

VILLAGE BOARD MEETING MINUTES
APRIL 19, 2021 – 6:30PM
VILLAGE HALL, 108 E MAIN ST, TWIN LAKES

CALL TO ORDER at 6:30 pm/PLEDGE OF ALLEGIANCE/ROLL CALL: PRESENT: Trustees Barb Andres, Kevin Fitzgerald, Bill Kaskin, Sharon Bower and President Howard Skinner. Absent: Trustee Jeremy Knoll and Aaron Karow. Also Present: Village Administrator Laura Roeslein, Clerk Sabrina Waswo, Police Chief Grosz, Bill Poetker

SWEARING IN OF NEWLY ELECTED PRESIDENT AND TRUSTEES

Clerk Waswo sworn in Village President Howard Skinner and Trustees Kevin Fitzgerald and Sharon Bower.

APPROVAL OF MINUTES: Howard/Bower motion to approve the March 15, 2021 Regular Board and March 24, 2021 Special Board minutes. Motion carried 5 to 0.

APPROVAL OF VOUCHERS FOR PAYMENT: Howard/Bower motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 33998-34070, (VOID 34041,34064,34065), Manual Check 235-236, Payroll Related Checking and State/Federal Tax Wires: 18155-18171-. Expenses – \$434,441.01. Motion carried 5 to 0.

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only. None.

OMNIBUS AGENDA

- A. Motion to approve a proposal from US Bank for banking services.**
- B. Motion to approve a Municipal Agreement with WisDot to purchase salt for 2021-2022.**
- C. Motion to approve a resident planting a tree at Lance Park.**
- D. Motion to approve a quote from Century Fence Company for striping centerlines in an amount not to exceed \$9,690.00.**
- E. Motion to approve six H2O Adaptive Sports events at Lance Park.**
- F. Motion to approve a 3-year lease extension with the State of Wisconsin at 920 Lance Dr.**
- G. Motion to approve various permissions relating to the 2021 Memorial Day Parade request submitted by the American Legion.**
- H. Motion to approve various requests by the Twin Lakes Chamber related to a Village wide garage sale.**

Howard/Fitzgerald motion to approve the Omnibus items as listed. Motion carried 5 to 0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Consideration of a request by Rupinder Singh for an Amusement Device License for 2 devices at Twin Lakes Citgo, 410 N. Lake Ave.

Skinner/Andres motion to deny Amusement License Application for Twin Lakes Citgo. Clerk Waswo contacted Brian Waldherr from the WI Dept. Revenue, Alcohol & Tobacco Enforcement Unit who stated these video gambling devices are not legal for the village to license. Motion carried 5 to 0.

Consideration of a motion to approve changing Village Hall office hours to 8:30 am to 4:30 pm.

Bower/Skinner motion to approve changing Village Hall office hours to 8:30 a.m. to 4:30 p.m. Staff has received requests from customers to be open earlier and have noticed only a few customers from 4:30 pm to 5:00 pm. Staff requested the change as it will better suit the needs of the residents. Trustee Bower was not in favor of the change.

Roll Call Vote: Trustee Fitzgerald, Andres, Kaskin voting aye. Trustee Bower voting no. President Skinner abstained. Motion carried 3 to 0. Change of hours will begin on May 1st with notice provided to public.

Bower/Fitzgerald motion to approve Payment Request #1 from Scherrer Construction for the new Village Hall in an amount not to exceed \$189,673.20. Motion carried 5 to 0.

Bower/Skinner motion to approve Ordinance 2021-04-02 regarding Short-Term Rentals. Board discussed changing Section 5.40.020(C)(4) to allow for 2 occupants per bedroom plus an additional 2 people per house. The renewal fee is \$150. The re-inspection fee of \$65 is only charged if the Building and Zoning or Fire Department would have to re-inspect the residence multiple times prior to approval. Trustee Fitzgerald would like to remove the requirement for proof of insurance. President Skinner pointed out this language is standard in all other municipalities. The Attorney has also reviewed the ordinance. Penalties were discussed with agreement on a \$500 fine and one warning. Owners will be notified by the police when there are ligament complaints.

