11/9/21 | 6 | \$397,629.00 | | |
| 12/13/21 | 7 | \$255,785.00 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | \$2,548,735.85 | CO | |
| | | | | \$0.00 |

VILLAGE OF TWIN LAKES
ORDINANCE NO. 2021-12-1

An Ordinance Amending Section 2.48 of the Twin Lakes
Village Code of Ordinances
Pertaining to Police Department

THE PRESIDENT AND THE TRUSTEES OF THE VILLAGE OF TWIN LAKES,
Kenosha County, Wisconsin, do herewith ordain as follows, to wit:

SECTION I

Section 2.48.090 (A) of the Twin Lakes Code of Ordinances pertaining to Department Created is hereby repealed and replaced in its entirety to read as follows:

2.48.090 Employment examinations.

A. The number of employees of the police department shall be determined by the village board. Subject to the applicable rules of the police commission and the village board, vacancies in the following positions may be filled by the chief of police without specific action of the village board. Unless modified in the village's organizational chart contained in the annual village budget, the police department shall consist of the following number of employees in the various positions:

1. **Fourteen (14)** full-time officers (including chief);
2. Eight (8) part-time officers;
3. Six (6) water patrol officers;
4. **Five (5)** full-time dispatchers;
5. Four (4) part-time dispatchers.

SECTION II

All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

SECTION III

This ordinance shall take effect upon passage as provided by law.

Dated this ___ day of _____ 2021.

VILLAGE OF TWIN LAKES

ATTEST:

Howard Skinner, Village President

Sabrina Waswo, Village Clerk

Members Voting:

_____ Aye
_____ Nay
_____ Absent
_____ Abstained

December 13, 2021

Ms. Laura Roesslein
Village Administrator
Village of Twin Lakes
108 E. Main Street
Twin Lakes, WI 53181

Subject: Village of Twin Lakes – 2021 Wastewater Upgrades Project – Pay Request #5

Dear Laura:


The 2021 Wastewater Upgrades at the Village's wastewater treatment facility and lift stations was awarded to Joseph J. Henderson & Sons, Inc. (JJH) in May, 2021. This month the contractor has completed the following elements of the project and requests payment:

- Ongoing project management and site supervision of the project work.
- Began excavation for the new garage and electrical building.
- Concrete work at the site included the substantial completion of the new sludge storage tank and the foundation for the new sludge processing building.
- Installation of much of the underground electrical conduit between the buildings and tanks (duct banks) for the project.
- Payment also includes delivery of the new blowers and process valves for the project, as well as initial payment for the dome cover.

Town and Country Engineering has reviewed Invoice #15990 (Pay Request #5) in the amount of **\$610,316.94** and recommends payment by the Village. This payment reflects the payment terms of the signed agreement, including retainage of 5% of the completed work amount. Construction of this project is anticipated to continue for the next 12 months, and to be complete late next year. Invoices for the remaining portion of this project will continue on a monthly basis.

If you have any questions or concerns regarding this recommendation, please feel free to contact me at 262.925.3210, or at [gdrossler@tcengineers.net](mailto:gdroessler@tcengineers.net).

Sincerely,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President



Joseph J. Henderson & Son, Inc.

4288 Old Grand Avenue

Gurnee, IL 60031

(847) 244-3222

INVOICE

15990

Village of Twin Lakes

108 East Main Street

Twin Lakes, WI 53181

Date: November 30, 2021

Job: 1396-00

Customer: 10-TWINL

2021 Wastewater Upgrades WWTF & Lift Station
901 Gatewood Drive
Twin Lakes, WI 53181

| | |
|----------------------------|------------------------|
| Original Contract | \$11,828,000.00 |
| Approved Change Order | \$0.00 |
| Current Contract | <u>\$11,828,000.00</u> |
| Work Completed to Date | \$1,889,112.66 |
| Less Retentions | \$94,455.63 |
| Net Completed to Date | <u>\$1,794,657.03</u> |
| Less Net Previously Billed | \$1,184,340.09 |
| Net Due This Invoice | \$610,316.94 |
| Balance to Complete | \$10,033,342.97 |

AMOUNT NOW DUE

\$610,316.94

THANK YOU FOR YOUR BUSINESS !

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO (OWNER): Village of Twin Lakes
 108 East Main Street
 Twin Lakes, WI 53181

PROJECT: 2021 Wastewater Upgrades WWTF & Lift St APPLICATION NO: 5

FROM: Joseph J. Henderson & Son, Inc.
 (CONTRACTOR) 4288 Old Grand Avenue
 Gurnee, IL 60031

VIA (ARCHITECT): Town & Country Engineering, Inc.
 2912 Marketplace Drive, Unit 102
 Madison, WI 53719

CONTRACT FOR: JJJ PROJECT NO: 1396-00
 CONTRACT DATE: 6/1/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGES ORDER SUMMARY

| Change Orders approved in previous months by owner | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| TOTAL | | |
| Approved this Month | | |
| Number | | |
| Date Approved | | |
| SEE SCHEDULE ATTACHED ON FORM G703 | | |
| TOTALS | | |
| Net change by Change Orders | | \$0 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: JOSEPH J. HENDERSON & SON, INC.

By: *William Marshall* Date: 11-30-2021
 William Marshall, Director of Operations

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AIA DOCUMENT G702 APPLICATION AND CERTIFICATE FOR PAYMENT MAY 1983 EDITION AIA THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

PERIOD TO: 30-Nov-21
 Distribution to: OWNER ARCHITECT CONTRACTOR

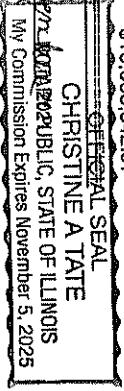
Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703 is attached

- 1. ORIGINAL CONTRACT SUM..... \$11,828,000.00
- 2. Net change by Change Orders..... \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 +/- 2)..... \$11,828,000.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$1,889,112.66
 (Column G on G703)

- 5. RETAINAGE: \$94,455.63
 - a. 5% of Contract Work..... (Column D+E on G703)
 - b. 10 % of Stored Material..... (Column F on G703)
- Total Retainage (line 5a+5b or Total in Column I of G703)..... \$94,455.63
- 6. TOTAL EARNED LESS RETAINAGE..... \$1,794,657.03
 (Line 4 less Line 5 Total)

- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... \$1,184,340.09
- 8. CURRENT PAYMENT DUE..... \$610,316.94
- 9. BALANCE TO FINISH, PLUS RETAINAGE..... \$10,033,342.97
 (Line 3 less Line 6)

State of Illinois County of Lake
 Subscribed and sworn to before me this 30th day of November 2021
 Notary Public: *Christine A Tate*
 My Commission expires November 5, 2025



AMOUNT CERTIFIED: \$610,316.94

BY: *Christine A Tate* Date: 12/13/21
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

G702-1983

CONTINUATION SHEET

AIA DOCUMENT G703

APPLICATION NUMBER: 5

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION DATE: 11/30/2021

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 11/30/2021

Use Column I on Contracts where variable retainage for line items may apply.

