

VILLAGE BOARD MEETING MINUTES
DECEMBER 14, 2020 – 6:30PM
VILLAGE HALL, 108 E MAIN ST, TWIN LAKES

CALL TO ORDER at 6:30 pm/PLEDGE OF ALLEGIANCE/ROLL CALL: PRESENT: Trustees Barb Andres, Jeremy Knoll, Kevin Fitzgerald, Bill Kaskin, Sharon Bower, and President Howard Skinner. Absent: Trustee Aaron Karow. Also Present: Village Administrator Laura Roesslein, Police Chief Adam Grosz, Captain Katie Hall, Clerk Sabrina Waswo, Town & Country Engineer Greg Droessler, Bill Poetker

Motion by Skinner, Andres, carried to approve the minutes of November 2, 2020 Special Board Meeting; November 16, 2020 Regular Board Meeting; November 30, 2020 Regular Board Meeting.

APPROVAL OF VOUCHERS FOR PAYMENT: Motion by Skinner, Fitzgerald, carried to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 33779-33827, (VOID 33790, 33822,33823), Manual Check 227.228, Payroll Related Checking and State/Federal Tax Wires: 18123-18132. Expenses - \$450,117.43

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only. None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Motion by Bower, Skinner, carried to Approve Resolution R2020-12-1 Adopting Post-Issuance Debt Compliance Policy for Tax-Exempt and Tax-Advantaged Governmental Bonds.

This is adopting a policy stating the village will follow the IRS rules with record keeping and compliance regarding refinancing the State Trust Fund bonds.

Motion by Bower, Skinner, carried to Approve the issuance of the annual renewal license for a Secondhand Article and Jewelry Dealer license to Michael V. Pusateri (Trader Brothers, 405 N Lake Ave) subject to Police Department review.

Motion by Bower, Andres, carried to Approve a Collective Bargaining Agreement with Teamsters 200 (Public Works and Sewer) expiring December 31, 2020.

Motion by Bower, Andres, to Approve a Letter of Credit Reduction for Oak Meadow Subdivision and acceptance of public improvements.

All but the sidewalks have been completed in the Oak Meadow Subdivision. Each individual homeowner is required to install the sidewalks as part of their occupancy. If sidewalks are not installed by November of 2021, per the agreement, the developer will have to install them.

Amended Motion by Bower, Skinner, carried to Approve a Letter of Credit Reduction to \$50,000 for Oak Meadow Subdivision and accept the public improvements excluding the sidewalks.

Motion by Bower, Skinner, carried to Approve an Agreement with General Code for Codification Services in an amount not to exceed \$10,700.

Tax bills were mailed last week. Taxpayers are encouraged to mail their payments, use the Village drop box, pay online (www.villageoftwinlakes.net) or phone options for credit cards. The last day to drop off payments at Village Hall in 2020 is December 30. Payments deposited in the Village Hall drop box over the New Year's holiday should bear a note indicating in which calendar year the payment should be receipted- 2020 or 2021.

Nomination papers for the Spring Election (Three Trustees & Village President) are available at Village Hall during office hours. Papers must be returned by 5:00pm on January 5, 2021.

Village offices will be closed December 24, 25, 31 and January 1 for the Christmas and New Year holidays

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

None.

TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

None.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

November 2020 Building Permits: 87; Valuation: \$2,324,515; Fees Collected: \$59,507.31

A Plan Commission meeting is scheduled for Wednesday, December 16, 2020.

Motion by Skinner, Bower, carried to approve a contract with Scherrer Construction Company Inc. for the new Village Hall pending Attorney review and acceptance.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Motion by Knoll, Andres, carried to approve the purchase of a new K9 dog.

The K9 is a male malinois, born September 2019 named Jaxx. The K9 will be purchased from Double Dutch Acres for \$10,000. This amount includes training which will occur in March. Funds are available through donations from Go Fund Me. The dog will be the property of the Village of Twin Lakes. The seller retains the right of first refusal if the village were to sell the dog. Officer Jeff Comp has been selected as the K9 handler. A contract will be in place with the handler during the whole time the Officer has the dog. This contract will not expire.

The monthly Police report is available at the Village Clerk's Office for review.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Update from the Village Engineer on the WWTP upgrade.

We have received proposals on the major pieces of equipment. They will go through the equipment to choose the best value, not necessarily the cheapest. These items will be brought to January's board meeting for approval. The project is on schedule with finalized plans to the board in February. The project will be out for bid for 5 to 6 weeks with bid award around April. Anticipate ground breaking in May or June with completion by November 2022. The construction budget of 11 million will be updated once the plan review is 90% to 95% complete. The village will review the estimated cost in January to see if items need to be scaled back or added depending on construction. Town and Country's engineering costs are 75% complete with only 30% of the budget used.

The monthly Sewer report is available at the Village Clerk's Office for review.

VILLAGE PRESIDENT HOWARD SKINNER

Motion by Skinner, Knoll, carried to approve a request by Twin Runners Snowmobile Club to allow snowmobile access through Legion Park.

Notice is given that the Village Board may move to closed session pursuant to Wis. Stat. s. 19.85(1)(c) related to employment, compensation, promotion, or performance evaluation for Village Employees.

Motion by Skinner, Kaskin, to go into closed session at 7:05 p.m.

Roll Call: Barb Andres, Jeremy Knoll, Kevin Fitzgerald, Bill Kaskin, Sharon Bower, Howard Skinner voting "aye." Motion carried 6 to 0.

The Village Board reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION.

OTHER COMMENTS FROM FLOOR: None.

Motion by Skinner, Fitzgerald, carried to adjourn at 8:11 p.m.

Sabrina Waswo
Village Clerk

DISTRIBUTION
President/Trustees
Administrator