

## VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

June 21, 2021 – 6:30 p.m.

Village Hall, 108 E. Main Street, Twin Lakes, WI

**CALL TO ORDER at 6:30 pm/PLEDGE OF ALLEGIANCE/ROLL CALL:** Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Jeremy Knoll, Bill Kaskin, and President Howard Skinner. Arrived Late: Trustee Aaron Karow. Also Present: Police Captain Katie Hall, Administrator Laura Roesslein, Clerk Sabrina Waswo

**APPROVAL OF MINUTES:** Skinner/Bower motion to approve the May 17, 2021 Regular Board and June 3, 2021 Special Board minutes. Motion carried 6-0.

**APPROVAL OF VOUCHERS FOR PAYMENT:** Skinner/Knoll motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34130-34191, (VOID 34146), Manual Check, Payroll Related Checking and State/Federal Tax Wires: 18182-18189. Expenses – \$624,878.33. Motion carried 6-0.

**PUBLIC COMMENTS AND QUESTIONS:** The Village Board will receive comments on all agenda items only.

Dawn Ornberg, N1537 Overlook Drive, Genoa City, owner of Main St. Tap commented on the parking across the street. She requested better “no parking” postings during events as one of her customers had been towed. President Skinner replied the chamber is aware and is addressing it.

Trustee Aaron Karow arrived at 6:32 p.m.

### **PRESIDENT AND TRUSTEE REPORTS**

#### **TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING**

Bower/Skinner motion to approve the Alcohol Beverage License applications as listed below contingent upon payment of all outstanding liabilities and delinquencies with the Village of Twin Lakes and wholesaler invoices, clearance of any Department of Revenue holds, and approval of background check:

- **Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by:**
  1. Twinkot Ltd d/b/a Berkot Super Foods, 600 N Lake Ave, Scott Fernandez, Agent
  2. Twin Lakes BP Operating Corporation d/b/a Twin Lakes BP, 475 N Lake Ave, Judith Ann Schwartz, Agent
  3. Twin Lakes Citgo Inc d/b/a Twin Lakes Citgo, 410 N Lake Ave, Rupinder Singh, Agent
- **Renewal “Class B”/Class “B” Liquor & Fermented Malt Beverage License applications filed by:**
  1. R & V Development Inc d/b/a Beach Bar, 402 S Lake Ave, Peter Klein, Agent
  2. Twin Lakes Vault Inc d/b/a Corner Kitchen Restaurant, 100 N Lake Ave, Adija Alijoski, Agent
  3. Cup O Joe Coffeehouse LLC d/b/a Cup O' Joe, 336 E Main St, Dena Prestininzi, Agent
  4. FST Inc d/b/a Donovan's Reef, 611 Rink Ave, Barbara Eterno, Agent
  5. La Casita Mexican Restaurant Inc d/b/a, La Casita, 201 E Main St, Minerva Ocampo, Agent
  6. A.S. Tonishing Inc d/b/a Village View Pub, 350 E Main St, Kristina Kerwer, Agent
  7. Gloria Laurin d/b/a Laurin's Landing & Pier LLC, 425 Wilmot Ave, Gloria Laurin, Agent
  8. Perl LLC d/b/a Mad Dan's Family Restaurant, 200 E Main St, Ken Perl, Agent
  9. Karr Incorporated d/b/a Main Street Tap, 338 E Main St, Richard Karrasch, Agent
  10. Hawes Inc d/b/a Pink House Resort, 201 Lane Dr, Shirley Newkirk, Agent

11. Rumpoles Inc d/b/a Rumpoles Banquet & Bowling, 352 E Main St, Adija Alijoski, Agent
12. Lake Elizabeth Sand Bar LLC d/b/a Sand Bar & Island Grill, 3101 E Lake Shore Dr, Jackie Johnson, Agent
13. Touch of Class Food & Fun LLC d/b/a Touch of Class, 121 S Lake Ave, Janet Thomas, Agent
14. DTPKLP, LLC d/b/a Triangle, 1205 N Lake Ave, Daniel Patton Agent
15. Hendrix Investments Inc d/b/a Twin Lakes Roadhouse, 1519 Musial Rd, Brian Hendrix, Agent
16. Judith A Cantwell d/b/a Twin Lakes Country Club, 1230 Legion Dr, Judith A Cantwell
17. RC Concepts LLC d/b/a Wild Child's Tavern & Grill, 511 Wilmot Ave, Ryan Child, Agent

Motion carried 7-0.

Bower/Skinner motion to approve Ordinance 2021-06-01 regarding Retaining Public Records. Motion carried 7-0.

Bower/Skinner motion to approve an agreement with Nyquist Engineering for IT services. This is a continuation of the current contract with the same rates. We are still pending attorney review of the contract.