JUH PROJECT NO.: 1396-00

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | H BALANCE TO FINISH (C - G) | I RETAINAGE 5% of Total Contract |
|------------------|-------------------------------------|-------------------------|---|-------------|------------------|--|--|--------------------------------------|--|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 1 | General Conditions | \$87,101.00 | \$87,101.00 | \$0.00 | \$0.00 | \$0.00 | \$87,101.00 | \$0.00 | \$4,355.05 |
| 2 | Bonds and Insurance | \$39,400.00 | \$4,500.00 | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | \$34,900.00 | \$225.00 |
| 3 | Job Site Cleanup | \$20,000.00 | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | \$0.00 | \$1,000.00 |
| 4 | Preconstruction Project Management | \$115,000.00 | \$24,000.00 | \$6,000.00 | \$0.00 | \$0.00 | \$30,000.00 | \$85,000.00 | \$1,500.00 |
| 5 | Supervision | \$20,000.00 | \$0.00 | \$11,000.00 | \$0.00 | \$0.00 | \$11,000.00 | \$9,000.00 | \$550.00 |
| 6 | Non Owner Testing | \$23,900.00 | \$2,750.00 | \$1,069.00 | \$0.00 | \$0.00 | \$3,819.00 | \$20,081.00 | \$190.95 |
| 7 | Safety | \$18,000.00 | \$8,900.00 | \$2,500.00 | \$0.00 | \$0.00 | \$11,400.00 | \$6,600.00 | \$570.00 |
| 8 | Site Layout | \$8,520.00 | \$8,520.00 | \$0.00 | \$0.00 | \$0.00 | \$8,520.00 | \$0.00 | \$426.00 |
| 9 | Submittal Exchange | \$11,400.00 | \$1,300.00 | \$625.00 | \$0.00 | \$0.00 | \$1,925.00 | \$9,475.00 | \$96.25 |
| 10 | Gas and Diesel Fuel | \$17,580.00 | \$3,300.00 | \$525.00 | \$0.00 | \$0.00 | \$3,825.00 | \$13,755.00 | \$191.25 |
| 11 | Job Trailers and Job Office Expense | \$11,400.00 | \$1,590.00 | \$650.00 | \$0.00 | \$0.00 | \$2,240.00 | \$9,160.00 | \$112.00 |
| 12 | Lull and Skid Steer | \$13,600.00 | \$1,960.00 | \$600.00 | \$0.00 | \$0.00 | \$2,560.00 | \$11,040.00 | \$128.00 |
| 13 | Job Pickup Trucks | \$4,590.00 | \$608.00 | \$127.00 | \$0.00 | \$0.00 | \$735.00 | \$3,855.00 | \$36.75 |
| 14 | Temporary Utilities Equipment | \$5,000.00 | \$550.00 | \$250.00 | \$0.00 | \$0.00 | \$800.00 | \$4,200.00 | \$40.00 |
| 15 | Temporary Toilets | \$5,100.00 | \$550.00 | \$266.00 | \$0.00 | \$0.00 | \$816.00 | \$4,284.00 | \$40.80 |
| 16 | Winter Conditions | \$16,300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,300.00 | \$0.00 |
| | Unit Price Allowance | \$270,500 | | | | | | | |
| 17 | Structural Excavation | \$48,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$48,000.00 | \$0.00 |
| 18 | Trench Excavation | \$31,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$31,500.00 | \$0.00 |
| 19 | Structural Fill | \$78,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$78,000.00 | \$0.00 |
| 20 | Reinforced Concrete | \$75,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$75,000.00 | \$0.00 |
| 21 | Crushed Aggregate Base Course | \$18,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$18,000.00 | \$0.00 |
| 22 | Geotextile Fabric | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 |
| 23 | Concrete Sidewalk | \$5,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,500.00 | \$0.00 |
| 24 | Masonry Truck Pointing | \$12,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,500.00 | \$0.00 |
| | Allowance | \$207,000 | | | | | | | |
| 25 | Soils Testing | \$15,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$15,000.00 | \$0.00 |
| 26 | Electric Utility | \$12,000.00 | \$7,955.52 | \$0.00 | \$0.00 | \$0.00 | \$7,955.52 | \$4,044.48 | \$397.78 |
| 27 | Gas Utility | \$4,000.00 | \$2,787.24 | \$0.00 | \$0.00 | \$0.00 | \$2,787.24 | \$1,212.76 | \$139.36 |
| 28 | Tank Cleaning/Solids Disposal | \$100,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100,000.00 | \$0.00 |
| 29 | Office Equipment | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 |

CONTINUATION SHEET

AIA DOCUMENT G703

APPLICATION NUMBER: 5

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION DATE: 11/30/2021

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 11/30/2021

Use Column I on Contracts where variable retainage for line items may apply.

