

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

September 20, 2021 – 6:30 p.m.

Village Hall, 108 E. Main Street, Twin Lakes, WI

CALL TO ORDER at 6:30 pm by Trustee Karow/PLEDGE OF ALLEGIANCE/ROLL CALL:

Present: Trustees Barb Andres, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Jeremy Knoll. Absent: President Howard Skinner, Trustee Sharon Bower. Also Present: Police Chief Grosz, Administrator Laura Roesslein, Clerk Sabrina Waswo, Village Engineer Greg Droessler, Lee Anderson - Kueny Architects

APPROVAL OF MINUTES: *Karow/Andres motion to approve the August 16, 2021 Regular Board Meeting and, September 7, 2021 Special Board Meeting minutes. Motion carried 5-0.*

APPROVAL OF VOUCHERS FOR PAYMENT: *Knoll/Fitzgerald motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34296-34332, Payroll Related Checking and State/Federal Tax Wires: 18208-18216. Expenses – \$236,963.69. Motion carried 5-0.*

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only.

Diane Wallner, 2920 Lakeshore Way, was concerned about boat traffic through the swim area at Sunset Beach sandbar. The 4 buoys that say swim area look the same as the other buoys. She suggested a different color so people know they are not the same. Bill Poetker stated the Lake District is working on approval from the DNR for lane markers. Diane was also concerned about short term rentals and allowing renters, who do not know proper boating safety, the use of their boats at the Lake Elizabeth Manor.

OMNIBUS AGENDA

Item 7.A. Motion to approve Resolution R2021-9-1 requesting exemption from the County Library Tax.

Item 7.C. Motion to approve a quote from CGC Inc. for construction testing in an amount not to exceed \$10,250.

Item 7.E. Motion to approve a Temporary Class “B” / “Class B” Retailer’s License to the Twin Lakes Chamber for Harvest Fest on September 25th from 11:00 am to 6:00 pm.

Karow/Andres motion to approve omnibus items 7.A., 7.C., and 7.E. Motion carried 5-0.

Karow/Fitzgerald motion to table, Item 7.B. (Motion to approve Ordinance 2021-09-01 pertaining to Dirt Bikes). Motion carried 5-0.

Item 7.D. Motion to approve various requests by the Twin Lakes Chamber related to Harvest Fest on September 25th. Trustee Andres feels we should not close the parking lot between Main and Residents on Main. The chamber was going to bring in food trucks. Although, as of today, they have none. The request is to close down the parking lot only. Attendees will be able to park in the street and at the library parking lot. Chief Grosz has no concerns with closing the parking lot.

Karow/Knoll motion to approve the various requests by the Twin Lakes Chamber for Harvest Fest on September 25th. Motion carried 5-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion regarding the Village’s Special Event permit and Ordinance.

Trustee Andres would like to amend the enforcement section to remove the term “may” and replace with “authorized to.” She felt using the word may does not give the Police Department enough discretion. The exemptions section should be moved below the permit required section. Attorney to review the draft ordinance.

Discussion regarding short term rental commercial zoned properties.

Kim Lewis, 2631 Lakeshore Drive, received a letter stating he needs to apply for a short term rental permit. He feels the occupancy is set to low as his property is zoned commercial. The property is built as a hotel, but is run as a VRBO in the summer for the past 6 years. He has never had any complaints and all of his neighbors have his phone number. He is asking to amend the short term rental ordinance to exempt commercial zoned properties. Karow feels the occupancy should be related to the building and the potential. His property has 6 bedrooms. The ordinance provides for 2 people per bedroom plus 2, giving him a 14-person occupancy. He noted it is set up for groups of 20, and has worked out very well.

Instead of making commercial property's exempt, Karow suggested they stipulate that the occupancy for commercial properties be based on an inspection to make sure there are property accommodations for the number of people being requested for occupancy. If it is a residential use in a commercial zone district, the permit should still apply as the use is residential. When the Fire Department does the inspection, they will approve or deny the requested occupancy based on the setup of the property. The ordinance will come back to the board with amendments.

Bill Poetker, 1607 E Lakeshore Dr., commented there is a growing concern among lakeshore owners about the number of commercial zoned properties and how many residential homes are run as commercial. Not all the Airbnb's are as considerate as Mr. Lewis. He does not want to see one offs for every commercial property because it becomes a commercial/residential zoned property.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Karow/Fitzgerald motion to approve Pay Application #4 from Scherrer Construction for \$227,666.95. Motion carried 5-0.

Karow/Fitzgerald motion to approve Change Order #4 from Scherrer Construction for \$12,652.

Lee from Kueny spoke on the two items stating the first change order is a sump crock that was overlooked on the engineering. The second item relates to the wood trusses. Kueny does not do the design for the wood trusses. It is done by the truss manufacturer. Kueny had planned for a light gage header. However, the trusses were too heavy for the light gage header. The manufacturer called for steal headers. Kueny does not know what the weight is going to be when they do the design of the trusses. The main entrance trusses are heavier so they had to use steal jams and steal headers. They dropped tube seals in the columns all the way to the bottom to hold up the steal headers. Trustee Andres feels because this was an incorrect design, the village should not have to pay for it. Fitzgerald replied based on the contract, the cost of the change is borne by the owner. Kueny provides the re-engineering for the change but the village is still on the hook for the rest of the expense. He is glad they caught it when they did and the building is structurally sound. Andres still feels they should pay for it. Karow wants more background information. Motion carried 5-0.

Discussion and possible action regarding 2 quotes from Newport Network Solutions Inc. for AV and security cameras for the new Village Hall.

Lee from Kueny provided an overview of the security cameras and audio visual for the board room and community center. Quote 36148 is \$23,800 for the board room AV, including microphones, speakers, main AV rack, and speakers in the lower level. Quote 36155 is \$16,700 for the security cameras. Fitzgerald requested a camera in the elevator.

Richard Garnand, 1505 Richmond Rd., pointed out tvs will be too small. Projection is always the way to go.

The board discussed projection screens versus tvs or possibly a combination of both. Scherrer provides the installation of the cables and tvs. However, the village purchases the tvs. Staff to have another meeting with Newport, our IT, and 2 board members. The item is to be brought back with a more robust AV setup for the board room, including the same in the lower level community center. Lee noted this should be addressed as soon as possible as they are seeing long lead times.

Recommendation from the September 15, 2021 Design Review/Plan Commission meeting:

Karow/Andres motion to approve a proposed condominium and garage addition to 116 Lance Dr.-Parcel 85-4-119-213-1033. Motion carried 5-0.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Consideration of a motion to approve Pay Request #2 from JJ Henderson for \$108,892.28.

Pay request is for the demotion of the original tank. Greg has reviewed it and all appears to be in order. Waivers are provided as it is a requirement of the clean water fund loan.

Karow/Andres motion to approve Pay Request #2 from JJ Henderson for \$108,892.28. Motion carried 5-0.

VILLAGE PRESIDENT HOWARD SKINNER

Karow/Knoll motion to approve a request from New Life Bible Church to use Lance Park parking lot on Saturday, October 30th from 2:00 pm-5:00 pm for Trunk or Treat. Motion carried 5-0.

Discussion and possible action regarding a request for a Halloween parade on October 30th.

Karow stated the proper channel for this request is through the Chamber. Trustee Kaskin said the request is being withdrawn as the event has been cancelled.

ADJOURN – Karow/Knoll motion to adjourn at 8:05 p.m. Motion carried 5-0.

/s/Sabrina Waswo, Village Clerk