Skinner/Fitzgerald motion to amend to include approval of the agreement contingent upon attorney review. Motion carried 7-0.

Bower/Andres motion to approve pay request #3 from Scherrer Construction in an amount not to exceed \$294,885.30. Motion carried 7-0.

### **TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES**

Knoll/Fitzgerald motion to approve a Communications Service Agreement between the Village of Twin Lakes and the Town of Randall. The Village will be providing dispatch services for the Town of Randall and they will help the Village with water patrol. Motion carried 7-0.

#### **Discussion and possible action regarding the Twin Lakes Water Patrol wage scale.**

Police Chief Grosz proposed raising the part-time seasonal Water Patrol Officers wage range from \$18.00 – \$22.00 to \$18.00 – \$27.00 per hour. It has been 6 years since the wage scale was raised. This matches the Town of Randall wage scale.

Knoll/Andres motion to approve the Twin Lakes Water Patrol wage scale change from \$18.00 to \$27.00 per hour. Motion carried 7-0.

**Discussion and possible action regarding allowing Gracie's Kitchen food truck to park at Lance Park.** Gracie's Kitchen would like to park their food truck at Lance Park before Aquanuts shows from 5:00 pm to 7:00 pm. They would be competing with the Aquanuts concession stand.

Knoll/Skinner motion to approve Gracie's Kitchen food truck at Lance Park contingent upon Aquanuts approval and fire inspection on Wednesdays and Saturdays in 2021 from 4:00 pm to 7:00 pm. Motion carried 7-0.

Bill Poetker received a text message during the meeting from Bob Koehler of the Aquanuts stating they were unaware this was being requested and they are not in favor of a food truck parked at Lance Park during their shows.

Michael Faye, 195 Koch Court, voiced concerns about the Clerk not receiving the May Police Department activity report by the 15<sup>th</sup> of the month. He questioned code enforcement penalties for repeat offenders.

Bill Poetker, 1607 E. Lakeshore Dr., commented on providing notification to the public on the burn ban.

**TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

Andres/Skinner motion to approve an agreement with Quarles and Brady to serve as bond counsel for the WWTF upgrade project in an amount not to exceed \$23,000. This is not an additional cost. It was included in the treatment plant update. Motion carried 7-0.

Andres/Skinner motion to approve Resolution R2021-06-01 approving and adopting the Compliance Maintenance Annual Report for 2020. Motion carried 7-0.

Andres/Skinner motion to approve a quote from Northern Pipe for sewer main repairs in an amount not to exceed \$52,240.00. Motion carried 7-0.

**Discussion and possible action as to sewer rate increases relating to anticipated Clean Water Fund Loan.** Item tabled, pending information from the DNR.

**VILLAGE PRESIDENT HOWARD SKINNER**

Skinner/Bower motion to approve a request by Rich Karrasch for permissions related to the 2021 Business Expo, Car Show, and Street Party. Main St. Tap is requesting extension of their liquor license in front of their business, extending past Cup O'Joe, 336 E. Main St. and past Village View Pub, 350 E. Main St. between the hours of 12:00 pm Saturday, August 28 to 12:00 am Sunday, August 29 for the Annual Business Expo, Car Show and Street Party. They will also have a live band from 7:00 pm to 11:00 pm. Motion carried 7-0.

**Skinner/Bower motion to approve extending the lease agreement with Lake Elizabeth Marina Concession Operation.** Fitzgerald feels the item should be continued to obtain more information on market rates for business leases. He stated they are moving forward with zero information and would like justification on the lease fee amount. He questioned if the amount should be contingent on the sales. The extension would be approving the same lease fee for the next 10 years. Board discussed the building being considered a hot dog stand as it does not have any parking. Due to this President Skinner felt it would be difficult to lease the building to anyone else. Motion carried 6-1 with Trustee Fitzgerald voting no.

**Discussion and possible action regarding Adcock Farm & Co hosting a farmer's market on Village property.** Board reviewed the additional map submitted by Kim Adcock. Consensus was to conserve parking and not approve use of the parking stalls in the Residents on Main lot. This causes people to park on the side of the road of Lake Street, which becomes a safety issue. The parking lot across from Subway was suggested. She received permission from Touch of Class to put the petting zoo on that portion of land. The Village will work with the County about installing crosswalks. There is a park use fee of \$75 per use. Karow feels this is a good first draft but would like to refine the plan. Consensus was for Kim to continue to refine the plan and try to stay away from incorporating the parking lot.

**ADJOURN – Skinner/Bower motion to adjourn at 7:35 p.m. Motion carried 7-0.**

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/s/Sabrina Waswo, Village Clerk