JJH PROJECT NO.: 1396-00

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | H % (G/C) | I BALANCE TO FINISH (C - G) | J RETAINAGE 5% of Total Contract |
|---------------|--|----------------------|---|--------|------------------|---|---|--------------|--------------------------------|-------------------------------------|
| | | | | | | | | | | |
| 30 | Lab Equipment | \$30,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$30,000.00 | \$0.00 | |
| 31 | Polymer Tote Storage Equipment | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,000.00 | \$0.00 | |
| 33 | Shop Equipment | \$13,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$13,000.00 | \$0.00 | |
| 34 | Metal Shelter (UV Disinfection Tank Cover) | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,000.00 | \$0.00 | |
| 35 | SCADA Computer Equipment | \$22,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$22,000.00 | \$0.00 | |
| | Pre-Negotiated Equipment Allowance | \$518,379 | | | | | | | | |
| 36 | Screen - Envirocare | \$95,329.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$95,329.00 | \$0.00 | |
| 37 | Install | \$20,306.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$20,306.00 | \$0.00 | |
| 38 | Biological Treatment Equipment | \$330,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$330,600.00 | \$0.00 | |
| 39 | Install | \$106,853.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$106,853.00 | \$0.00 | |
| 40 | Sludge Thickener - Huber Tech | \$92,450.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$92,450.00 | \$0.00 | |
| 41 | Install | \$13,778.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$13,778.00 | \$0.00 | |
| 42 | Demolition | \$116,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$116,000.00 | \$0.00 | |
| 43 | By-Pass Pumping | \$54,590.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$54,590.00 | \$0.00 | |
| 44 | Excavation - DK Contractors | | | | | | | | | |
| a | Clear & Grub - Complete | \$10,000.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$500.00 | |
| b | Erosion Control | \$10,000.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$500.00 | |
| c | Temporary Entrances | \$10,000.00 | \$3,333.00 | \$0.00 | \$0.00 | \$3,333.00 | 33.33% | \$6,667.00 | \$166.65 | |
| d | Staging Area | \$13,200.00 | \$4,400.00 | \$0.00 | \$0.00 | \$4,400.00 | 33.33% | \$8,800.00 | \$220.00 | |
| e | Asphalt Removals | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,000.00 | \$0.00 | |
| f | Site Concrete Removals | \$5,000.00 | \$2,500.00 | \$0.00 | \$0.00 | \$2,500.00 | 50.00% | \$2,500.00 | \$125.00 | |
| g | Building Demolition | \$64,000.00 | \$59,000.00 | \$0.00 | \$0.00 | \$59,000.00 | 92.19% | \$5,000.00 | \$2,950.00 | |
| h | Misc. Removals. | \$2,000.00 | \$1,000.00 | \$0.00 | \$0.00 | \$1,000.00 | 50.00% | \$1,000.00 | \$50.00 | |
| i | Topsoil Removals | \$12,000.00 | \$3,840.00 | \$0.00 | \$0.00 | \$3,840.00 | 32.00% | \$8,160.00 | \$192.00 | |
| j | Site Excavation | \$86,000.00 | \$21,500.00 | \$0.00 | \$0.00 | \$21,500.00 | 30.00% | \$60,200.00 | \$1,290.00 | |
| k | Sub-grading Building Site | \$18,000.00 | \$2,700.00 | \$0.00 | \$0.00 | \$2,700.00 | 15.00% | \$15,300.00 | \$135.00 | |
| l | Foundation Excavation | \$30,000.00 | \$18,000.00 | \$0.00 | \$0.00 | \$18,000.00 | 67.50% | \$9,750.00 | \$1,012.50 | |
| m | Rammed Aggregate Piers Spoils | \$34,875.00 | \$34,875.00 | \$0.00 | \$0.00 | \$34,875.00 | 100.00% | \$0.00 | \$1,743.75 | |
| n | Foundation Backfill-Granular | \$30,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$30,000.00 | \$0.00 | |
| o | Slab on Grade Subbase | \$56,000.00 | \$23,200.00 | \$0.00 | \$0.00 | \$23,200.00 | 40.00% | \$34,800.00 | \$1,160.00 | |
| p | Topsoil Respread | \$17,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$17,000.00 | \$0.00 | |

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 11/30/2021

PERIOD TO: 11/30/2021

JUH PROJECT NO.: 1396-00

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | (G/C) % | H BALANCE TO FINISH (C - G) | I RETAINAGE 5% of Total Contract |
|---------------|---|----------------------|-----------------------------------|--------------|------------------|---|---|------------|--------------------------------|-------------------------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| q | Stone Under Exterior Concrete | \$7,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7,000.00 | \$0.00 |
| r | Stone Base for Asphalt Pds. & Parking Bldg. | \$33,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$33,000.00 | \$0.00 |
| s | Mobilization | \$6,000.00 | \$1,200.00 | \$0.00 | \$0.00 | \$0.00 | \$1,200.00 | 20.00% | \$4,800.00 | \$60.00 |
| t | Supervision | \$14,100.00 | \$2,820.00 | \$0.00 | \$0.00 | \$0.00 | \$2,820.00 | 20.00% | \$11,280.00 | \$141.00 |
| 45 | Excavation - JUH | \$130,662.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 2.30% | \$127,662.00 | \$150.00 |
| 46 | Seeding | \$21,015.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$21,015.00 | \$0.00 |
| 47 | Aggregate Piers | \$193,500.00 | \$140,000.00 | \$0.00 | \$0.00 | \$0.00 | \$140,000.00 | 72.35% | \$53,500.00 | \$7,000.00 |
| 48 | Chain Link Fence | \$52,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$52,000.00 | \$0.00 |
| 49 | Concrete | \$805,000.00 | \$425,000.00 | \$265,120.00 | \$0.00 | \$0.00 | \$690,120.00 | 85.73% | \$114,880.00 | \$34,506.00 |
| 50 | Rebar Furnish | \$90,120.00 | \$81,428.89 | \$0.00 | \$0.00 | \$0.00 | \$81,428.89 | 90.36% | \$8,691.11 | \$4,071.44 |
| 51 | Rebar Install | \$88,099.00 | \$44,271.44 | \$31,845.16 | \$0.00 | \$0.00 | \$76,116.60 | 86.40% | \$11,982.40 | \$3,805.83 |
| 52 | Precast Concrete | \$14,950.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$14,950.00 | \$0.00 |
| 53 | Masonry | \$95,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$95,200.00 | \$0.00 |
| 54 | Structural Steel | \$109,250.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$109,250.00 | \$0.00 |
| 55 | Steel Erection | \$57,701.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$57,701.00 | \$0.00 |
| 56 | Framing | \$382,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$382,000.00 | \$0.00 |
| 57 | Trusses | \$24,835.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$24,835.00 | \$0.00 |
| 58 | Waterproofing | \$15,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$15,000.00 | \$0.00 |
| 59 | Roofing | \$164,700.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$164,700.00 | \$0.00 |

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 5

Contractor's signed Certification is attached.

APPLICATION DATE: 11/30/2021

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 11/30/2021

Use Column I on Contracts where variable retainage for line items may apply.

