

**VILLAGE OF TWIN LAKES
COMMITTEE OF THE WHOLE MEETING MINUTES
MAY 3, 2021 – 6:30 PM
VILLAGE HALL, 108 E. MAIN ST, TWIN LAKES, WI**

CALL TO ORDER AT 6:30 PM/PLEDGE OF ALLEGIANCE/ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Jeremy Knoll, and President Howard Skinner. Also Present: Administrator Laura Roesslein, Head Sewer Operator Greg Richter, Town and Country Engineer Greg Droessler, Brian Roemer from Ehlers

PUBLIC COMMENTS AND QUESTIONS: None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion regarding various requests from Cup O' Joe Coffeehouse.

Cup O' Joe would like to use an outdoor barbecue grill on the sidewalk in front of 334 and 336 E. Main Street beginning May 29 through October 16, 11:00 am to 7:00 pm. They would like to offer BBQ for lunch and dinner on Saturdays only. Concerns discussed were the size of the grill, space on the sidewalk, roped off area for public safety, distance from awnings, smoke rising into the upstairs apartments, and storing a hot grill in a shed. She also requested an extension of the outdoor concerts to include Saturdays from September 11 through October 16.

Discussion regarding mobile food vendors.

The Fire Department has noticed more food trucks in the village. Staff is requesting direction as we currently have no regulations. Administrator Roesslein suggested a fire inspection and Kenosha County Health Inspection for food trucks parked on public or village property. Board would like to know if these are regulated at the state level.

Other - None

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Other - None

TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

Other - None

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Discussion regarding Change Order #4- East Drive Removal from Scherrer Construction.

The board discussed is item as a potential cost savings in prior meetings. Kueny initially estimated a \$50,000 savings to remove the driveway. The actual credit would only be \$7,000. Consensus was to keep the driveway on the east side as it was not worth removing.

Other - None

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Other - None

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Discussion regarding lateral televising and inspections.

Greg Richter stated groundwater filtration has been an issue in the village's sewer collection for the last 16 years. This causes extra flow into the plant and makes treating raw sewage harder. During heavy rains the plant

will take on 3 times its capacity. During one large rain event lift station 5 failed, causing backups. In 2020 it cost the village an extra \$10,000 than in previous years due to additional electrical costs of pump usage. He would like to stop the groundwater infiltration by repairing leaks in the laterals. This will help the sewer process and keep electrical costs manageable. Spoke with Great Lakes TV and Seal who has a 5-year contract with the village. They have a camera that can televise the laterals to find defects. They televise and clean 20% of the village yearly, and are currently doing the southwestern part of town by Park Ln, Swallow Rd, Lucille Ave, Anna Ave and Musial Rd. Greg looked at the November 2016 videos. The average daily flow at that time was 633,000 gallons per day, a lot less than what it was in 2019 and 2020. Out of the total 44 leaky laterals, he estimated 150,000 to 250,000 gallons per day. These leaks are potentially doubling or tripling depending on the rain event. The laterals are owned by the homeowners. Part of the issue is how do we go about getting the homeowners to make corrections to their lateral to stop the infiltration of groundwater. Greg is making repairs to the village's sewer mains. The leaks he is discussing are the ones coming out of the laterals where there is constant clean flow. This could be a leak or a sump pump that is connected to the sewer. To determine if it's leaking the homeowners lateral needs to be televised. He received a quote from Great Lakes TV and Seal of \$145 per lateral. Trustee Karow suggested identifying the ones that appear to be leaking, and send a letter to the homeowner notifying them we are televising their lateral as there is potential infiltration or a broken lateral. If we don't find anything, the homeowner will not be charged. If there is an issue, the homeowner will need to fix their lateral and pay for the televising charge. Greg Droessler noted there will be challenges in doing this in a reasonable way as the broken lateral may be under a brand new driveway or 100-year-old oak tree. The biggest impact is to have the sump pumps disconnected from the sewer system or start with the pipes where the water is roaring in. Greg Richter will work on drafting a letter and provide it to the board for feedback.

Discussion regarding bids received for the 2021 Wastewater Treatment Facility upgrade.

Project was advertised for 5 weeks per the public bid process. We had 39 contractors take out plans and specs. We received 3 bids from Joseph J. Henderson & Son, C.D. Smith Construction, and Staab Construction Corporation. The low bid was Joseph J. Henderson & Son of \$11,828,000, from Gurnee, IL. Town and Country has worked with this company in the past. Greg noted he originally estimated 12 million for the project. We received an additive bid price for paving of \$110,000, which is \$100 per ton. Current market price is \$60 per ton. He recommends awarding the base bid and supplemental bid items. However, advised not awarding the additive bid but to include that in a separate bid next summer to potentially secure lower pricing.

Presentation by Brian Roemer from Ehlers on the WWTP upgrade financing and sewer user rates.

The Clean Water Fund Loan, administered by the DNA with DOA financial review, looks at how much money the village needs, the debt service schedule, and sewer rates needed to cover the debt service. Ehlers took a maximum amount of \$3 million. The more cash on hand that is used the lower debt service and the lower amount of increase to the rates. The DOA conducts yearly audited financials as the village will have to prove the net is 110% times the debt service for the new loan and all existing debt. Ehlers rate recommendation is an increase of 4.5% in 2022 and 2023, and inflation increases of 2.5% in 2026 and 2029. Increases will have to be made to be able to close on the loan. These compute to quarterly rates of \$114.95 for 2022, \$120.12 for 2023, \$123.13 for 2026 and \$126.20 for 2029. Cost savings were taken into account in the calculations pertaining to the sludge hauling. Consensus was to round the increases to \$5.00 per quarter in 2022 and 2023. The discount is being discontinued in 2022 as the DOA is requiring the village to be a certain rate to cover the debt service.

Other - None

VILLAGE PRESIDENT HOWARD SKINNER

Other - None

ADJOURN – Motion by Skinner, Andres, carried to adjourn at 7:52 pm.

/s/Sabrina Waswo, Village Clerk