

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

November 15, 2021 – 6:30 p.m.

Village Hall, 108 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ROLL

CALL: Present: Trustees Barb Andres, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, President Howard Skinner. Absent: Trustee Jeremy Knoll, Sharon Bower. Also Present: Police Chief Grosz, Administrator Laura Roesslein, Village Engineer Greg Droessler

APPROVAL OF MINUTES: *Skinner/Andres motion to approve October 18, 2021 Regular Board minutes, and November 1, 2021 Special Board minutes. Motion carried 5-0.*

APPROVAL OF VOUCHERS FOR PAYMENT: *Skinner/Fitzgerald motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34412-34464 (VOID: 34426), Payroll Related Checking and State/Federal Tax Wires: 18224-18235. Expenses – \$1,476,486.58. Motion carried 5-0.*

PUBLIC COMMENTS AND QUESTIONS: **The Village Board will receive comments on all agenda items only.**

OMNIBUS AGENDA

- A. Motion to approve a request from Oak Meadow Subdivision to extend their sidewalk installation deadline.
 - B. Motion to approve Ordinance 2021-11-2 Pertaining to Stop Streets and Parking Limitations.
 - C. Motion to approve Ordinance 2021-11-1 Pertaining to Swimming Pools.
 - D. Motion to approve a 2-year lease extension with the Aquanuts for the Lance Park concession stand.
- Skinner/Fitzgerald motion to approve Omnibus agenda as presented. Motion carried 5-0.*

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Karow/Skinner motion to approve quote from Stateline Surface Solutions for Police Department and Public Works floors. The Police Department has money in their budget for this year. Public Works does not, but will budget for it next year. Motion carried 5-0.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Discussion and possible action regarding the 2022 road project.

There are areas on Esch that could be patched. If Esch is to be done, most of the other roads in the project would have to be eliminated. The Engineer stated the roads chosen scored within the 3 to 4 range using the WISLR rating. He recommended staying with Indian Point, Barry Road, Hunt Avenue, Toms Avenue, Pawley Avenue and Thomas Court. There are state grants that he is planning on applying for as well. *Skinner/Andres motion to approve the 2022 road project. Motion carried 4 to 1 with Trustee Kaskin voting “no.”*

Fitzgerald/Karow motion to approve Task Order #19 from Town and Country Engineering in an amount not to exceed \$35,000. Motion carried 5-0.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Karow/Fitzgerald motion to approve Pay Application #6 from Scherrer Construction for \$397,629.00. Motion carried 5-0.

October 2021 Building Permits: 68; Valuation: \$354,128; Fees Collected: \$43,529.70.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Fitzgerald motion to approve Pay Request #4 from JJ Henderson for \$656,045.28. Motion carried 5-0.

Andres/Skinner motion to approve Resolution R2021-11-1 Authorizing the Issuance and Sale of up to \$10,956,643 Taxable Sewerage System Revenue Bonds, Series 2021, and Providing for Other Details and Covenants with Respect Thereto. Motion carried 5-0.

Andres/Skinner motion to approve a Financial Assistance Agreement with the State of Wisconsin Department of Natural Resources, and the State of Wisconsin Department of Administration. Motion carried 5-0.

VILLAGE PRESIDENT HOWARD SKINNER

Skinner/Fitzgerald motion to approve a Special Event Permit from the Twin Lakes Chamber for Trees on Parade on December 3rd and December 4th. The parade portion of the request has been removed. Motion carried 5-0.

Skinner/Andres motion to approve appointing Jon Hackbarth to the Park Commission to fill a vacancy. Motion carried 5-0.

BUDGET WORKSHOP: 2022 Proposed Budget Review

A balanced budget was presented using the Thelen funds. In the past the board has wanted to earmark those funds for future capital items. If we start relying on those funds to balance the budget, and those funds disappear, we will have to lay off employees. Consensus was to not use the Thelen funds to balance the budget. We are up against a levy limit but do have debt capacity, which would be in addition. We have \$700,000 in debt payments and plan to use \$500,000 on the levy limit worksheet. We can add the remaining \$200,000 but it is not advisable to use the full debt payment. The other options are to reduce expenses or use general fund reserves. Our financial policy states we need to have 15% in reserves and we have 20%, which is 2 million. Consensus was to add \$110,000 in debt to the levy with \$10,000 going to the Police Department for an additional full-time officer. Also will be borrowing for Public Works mower, plow truck and a Fire Department pump. Fire Department turnout gear is in the budget.

CLOSED SESSION

Skinner/Andres motion to go into closed session pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding Police, Public Works and Sewer collective bargaining agreements expiring on December 31, 2021.

Roll Call: Trustee Karow, Kaskin, Andres, Fitzgerald, President Skinner voting "aye." Motion carried 5-0.

OPEN SESSION

Skinner/Karow motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session. Motion carried 5-0.

Skinner/Fitzgerald motion to approve the bargaining contract. Motion carried 5-0.

ADJOURN – Skinner/Andres motion to adjourn at 7:53 p.m. Motion carried 5-0.

/s/Sabrina Waswo, Village Clerk