JUH PROJECT NO.: 1396-00

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | H % (G/C) | I BALANCE TO FINISH (C - G) | RETAINAGE 5% of Total Contract |
|------------------|--------------------------------------|-------------------------|---|--------|------------------|--|--|-----------------|--------------------------------------|---|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 60 | Caulking | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,500.00 | \$0.00 | |
| 61 | Hollow Metal | \$64,290.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$64,290.00 | \$0.00 | |
| 62 | Floor Hatches | \$2,940.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,940.00 | \$0.00 | |
| 63 | Overhead Doors | \$17,530.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$17,530.00 | \$0.00 | |
| 64 | Wood Windows | \$3,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,200.00 | \$0.00 | |
| 65 | Glass & Glazing | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,000.00 | \$0.00 | |
| 66 | Resilient Flooring | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,500.00 | \$0.00 | |
| 67 | Painting | \$686,420.00 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,000.00 | \$0.00 | |
| | Mobilize | | \$2,660.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,660.00 | \$0.00 | |
| | Str 10 Raw Sewage Pump Station | | \$1,470.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,470.00 | \$0.00 | |
| | Str 20 Ex Screen Bldg. | | \$20,954.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$20,954.00 | \$0.00 | |
| | Str 30 Ex Aeration Tanks Elec Bldg. | | \$2,451.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,451.00 | \$0.00 | |
| | Str 35 New Aeration Tanks Elec Bldg. | | \$94,323.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$94,323.00 | \$0.00 | |
| | Str 40 Secondary Clarifier 1 | | \$94,323.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$94,323.00 | \$0.00 | |
| | Str 45 Secondary Clarifier 2 | | \$57,123.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$57,123.00 | \$0.00 | |
| | Str 50 Ex Service Bldg. | | \$35,200.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$35,200.00 | \$0.00 | |
| | Str 55 Ex Lab and Chem Bldg. | | \$188,225.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$188,225.00 | \$0.00 | |
| | Str 70 Ex UV Dis | | \$31,158.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$31,158.00 | \$0.00 | |
| | Str 75 Sludge Thickening Bldg. | | \$2,114.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,114.00 | \$0.00 | |
| | Str 81 New Sludge Storage 1 | | \$27,163.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$27,163.00 | \$0.00 | |
| | Str 85 Ex Sludge Storage 2 | | \$26,731.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$26,731.00 | \$0.00 | |
| | Str 90 Ex Control Bldg. and Garage | | \$2,563.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,563.00 | \$0.00 | |
| | Str 92 New Garage # 1 | | \$11,903.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$11,903.00 | \$0.00 | |
| LS1 | | | \$4,399.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,399.00 | \$0.00 | |
| LS2 | | | \$12,679.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$12,679.00 | \$0.00 | |
| LS4 | | | \$8,280.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$8,280.00 | \$0.00 | |
| LS6 | | | | | | | | | | |

CONTINUATION SHEET

AIA DOCUMENT G703

APPLICATION NUMBER: 5

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION DATE: 11/30/2021

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 11/30/2021

Use Column I on Contracts where variable retainage for line items may apply.

JJH PROJECT NO.: 1396-00

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | H % (G/C) | I BALANCE TO FINISH (C - G) | RETAINAGE 5% of Total Contract |
|---------------|---|--|-----------------------------------|---------------------------------|----------------------------|---|---|---------------------------|---------------------------------------|--------------------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 68 | Specialties, Metal Lockers, Fire Ext. Toilet & Bath Access | \$2,735.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,735.00 | \$0.00 |
| 69 | Rotary Lobe Pumps | \$103,000.00 | \$2,156.25 | \$0.00 | \$0.00 | \$0.00 | \$2,156.25 | 2.09% | \$100,843.75 | \$107.81 |
| 70 | Install | \$8,320.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$8,320.00 | \$0.00 |
| 71 | Fight Submersible Mixers | \$125,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$125,000.00 | \$0.00 |
| 72 | Install | \$13,778.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$13,778.00 | \$0.00 |
| 73 | Rotary Lobe Blowers | \$66,800.00 | \$0.00 | \$60,120.00 | \$0.00 | \$0.00 | \$60,120.00 | 90.00% | \$6,680.00 | \$3,006.00 |
| 74 | Install | \$4,800.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,800.00 | \$0.00 |
| 75 | Weir and Slide Gates | \$9,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$9,000.00 | \$0.00 |
| 76 | Install | \$15,004.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$15,004.00 | \$0.00 |
| 77 | Membrane Disc Diffusers | \$33,930.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$33,930.00 | \$0.00 |
| 78 | Install | \$15,460.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$15,460.00 | \$0.00 |
| 79 | Pumps | \$200,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$200,000.00 | \$0.00 |
| 80 | Install | \$5,775.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,775.00 | \$0.00 |
| 81 | UV Treatment | \$225,000.00 | \$22,500.00 | \$0.00 | \$0.00 | \$0.00 | \$22,500.00 | 10.00% | \$202,500.00 | \$1,125.00 |
| 82 | Install | \$20,306.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$20,306.00 | \$0.00 |
| 83 | Clarifier Rebuild | \$27,250.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$27,250.00 | \$0.00 |
| 84 | Install | \$16,839.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$16,839.00 | \$0.00 |
| 85 | Polyethylene Tank | \$12,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$12,500.00 | \$0.00 |
| 86 | Install | \$520.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$520.00 | \$0.00 |
| 87 | Chemical Metering | \$13,750.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$13,750.00 | \$0.00 |
| 88 | Install | \$1,040.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,040.00 | \$0.00 |
| 89 | Blending and Feed | \$27,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$27,500.00 | \$0.00 |
| 90 | Install | \$4,262.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,262.00 | \$0.00 |
| 91 | Aluminum Dome Cover Upon Submittal Approval Engineering and Material Delivered Installation | \$25,302.00 \$101,208.00 \$98,156.00 | \$0.00 \$0.00 \$0.00 | \$25,302.00 \$0.00 \$0.00 | \$0.00 \$0.00 \$0.00 | \$0.00 \$0.00 \$0.00 | \$25,302.00 \$0.00 \$0.00 | 100.00% 0.00% 0.00% | \$0.00 \$101,208.00 \$98,156.00 | \$1,265.10 \$0.00 \$0.00 |

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 5

APPLICATION DATE: 11/30/2021

PERIOD TO: 11/30/2021

JHH PROJECT NO.: 1396-00

Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | (G/C) % | H BALANCE TO FINISH (C - G) | I RETAINAGE 5% of Total Contract |
|------------------|--|-------------------------|---|-------------|------------------|--|--|------------|--------------------------------------|--|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 92 | Peterson & Matz Coordination | \$3,875.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,875.00 | \$0.00 |
| 93 | Casework | \$34,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$34,000.00 | \$0.00 |
| 94 | Trolley Hoists | \$16,730.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$16,730.00 | \$0.00 |
| 95 | Fire Protection | \$5,611.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,611.00 | \$0.00 |
| | Mechanical | | | | | | | | | |
| 96 | Storm water drains | \$18,948.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$18,948.00 | \$0.00 |
| | Lift Stations Demo & Improvements | | | | | | | | | |
| 97 | #4 | \$33,573.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$33,573.00 | \$0.00 |
| 98 | #6 | \$35,812.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$35,812.00 | \$0.00 |
| 99 | #8 | \$28,537.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$28,537.00 | \$0.00 |
| 100 | #9 | \$6,715.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$6,715.00 | \$0.00 |
| 101 | #10 | \$7,274.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7,274.00 | \$0.00 |
| | Yard Piping | | | | | | | | | |
| 102 | Copper Water Lines | \$72,247.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$72,247.00 | \$0.00 |
| 103 | Natural Gas | \$27,523.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$27,523.00 | \$0.00 |
| 104 | Drains and Process Piping | \$240,000.00 | \$10,000.00 | \$50,487.00 | \$0.00 | \$60,487.00 | \$60,487.00 | 25.20% | \$179,513.00 | \$3,024.35 |
| | Plant Interior Process | | | | | | | | | |
| 105 | Structure 10 | \$12,996.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$12,996.00 | \$0.00 |
| 106 | Structure 20 | \$7,914.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7,914.00 | \$0.00 |
| 107 | Structure 40 | \$749.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$749.00 | \$0.00 |
| 108 | Structure 50 | \$264,004.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$264,004.00 | \$0.00 |
| 109 | Structure 55 | \$74,980.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$74,980.00 | \$0.00 |
| 110 | Structure 70 | \$170,787.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$170,787.00 | \$0.00 |
| 111 | Structure 75 | \$228,605.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$228,605.00 | \$0.00 |
| 112 | Structure 80 | \$5,430.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,430.00 | \$0.00 |
| 113 | Structure 81 | \$7,581.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7,581.00 | \$0.00 |
| 114 | Structure 90 | \$5,400.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,400.00 | \$0.00 |

