

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

July 19, 2021 – 6:30 p.m.

Village Hall, 108 E. Main Street, Twin Lakes, WI

CALL TO ORDER at 6:30 pm/PLEDGE OF ALLEGIANCE/ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Aaron Karow, Bill Kaskin, and President Howard Skinner. Arrived Late: Trustee Kevin Fitzgerald. Absent: Jeremy Knoll. Also Present: Police Chief Grosz, Administrator Laura Roesslein, Clerk Sabrina Waswo, Village Engineer Greg Droessler

APPROVAL OF MINUTES: Skinner/Bower motion to approve the June 21, 2021 Regular Board, June 29, 2021 Special Board, and July 6, 2021 Special Board minutes. Motion carried 5-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Skinner/Bower motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34192-34238, (VOID 34201), Manual Check, Payroll Related Checking and State/Federal Tax Wires: 18190-18200. Expenses – \$668,757.40. Motion carried 5-0.

Trustee Fitzgerald arrived at 6:31 p.m.

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only.

Paul Chodak, 342 Martin Ave, commented on the disturbance from his neighbor riding dirt bikes. Chief Grosz requested they call the police. President Skinner received determination from the DNR that they can't go more than 10 miles an hour within 150 feet from a dwelling. An ordinance may need to be created.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Consideration of a motion to approve a Village Special Event Permit.

Changes made per suggestions of the Committee of the Whole and Public Works. Public Works added mandatory fire inspections of tents per NFPA Code 25.2, removed the additional amenities section, and added certificate of liability insurance. Board would like to distinguish between what events qualify for the special event permit and need for insurance. Clerk Waswo stated all public events would need the special event permit and insurance. Private events, such as a birthday party, would apply with the current park rental form. Block parties with road closures would also need the special event permit. Form and permit would be effective on events that have not been approved yet. Item tabled for clarification of qualifications and recommendation of the insurance company.

Bower/Skinner motion to approve Ordinance 2021-07-01 Amending Chapter 2.37- Ethical Standards of the Village of Twin Lakes Municipal Code. This ordinance removes the requirement to submit a yearly disclosure of interest statement, which means there is no need for an annual Ethics Board meeting. Everything else in the code stays the same; including the requirement for the Ethics Board to meet when they receive a sworn written complaint. Motion carried 6-0.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Fitzgerald/Skinner motion to approve Ordinance 2021-07-02 Amending Chapter 10.28 of the Twin Lakes Code pertaining to stop streets and parking limitations. This adds no parking on Hickory Road within 100 feet of the intersection of Wilmot Avenue due to safety issue of maneuvering a fire truck down that road. Public Works will post signage. Motion carried 6-0.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Karow/Andres motion to approve Change Order #6 from Scherrer Construction in an amount not to exceed \$8,177.00. Change order is for a separate door in the Building Inspector storage room to allow access to files when the building inspector is not in the office. Also adds card readers and concrete slab to the elevator. There was a cost savings by reducing the size of the elevator. Motion carried 6-0.

Liz Kinney, 1505 Richmond Road, asked for the size of the elevator. President Skinner replied elevator must be handicap accessible.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Skinner motion to approve annual Waste Deposit Permits for Pats, Associates Septic Service, Bob's Septic, Lakeland Septic Service, Sunrise Septic Service, and Evergreen Septic. Motion carried 6-0.

Andres/Skinner motion to approve an invoice from JJ Henderson in an amount not to exceed \$113,533.95 for WWTF upgrades. Town and Country signed off on the invoice and will submit a letter of recommendation on future invoices. Motion carried 6-0.

VILLAGE PRESIDENT HOWARD SKINNER

Discussion regarding the Village's stray animal procedure.

With the start of construction on the sewer plant, stray animal housing will not be available to the Police Department. In most cases, stray animal owners are located and animal is picked up within an hour. Chief Grosz provided an option of contracting the service, which is cost prohibitive, or not taking the animals. Most municipalities do not pick up animals. They take down information and tell people where they were last seen. Current ordinance states the Police Department is the animal pound and shall pick up the animals. The only place we can take them is to Safe Harbor Humane Society in Kenosha. This leaves an officer out of the village for about 1½ hours. Chief suggested an ordinance change to allow the individual calling in the lost animal to hold the animal while the Police locate the owner. Animal would be picked up if it was viscous or injured. Greg Droessler noted the sewer plant could accommodate a kennel on a temporary basis if necessary but it wasn't ideal with the construction. Timeframe of construction is 18 months. Trustee Andres feels dogs belong at the PD as people are there 24-7. PD is not equipped to handle animals. Regularly they have fleas. The garage is heated but not a lot of room for a kennel or crate. Normally animals are kept for up to 3 days before taking to Safe Harbor. Consensus was to amend ordinance to allow a willing participant to keep animals till PD can contact owner and change hold from 3 days to 24 hours. Trustee Kaskin suggested temporary housing of animals in the Village Hall garage as there is water and a hose. The current Village Hall is set to be demolished in December.

ADJOURN – Skinner/Bower motion to adjourn at 7:10 p.m. Motion carried 6-0.

/s/Sabrina Waswo, Village Clerk