

VILLAGE BOARD MEETING MINUTES
MAY 17, 2021 – 6:30PM
VILLAGE HALL, 108 E MAIN ST, TWIN LAKES

CALL TO ORDER at 6:30 pm/PLEDGE OF ALLEGIANCE/ROLL CALL: PRESENT: Trustees Barb Andres, Kevin Fitzgerald, Bill Kaskin, Sharon Bower, Jeremy Knoll and Aaron Karow and President Howard Skinner. Also Present: Village Administrator Laura Roesslein, Clerk Sabrina Waswo, Police Chief Grosz, Fire Chief Stan Clause, Town and Country Engineer Greg Droessler.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Consideration of a motion to approve a Buoy Brawl event at Lance Park on Friday, August 20th from noon to 9:00 p.m.

Knoll/Andres motion to approve the Buoy Brawl event at Lance Park on Friday, August 20th from noon to 9:00 p.m. This event is a slalom water ski event and will take place instead of Twin Lakes Cornfest. Anticipating 250 to 500 people. They will have food vendors and are working with the Chamber to obtain the picnic license for beer sales. They are requesting use of the bathrooms and will have additional portable sanitation facilities. *Motion carried 7-0.*

Movies in the Park starts with the showing of A DOG’S WAY HOME this Friday, May 21. This free movie begins at dusk in Lance Park.

Update and continued discussion regarding code enforcement.

Chief Grosz stated this was brought to the board’s attention back in 2019. At that time, they initiated a program assigning 1 officer to code enforcement for the village. He feels the program can be tweaked and would like to divide the town up, assigning different officers to different sections of the village. He does not want the Police Department to be the garbage or weed police; but feels they can be more proactive with nuisance properties and unregistered vehicles. In the past couple of years there have been 41 different junk and nuisance properties. The vast majority of them have come into compliance. Those that have not have been issued citations and gone through the court process which is lengthy. Citizens are encouraged to bring nuisance properties to the Police Department’s attention. Trustee Fitzgerald feels we need more oversight on other issues such as invalid silt fences and tree removal without permits. Knoll stated this is a start, but we need to set rules as it’s mainly the air bnb’s garbage cans that are the big issue.

The monthly Police report is available at the Village Clerk’s office for review.

VILLAGE PRESIDENT HOWARD SKINNER

- 1. Consideration of a motion to approve the installation of banners by Twin Lakes Chamber for their Annual Golf Outing.**
- 2. Consideration of a motion to approve the Twin Lakes Chamber to use Central Park on June 16th from 5:00pm to 7:30pm.**
- 3. Consideration of a motion to approve various requests from the Twin Lakes Chamber in regards to Libertyfest on July 3, 2021.**
- 4. Consideration of a motion to approve a Temporary Class “B” Beer License to the Chamber for Libertyfest on July 3, 2021.**
- 5. Consideration of a motion to approve various requests from TLCBA, Twin Runners, and Aquanuts in regards to Rock the Lake on June 19, 2021.**
- 6. Consideration of a motion to approve a Temporary Class “B” Beer License to the Chamber for Rock the Lake on June 19, 2021.**

Skinner/Knoll motion to approve items 1 through 6 under President Skinner's section as listed on the agenda. Motion carried 7-0.

APPROVAL OF MINUTES: Howard/Bower motion to approve the April 19, 2021 Regular Board minutes. Motion carried 7-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Howard/Andres motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 34071-34129, (VOID 34122-34125), Manual Check 237-238, Payroll Related Checking and State/Federal Tax Wires: 18172-18181-. Expenses – \$479,038.89. Motion carried 7-0.

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only. None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Consideration of a motion to approve various requests from Cup O' Joe Coffeehouse.

Cup O' Joe is requesting an extension of the outdoor concerts until October 16 for Saturdays only, placing an outside barbeque on the sidewalk for hamburgers and brats during those concerts, and permission to place hooks in the cement to secure their tables. Due to safety concerns, Fire Chief Clause is opposed to the barbeque grill on the sidewalk and opposed to installing hooks in the sidewalk. It was suggested to mount something to the building, and not the sidewalk.

Karow/Skinner motion to approve the extension of the outdoor concert dates through October 16, 2021 on Saturdays only from 11:00 am to 7:00 pm. Motion carried 7-0.

Consideration of a motion to approve Payment Request #2 from Scherrer Construction for the new Village Hall in an amount not to exceed \$240,424.10.

Bower/Andres motion to approve Payment Request #2 from Scherrer Construction for the new Village Hall in an amount not to exceed \$240,424.10. Trustee Karow would like trailing waivers from Scherrer, showing subcontractors and supplies are getting paid. Motion carried 7-0.

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

March 2021 Building Permits: 68; Valuation: \$2,487,629.00; Fees Collected: \$49,742.50.

Consideration of a motion to approve Change Order #5 from Scherrer Construction in an amount not to exceed \$8,720.00.

Karow/Skinner motion to approve Change Order #5 from Scherrer Construction in an amount not to exceed \$8,720.00. Board members received a letter noting concerns with a subcontractor involved in the new village hall. There could be potential problems with quality of work and issues that come back that the contractor doesn't have the means to fix. The Board questioned interjecting the village into this issue as Scherrer is our contractor and this company is their sub. As a contractor, Scherrer selected the lowest qualified contractor, and they should be responsible for overseeing this company and fixing any issues that arise. Consensus was board would like a legal opinion from the village attorney before voting. Administrator Roesslein advised she spoke with the attorney who said it is more of a risk to change the contractor. No action taken on the motion as more information is needed. Item continued.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Motion to approve Village staff to send out a letter to residents on lateral televising.

Andres/Knoll motion to approve Village staff send out a letter to residents on lateral televising. Motion carried 7-0.

Motion to award the bid for the Wastewater Treatment Facility upgrade to Joseph J. Henderson, Inc. in an amount not to exceed \$11,828,000.00.

Andres/Skinner motion to award the bid for the Wastewater Treatment Facility upgrade to Joseph J. Henderson, Inc. in an amount not to exceed \$11,828,000.00. Engineer Droessler is anticipating groundbreaking in July. Motion carried 7-0.

Motion to approve Task Order #18 from Town and Country Engineering, Inc. for construction phase services during the WWTF upgrade in an amount not to exceed \$816,000.

Andres/Skinner motion to approve Task Order #18 from Town and Country Engineering, Inc. for construction phase services during the WWTF upgrade in an amount not to exceed \$816,000. Motion carried 7-0.

The monthly sewer report is available at the Village Clerk's Office for review.

ADJOURN

Skinner/Knoll motion to adjourn at 7:19 p.m. Motion carried 7-0.

Sabrina Waswo, Village Clerk