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 5

APPLICATION DATE: 11/30/2021

PERIOD TO: 11/30/2021

JJH PROJECT NO.: 1396-00

Contractor's signed Certificate is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS STORED (NOT IND OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | (G/C) % | H BALANCE TO FINISH (C - G) | I RETAINAGE 5% of Total Contract |
|--------------------------|----------------------------------|-------------------------|---|------------|------------------|--|--|-------------|--------------------------------------|--|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 115 | Structure 92 | \$18,748.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$18,748.00 | \$0.00 |
| 116 | Plumbing | \$3,000.00 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | 33.33% | \$2,000.00 | \$50.00 |
| | Mobilize | \$1,500.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 100.00% | \$0.00 | \$75.00 |
| | Submittals | \$1,500.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 100.00% | \$0.00 | \$75.75 |
| | Coordination | \$1,515.00 | \$1,515.00 | \$0.00 | \$0.00 | \$0.00 | \$1,515.00 | 100.00% | \$0.00 | \$0.00 |
| | Bond | \$2,297.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,297.00 | \$0.00 |
| | Building 35 - Labor | \$1,302.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,302.00 | \$0.00 |
| | Building 35 - Material | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,000.00 | \$0.00 |
| | Building 35 - Excavation | \$8,421.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$8,421.00 | \$0.00 |
| | Building 50 - Labor | \$8,302.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$8,302.00 | \$0.00 |
| | Building 50 - Excavation | \$29,215.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$29,215.00 | \$0.00 |
| | Building 55 - Labor | \$21,773.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$21,773.00 | \$0.00 |
| | Building 55 - Material | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,500.00 | \$0.00 |
| | Building 55 - Excavation | \$2,940.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,940.00 | \$0.00 |
| | Building 75 - Insulation | \$12,967.00 | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | 15.42% | \$10,967.00 | \$100.00 |
| | Building 75 - Labor | \$6,331.00 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 | 78.98% | \$1,331.00 | \$250.00 |
| | Building 75 - Material | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,000.00 | \$0.00 |
| Building 75 - Insulation | \$16,317.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$16,317.00 | \$0.00 | |
| Building 90 - Labor | \$9,194.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$9,194.00 | \$0.00 | |
| Building 90 - Material | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,500.00 | \$0.00 | |
| Building 90 - Excavation | \$1,950.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,950.00 | \$0.00 | |
| Building 90 - Insulation | \$21,443.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$21,443.00 | \$0.00 | |
| Building 92 - Labor | \$26,233.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$2,500.00 | 9.53% | \$23,733.00 | \$125.00 | |
| Building 92 - Material | \$4,800.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,800.00 | \$0.00 | |
| Building 92 - Insulation | \$4,900.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,900.00 | \$0.00 | |
| 117 | HVAC | \$355,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$355,500.00 | \$0.00 |
| 118 | Electrical | \$388,400.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$388,400.00 | \$0.00 |
| 119 | Motor Control Centers - LW Allen | \$676,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$676,000.00 | \$0.00 |
| 120 | SCADA - LW Allen | \$227,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$227,600.00 | \$0.00 |
| 121 | Controls - LW Allen | \$111,800.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$111,800.00 | \$0.00 |
| 122 | Generator Equipment | \$73,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$73,000.00 | \$0.00 |
| | Distribution Equipment | | | | | | | | | |

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 11/30/2021

PERIOD TO: 11/30/2021

JJH PROJECT NO.: 1396-00

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED & STORED TO DATE (D+E+F) | H % (G/C) | I BALANCE TO FINISH (C - G) | RETAINAGE 5% of Total Contract |
|------------------|----------------------------------|-------------------------|---|--------------|------------------|--|--|-----------------|--------------------------------------|---|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 123 | WWTF Sitework Material and Labor | \$387,500.00 | \$48,000.00 | \$156,000.00 | \$0.00 | \$204,000.00 | 52.65% | \$183,500.00 | \$10,200.00 | |
| 124 | WWTF Material and Labor | \$912,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$912,500.00 | \$0.00 | |
| 125 | Lift Stations Material and Labor | \$328,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$328,200.00 | \$0.00 | |
| 126 | Band | \$35,500.00 | \$35,500.00 | \$0.00 | \$0.00 | \$35,500.00 | 100.00% | \$0.00 | \$1,775.00 | |
| 127 | Temporary Work & Misc. | \$37,000.00 | \$7,000.00 | \$0.00 | \$0.00 | \$7,000.00 | 18.92% | \$30,000.00 | \$350.00 | |
| 128 | JJH OH&P | \$384,842.00 | \$40,562.43 | \$20,902.73 | \$0.00 | \$61,465.16 | 15.97% | \$323,376.84 | \$3,073.26 | |
| | TOTAL | \$11,828,000.00 | \$1,246,673.77 | \$642,438.89 | \$0.00 | \$1,889,112.66 | 15.97% | \$9,938,887.34 | \$94,455.63 | |