Skinner/Andres motion to amend and approve Ordinance 2021-04-02 pending clarification of requiring proof of insurance, amending number of occupants per unit to 2 per bedroom plus an additional 2 people per house, and fine of \$500 per issuance with one warning and 10 days to resolve. Motion carried 5 to 0.

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Discussion and possible action regarding parking in the downtown municipal lots during the winter. Trustee Kaskin is not in favor of this. He provided an example of someone getting a ride home if they drank too much and leaving their car in the parking lot overnight. Fitzgerald noted the concern is renters using the municipal lots for overnight parking instead of their own parking. The rest of the board was not in favor of the change.

The Kenosha County Household Hazardous Waste, E-waste, and Refrigerant Collection Event is scheduled for Saturday, May 1, 2021 at the Kenosha County Center.

TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

Consideration of a motion to approve Ordinance 2021-04-01 pertaining to garbage.

Kaskin/Fitzgerald motion to approve Ordinance 2021-04-01 pertaining to garbage. Trustee Andres felt the hours of placing collection containers at the curb before 6:00 pm the day prior to the regularly scheduled collection day and having them off the street within 12 hours after collection is too restrictive. Trustee Bower stated the Village does not need an ordinance. Fitzgerald is in favor of an ordinance. Discussion followed with consensus to remove the time when the containers can be put out and amend removal from the curb to within 24 hours after collection. Enforcement will start May 1st.

Skinner/Andres motion to amend ordinance to state collection containers and materials shall be removed from the curb within 24 hours after collection. Motion carried 4 to 1 with Trustee Bower voting no.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

March 2021 Building Permits: 51; Valuation: \$2,444,814.00; Fees Collected: \$45,228.34.

Skinner/Andres motion to approve Change Order #3 from Scherrer Construction in an amount not to exceed \$8,396.00. This adds an emergency exit door in the community center. Motion carried 5 to 0.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Discussion and possible action regarding Police Department patrol boats and equipment for the 2021 boating season. Chief Grosz checked with SkipperBud's about brokerage. They checked their entire inventory in all locations and they do not have what we are looking for. Most boats are selling even before they are listed due to the high demand. The old boat motor is running. The new Bayliner cost \$58,390. With discounts and trade-in of the 2015 MirroCraft, the total purchase price is \$42,260. Utilizing the DNR reimbursement program, the cost to the village after 5 years is \$11,000. Fitzgerald noted we are stuck in a bad situation because of the economy and high demand of boats. He was not in favor of a Bayliner and suggested purchasing now and selling the boat in 2 to 3 years. When the market is better, they can purchase a better quality boat more suited to their needs.

Skinner/Fitzgerald motion to buy the 2021 Bayliner Trophy from SkipperBud's. Motion carried 5 to 0.

Skinner/Fitzgerald motion to approve the 2021 Movies in the Park series and authorize staff to order the movie rentals. There are 5 movie events with a cost of \$450 per movie. We have a credit for one movie. Andres was concerned with the \$1,800 cost. *Motion carried 5 to 0.*

The monthly Police report is available at the Village Clerk's Office for review.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

The monthly Sewer report is available at the Village Clerk's Office for review.

VILLAGE PRESIDENT HOWARD SKINNER

Skinner/Bower motion to approve Board and Commission reappointments. Motion carried 5 to 0.

Skinner/Fitzgerald motion to approve various requests by the Twin Lakes Sailing Club related to the 2021 season. Motion carried 5 to 0.

Other - Shelly Coarson presented her interest in working for the village as a Code Enforcer.

ADJOURN

Skinner/Bower motion to adjourn at 7:43 p.m. Motion carried 5 to 0.

Sabrina Waswo, Village Clerk