STATE OF ILLINOIS
COUNTY OF LAKE

SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER

Job No.: 1396-00
Date: 11/30/2021
Draw: 5

The affiant William Marshalla being first duly sworn, on oath deposes and says that affiant is Director of Operations of Joseph J. Henderson and Son, Inc. which has a contract with the Village of Twin Lakes, of the project on the following described premises in said County to wit: 2021 Wastewater Upgrades WWTF & Lift Station. That, for the purpose of said contract, the following persons have been contracted with, and have, or are furnishing and preparing materials for, and we have done or are doing labor on said improvement. That there is due and to become due them, respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of all such persons, the amounts paid to each and the amounts due and to become due to each.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---------------------------------|----------------------------------|--|--------------------------------------|---------------------|----------------------------|---|-----------------------------|---------------------------|
| NAME AND ADDRESS OF CONTRACTORS | DESCRIPTION OF WORK | ADJUSTED TOTAL CONTRACT INCLUDING EXTRAS/CREDITS | RETENTION INCLUDING THIS APPLICATION | NET PREVIOUSLY PAID | NET AMOUNT OF THIS PAYMENT | BALANCE TO BECOME DUE (Include Retention) | PREVIOUS YEAR TO DATE GROSS | GROSS AMOUNT THIS REQUEST |
| Joseph J. Henderson & Son, Inc. | JH Work, General Conditions | \$4,279,812.00 | \$17,755.80 | \$639,204.44 | \$307,608.68 | \$3,332,998.88 | \$654,934.19 | \$309,634.73 |
| DK Contractors, Inc. | Demo, Site Grading, Excavation | \$465,175.00 | \$20,491.80 | \$178,531.20 | \$5,895.00 | \$280,748.80 | \$198,368.00 | \$6,550.00 |
| Michell's Corporation | Aggregate Piers | \$193,500.00 | \$14,000.00 | \$126,000.00 | \$0.00 | \$67,500.00 | \$140,000.00 | \$0.00 |
| Harris Rebar Rockford, Inc. | Rebar Furnish | \$90,120.00 | \$0.00 | \$81,428.89 | \$0.00 | \$8,691.11 | \$81,428.89 | \$0.00 |
| MKE Iron Erectors, Inc. | Concrete Reinforcing | \$88,099.00 | \$0.00 | \$44,271.44 | \$31,845.16 | \$11,982.40 | \$44,271.44 | \$31,845.16 |
| Spancrete Industries, Inc. | Hollow Core Precast Planks | \$7,544.00 | \$0.00 | \$0.00 | \$0.00 | \$7,544.00 | \$0.00 | \$0.00 |
| Mel Bjurstrom Masonry | Masonry | \$95,200.00 | \$0.00 | \$0.00 | \$0.00 | \$95,200.00 | \$0.00 | \$0.00 |
| Fox River Components | Trusses | \$24,835.00 | \$0.00 | \$0.00 | \$0.00 | \$24,835.00 | \$0.00 | \$0.00 |
| MoFab | Structural Steel | \$139,000.00 | \$0.00 | \$0.00 | \$0.00 | \$139,000.00 | \$0.00 | \$0.00 |
| LaForce | Hollow Metal | \$67,000.00 | \$0.00 | \$0.00 | \$0.00 | \$67,000.00 | \$0.00 | \$0.00 |
| Omni Glass & Paint Components | Painting | \$686,420.00 | \$0.00 | \$0.00 | \$0.00 | \$686,420.00 | \$0.00 | \$0.00 |
| Boeinger, LLC | Rotary Lobe Pumps | \$103,000.00 | \$215.63 | \$1,940.62 | \$0.00 | \$101,059.38 | \$2,156.25 | \$0.00 |
| Xylem Water Solutions USA, Inc. | Flygt Submersible Mixers | \$125,000.00 | \$0.00 | \$0.00 | \$0.00 | \$125,000.00 | \$0.00 | \$60,120.00 |
| Aerzen USA Corp. | Rotary Lobe Blower | \$66,800.00 | \$6,012.00 | \$0.00 | \$54,108.00 | \$12,692.00 | \$0.00 | \$0.00 |
| RW Gate Company | Slide Gates | \$27,500.00 | \$0.00 | \$0.00 | \$0.00 | \$27,500.00 | \$0.00 | \$0.00 |
| Xylem Water Solutions USA, Inc. | Flexible Membrane Disc Diffusers | \$33,930.00 | \$0.00 | \$0.00 | \$0.00 | \$33,930.00 | \$0.00 | \$0.00 |
| L.W. Allen, LLC | Pumps | \$200,000.00 | \$0.00 | \$0.00 | \$0.00 | \$200,000.00 | \$0.00 | \$0.00 |
| Huber Technology, Inc. | Sludge Thickening Equipment | \$92,450.00 | \$0.00 | \$0.00 | \$0.00 | \$92,450.00 | \$0.00 | \$0.00 |
| Enviro-Care | Washer/Compactor Equipment | \$95,329.00 | \$0.00 | \$0.00 | \$0.00 | \$95,329.00 | \$0.00 | \$0.00 |
| Trojan Technologies, Inc | UV Treatment Equipment | \$225,000.00 | \$2,250.00 | \$20,250.00 | \$0.00 | \$204,750.00 | \$22,500.00 | \$0.00 |
| Evocqua Water Technologies, LLC | Biological Treatment Equipment | \$330,600.00 | \$0.00 | \$0.00 | \$0.00 | \$330,600.00 | \$0.00 | \$0.00 |
| Evocqua Water Technologies, LLC | Final Clarifier Equipment | \$27,250.00 | \$0.00 | \$0.00 | \$0.00 | \$27,250.00 | \$0.00 | \$0.00 |
| LAI, Ltd. | Polyethylene Tank | \$12,500.00 | \$0.00 | \$0.00 | \$0.00 | \$12,500.00 | \$0.00 | \$0.00 |
| Prominent Fluid Controls, Inc | Chemical Metering Equipment | \$13,750.00 | \$0.00 | \$0.00 | \$0.00 | \$13,750.00 | \$0.00 | \$0.00 |

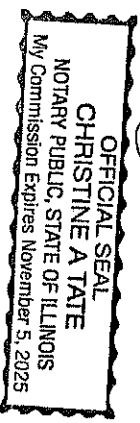
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|------------------------------------|-------------------------------------|--|---|-----------------------|----------------------------|---|-----------------------------|---------------------------|
| NAME AND ADDRESS OF CONTRACTORS | DESCRIPTION OF WORK | ADJUSTED TOTAL CONTRACT INCLUDING EXTRAS/CREDITS | RETENTION INCLUDING THIS APPLICATION | NET PREVIOUSLY PAID | NET AMOUNT OF THIS PAYMENT | BALANCE TO BECOME DUE (Include Retention) | PREVIOUS YEAR TO DATE GROSS | GROSS AMOUNT THIS REQUEST |
| Velocityne | Polymer Blending & Feed Equipm | \$27,500.00 | \$0.00 | \$0.00 | \$0.00 | \$27,500.00 | \$0.00 | \$0.00 |
| CTS Covers | Aluminum Dome Cover | \$224,666.00 | \$2,530.20 | \$0.00 | \$22,771.80 | \$201,894.20 | \$0.00 | \$25,302.00 |
| Peterson & Matz, Inc. | Project Coordination | \$3,875.00 | \$0.00 | \$0.00 | \$0.00 | \$3,875.00 | \$0.00 | \$0.00 |
| Martin Peterson Co., Inc. | Plumbing | \$187,000.00 | \$1,501.50 | \$11,263.50 | \$2,250.00 | \$173,486.50 | \$12,515.00 | \$2,500.00 |
| Southport Engineered Systems | HVAC | \$355,500.00 | \$0.00 | \$0.00 | \$0.00 | \$355,500.00 | \$0.00 | \$0.00 |
| Premier Power Professionals | Electrical | \$3,177,500.00 | \$24,650.00 | \$81,450.00 | \$140,400.00 | \$2,955,650.00 | \$90,500.00 | \$156,000.00 |
| Core & Main LP | Flanged Pipe, Fittings, Nuis. Bolts | \$213,152.00 | \$0.00 | \$0.00 | \$0.00 | \$213,152.00 | \$0.00 | \$0.00 |
| Domer Valves | Valves | \$148,993.00 | \$5,048.70 | \$0.00 | \$45,438.30 | \$103,554.70 | \$0.00 | \$50,487.00 |
| ORIGINAL CONTRACT TOTALS | | \$11,828,000.00 | \$94,455.63 | \$1,184,340.09 | \$610,316.94 | \$10,033,342.97 | \$1,246,673.77 | \$642,438.95 |
| AMOUNT OF ORIGINAL CONTRACT | | \$11,828,000.00 | LESS AMOUNT RETAINED | | | \$1,889,112.66 | | |
| EXTRAS TO CONTRACT | | \$0.00 | MATERIAL STORED | | | \$94,455.63 | | |
| TOTAL CONTRACT AND EXTRAS | | \$11,828,000.00 | NET AMOUNT EARNED | | | \$1,794,657.03 | | |
| CREDITS TO CONTRACT | | \$0.00 | NET PREVIOUSLY PAID | | | \$1,184,340.09 | | |
| ADJUSTED TOTAL CONTRACT | | \$11,828,000.00 | AMOUNT DUE THIS PAYMENT | | | \$610,316.94 | | |
| | | | BALANCE TO COMPLETE (INC. RETENTION) | | | \$10,033,342.97 | | |

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 90% of the cost of work completed to date.
 I agree to furnish Waivers of Lien for all materials under my contract when demanded.

SUBSCRIBED AND SWORN to before me this 30th day of November, 2021.

William Marshall
 NOTARY PUBLIC

JOSEPH J. HENDERSON & SON, INC.
William Marshall
 William Marshall, Director of Operations



PARTIAL WAIVER OF LIEN

STATE OF ILLINOIS)
 COUNTY OF LAKE) SS

GTY# _____
 LOAN # _____
 SUBCONTRACT OR P.O. # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Twin Lakes
 to furnish General Contractor
 for the premises known as 2021 Wastewater Upgrades WWTF & Lift Station
 of which Village of Twin Lakes is the Owner.

THE undersigned, for and in consideration of Six Hundred Ten Thousand Three Hundred Sixteen & 94/100
\$610,316.94 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged,
 do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanic's liens,
 with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished,
 and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus
 or machinery, furnished to this date by the undersigned for the above-described premises.

Given under my hand and seal this 30 day of November, 2021
 Signature and Seal: William Marshall

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS)
 COUNTY OF LAKE) SS
 TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is William Marshall, Director of Operations
 of the Joseph J. Henderson & Son, Inc.
 who is the contractor for the 2021 Wastewater Upgrades WWTF & Lift Station
 work on the building located at 901 Gatewood Drive Twin Lakes, WI 53181
 owned by Village of Twin Lakes

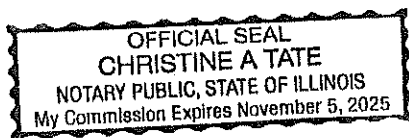
That the total amount of the contract including extras is \$ 11,828,000.00
 on which he has received payment of \$1,184,340.09 prior to this payment. That all waivers are true, correct and genuine and
 delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all
 parties who have furnished material or labor, or both, for said work and all parties having contracts for specific portions of said work or for material
 entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to
 complete said work according to plans and specifications:

| NAMES | WHAT FOR | CONTRACT PRICE | AMOUNT PAID | THIS PAYMENT | BALANCE DUE |
|---|------------------|------------------------|-----------------------|---------------------|------------------------|
| JOSEPH J. HENDERSON & SON, INC. | GENERAL CONTRACT | \$11,828,000.00 | \$1,184,340.09 | \$610,316.94 | \$10,033,342.97 |
| | Per attached | | | | |
| | Sworn Statement | | | | |
| | | | | | |
| | | | | | |
| TOTAL LABOR AND MATERIAL TO COMPLETE | | \$11,828,000.00 | \$1,184,340.09 | \$610,316.94 | \$10,033,342.97 |

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work
 of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 30 day of November, 2021
 Signature: William Marshall

Subscribed and sworn to before me this 30 day of November, 2021



Christine A. Tate
 Notary Signature & Seal

VILLAGE OF TWIN LAKES

ORDINANCE NO. 2021-12-2

An Ordinance Amending Section 13.04.230 Of The Twin Lakes Code Of Ordinances Pertaining to Sewer Service Charges

The President and the Trustees of the VILLAGE OF TWIN LAKES, Kenosha County, Wisconsin, do herewith ordain as follows, to wit:

SECTION I

Section 13.04.230 C of the Twin Lakes Code of Ordinances pertaining to Sewer Service Charges is hereby amended to read as follows:

C. Category B Sewer Service Charge. The quarterly sewer service charge for Category B sewer users is as follows:

| Charge | Cost |
|---|---------------------------|
| a. Fixed quarterly charge | \$12.00 |
| b. Volume charge | \$98.00 103.00 |
| c. Surcharge for BOD greater than 200 mg/l | \$0.23/lb |
| d. Surcharge for SS greater than 200 mg/l | \$0.11/lb |
| e. Surcharge for phosphorus greater than 5 mg/l | \$5.01/lb |

For computing surcharge, the formula will be:

1 million gallons x 8.34 x pollutant concentration mg/l = lbs

~~Volume charge will be ninety two dollars (\$92.00) per quarter for customers who pay their entire annual Sewer Service Charge by the due date of the first quarterly installment.~~

SECTION II

Section 13.04.230 E of the Twin Lakes Code of Ordinances pertaining to Sewer Service Charges is hereby repealed and replaced in its entirety to read as follows:

E. Category C Haulers or Disposers of Septic Tank Sludge and Holding Tank Sewage.

| Charge | Cost |
|------------------------|-------------------|
| a. Septic tank sludge | \$46.00/1,000 gal |
| b. Holding tank sludge | \$ 8.00/1,000 gal |

In addition to the annual fee of fifty dollars (\$50.00) as provided in Section 13.04.083(B), the Village Board may, at its discretion, require a hauler to file a bond in the amount of not less than five hundred dollars (\$500.00) to guarantee payment of disposal fees.

SECTION III

Section 13.04.230 F of the Twin Lakes Code of Ordinances pertaining to Sewer Service Charges is hereby repealed and replaced in its entirety to read as follows:

F. Quarterly Charges. Commencing with bills for service effective ~~November 21, 2017~~ **1, 2021**, each user shall pay a quarterly fixed charge of twelve dollars (\$12.00) and a variable charge of

~~ninety-eight one-hundred and three~~ dollars (~~\$98 103.00~~) for each UCE (unit charge equivalent). Billings shall be done on a quarterly basis and shall include both the fixed charge and variable charge. ~~Volume charge will be ninety two dollars (\$92.00) per quarter for customers who pay their entire annual service charge by the due date of the first quarter installment.~~

SECTION III

All Ordinance or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION IV

This Ordinance shall take effect immediately upon passage and publication as provided by law, and the Village Clerk/Treasurer shall so amend the Village of Twin Lakes Code of Ordinances, and shall indicate the date and number of this creating Ordinance therein.

Dated this 20th day of December, 2021.

ATTEST:

VILLAGE OF TWIN LAKES

Sabrina Waswo, Village Clerk

Howard K. Skinner, Village President

Members Voting:

- Aye
- Nay
- Absent
- Abstained



VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant TWIN LAKES AREA CHAMBER & BUSINESS ASSOCIATION INC
 Name of Event Organizer/Producer WINTERFEST & POND HOCKEY TOURNAMENT COMMITTEE
 Production Company/Organization TWIN LAKES CHAMBER FEIN # 39 -
 Street Address 349 E. MAIN ST
 City TWIN LAKES State WI Zip code 53128
 E-mail Address info@twinlakeschamber.com
 Daytime Phone 262-877-2220 Cell Phone _____
 For-Profit or Non-Profit Organization 501(c) EIN # (Tax Exempt Number) NOT TAX EXEMPT
 *All non-profits must present a copy of their current Tax ID - EIN#

Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event WINTERFEST & POND HOCKEY TOURNAMENT
 Date(s) of Event FEB 5, 2022
 Location(s) of Event LANCE PARK & LAKE MARY
 Start Time for Event 9:00 a.m./p.m. End Time for Event 1:00 a.m./p.m.
 Event Chair/Contact Person MARILYN TRONGEAU 262-325-5156 Phone 630-240-7060
 Day of Event Contact Name SAME AS ABOVE Phone _____
 Is the event open to the public? Yes No
 Will you charge an admission fee? Yes No
 Estimated Attendance Number 300

Description of Event
POND HOCKEY ON LAKE MARY 2-3 RINKS. FOOD & BEVERAGES IN SCOUT HOUSE. OTHER WINTER ACTIVITIES. IF WE CAN COORDINATE WITH SNOWMOBILE CLUB & PD WE WOULD LIKE TO HAVE RADAR TIMED SNOWMOBILE RACES

PERMIT REQUESTED

Parade Permit - No Charge

Block Parties: Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

Park Reservation: All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or totes.

Select Park: Lance Park and Amphitheater Scout House Central Park
 West Side Park Millennium Park Pavilion

Describe Restroom facilities available to all participants _____

Will you be setting up a tent? Yes No *A Fire Inspection is required per NFPA Code 25.2*
If yes, list the location, size, Rental Company, and proof of completion of locates.

Will there be any animals? Yes No
If yes, what type and how many _____

Will there be live performances, loud speakers or a DJ? Yes No
If yes, what type and hours. _____

Description of plan for handling refuse collection and after-event clean-up
WE ARRANGE FOR EXTRA TOTES FROM PUBLIC WORKS. WE CLEAN UP AFTER OURSELVES. WE MOP FLOOR IN SCOUT HOUSE ON MONDAY AFTER EVENT

Description of plan for providing event security (if applicable)
N/A

Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.

Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.
CHAMBER - CHILI - HOT DOGS HOT CHOCOLATE, COFFEE, SODA, WATER
Do you intend to use the available picnic tables and benches in the location? Yes No

Section III- STREET USE

Check if this section does not apply

Description of portion(s) of road(s) to be used

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

Will any parking stalls be used or blocked during the event?

Yes No

Dates of Use _____

Total Number of Parking Stalls Requested and Location _____

Description of Signage to be used during event: BANNER AT USUAL INGRESS & EGRESS LOCATIONS & SIGNS AROUND TOWN

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

- Electricity; Explain SCOUT HOUSE FOR FOOD & REGISTRATION
- Traffic Control; Explain IF NEEDED BY ENTRANCE/EXIT @ LANCE PARK
- Police Services; Explain OCCASIONAL WALKTHRU
- Fire/EMS Services; Explain AVAILABLE FOR INJURIES
- Other; Explain _____

| Scout House, Lance, Central, West Side Park Reservation Fee | | # of Parks | # of Days | Applicable Fee |
|--|------------|------------|------------------|----------------|
| Security Deposit | \$100.00 x | _____ | | = _____ |
| Non-Profit or Resident | \$75.00 x | _____ | x _____ | = _____ |
| Non-Resident | \$150.00 x | _____ | x _____ | = _____ |
| Millennium Park Reservation Fee | | | # of Days | |
| Security Deposit | \$100.00 | | | |
| Non-Profit or Resident | \$50.00 | | x _____ | = _____ |
| Non-Resident | \$100.00 | | x _____ | = _____ |
| Block Party/Street Closure | | | | |
| Security Deposit | \$100.00 | | | _____ |
| TOTAL | | | | _____ |

Note: The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

LIABILITY INSURANCE REQUIREMENT

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations. *INSURANCE RENEWS 1/20/2023 WILL OBTAIN*

Acknowledged and Agreed YES NO *COI AS SOON AS RENEW'ED*
Applicant Signature *[Signature]* Date 12-15-2021

VILLAGE OF TWIN LAKES STAFF USE ONLY

Date Filed with Clerk 12/16/21 Amount Paid & Receipt # _____

Checklist Map of Event or Site Plans Insurance
 Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature _____ Date _____

Approved Denied Notes _____

DPW Signature _____ Date _____

Approved Denied Notes _____

Fire Chief Signature _____ Date _____

Approved Denied Notes _____

COW Meeting Date _____ Board Meeting Date _____ Permit Number _____