

VILLAGE BOARD MEETING MINUTES

September 21, 2020 – 6:30PM

VILLAGE HALL

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CALL TO ORDER at 6:30 pm/PLEDGE OF ALLEGIANCE/ROLL CALL: PRESENT: Trustees Barb Andres, Kevin Fitzgerald, Bill Kaskin, Jeremy Knoll, and President Howard Skinner. Absent: Trustees Sharon Bower and Aaron Karow. Also present: Village Administrator Laura Roesslein, Police Chief Adam Grosz, Clerk Sabrina Waswo, Town & Country Engineer Greg Droessler and Lake District Steering Committee Member Bill Poetker.

Motion by Skinner, Andres, Carried to approve the minutes of August 17, 2020 Regular Board Meeting

APPROVAL OF VOUCHERS FOR PAYMENT: Motion by Skinner, Andres, Carried to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 33576-33639, (VOID 33610), Manual Check 222, 82820; Payroll Related Checking and State/Federal Tax Wires: 18094-18105. Expenses -\$354,771.86.

PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on all agenda items only.

Tony Mercer, 423 Waldeck Drive, spoke on item I to reaffirm the ruling from 2007 on the public lake walk. He lives adjacent to the property and is happy they are not reconsidering the motion. He has maintained the property for 25 years and said it is steep and difficult to walk down. People make it down but are unable to get back up so they have been using his stairs. He had recent damage to his stair rails. He questioned if the village is opening it up to an association taking it over or if the motion is to say the village owns the property. President Skinner replied the village does not own it. The land is part of the subdivision and there is no association. That means there is no maintenance or agreement in place for anyone to use it. The village will not have anything to do with it until it gets developed. Someone that owns property in the area could form an association. Mercer noted he has a deed and there is no mention of any rights to claim the lake walk. He had an attorney look into it and found no proof of ownership to this land.

OMNIBUS AGENDA:

Motion by Skinner, Fitzgerald, Carried, to Approve:

- A. Motion to approve an extension of Cabaret License for Cup of Joe Coffeehouse for Saturdays in October.
- B. Motion to approve Resolution R2020-9-1 2020-2021 Election Board Appointments.
- C. Motion to approve Resolution R2020-9-2 requesting exemption for the County Library tax.
- D. Motion to approve Resolution R2020-9-3 Declaring Certain Personal Property of the Village as Surplus.
- E. Motion to approve the sale of parcel #85-4-119-211-3250 to Bob and Corinne Livingston for \$10,000.
- F. Motion to approve a proposed maintenance garage for Allied Plastics at 000 Industrial Dr; Parcel 85-4-119-164-3031 (Adjacent to 148 Industrial Dr.).
- G. Motion to approve Task Order 17 from Town and Country related to the WWTP facility upgrade in an amount not to exceed \$733,000.
- H. Motion to approve Ordinance 2020-9-1 Pertaining to the Ethics Board.
- I. Motion to reaffirm the 2007 Village Board action denying in Indian Point Addition 1 “lake walk” until ownership of such walk is conclusively established.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion regarding hiring an account clerk to fill a vacant position.

This is to fill the 20 hour per week Account Clerk position with the main responsibility being payroll.

Motion by Skinner, Kaskin, Carried to approve hiring an account clerk to fill the vacant position.

Discussion and possible action regarding a change to the Employee Handbook related to comp time.

This amends the time for employees to request comp time to 12 hours prior to use to ensure adequate staffing. Public Safety employees will need to request 72 hours in advance. This timeframe mirrors the union contract.

Motion by Fitzgerald, Kaskin, Carried to approve the change to the Employee Handbook relating to comp time.

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

None.

TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

None.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

August 2020 Building Permits: 47; Valuation: \$3,656,420.00; Fees Collected: \$52,346.78.

Discussion and possible action regarding allowing a daycare at 700 Burlington Ave.

The question arose if they have to go before Plan Commission to get approval to have a daycare as it was a daycare in the past and is zoned industrial. The consensus was the prior conditional use permit carries with the property.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Discussion and possible action regarding the Fire Department and the Village purchasing self-contained breathing apparatuses and two heart monitors.

Fire Chief Stan Clause stated they would like to replace the existing 20 year old breathing apparatuses with a \$75,000 donation made in Johan Kjellander's name. They would also like to purchase 2 heart monitors and sell the old monitors for \$30,500. He is requesting the village pay for the remaining \$71,000.

Motion by Knoll, Fitzgerald, Carried to approve the Fire Department and the Village purchasing self-contained breathing apparatuses and two heart monitors for \$101,000 with \$30,000 to be repaid to the village when the old monitors are sold.

Motion by Knoll, Andres, Carried to approve a quote from Value Discount Flooring Inc to replace the carpet at the Police Department in an amount not to exceed \$5,502.

Motion by Knoll, Skinner, Carried to approve a quote from Ewald Automotive for a Ford Police Interceptor in an amount not to exceed \$32,915. This is in the budget.

The monthly Police report is available at the Village Clerk's Office for review.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Motion by Andres, Skinner, Carried to approve Resolution R2020-9-4 declaration of official intent to reimburse expenditures for the Clean Water Fund.

This resolution states the Village plans to pay back the borrowing for the sewer upgrades.

Motion by Andres, Skinner, Carried to approve Resolution R2020-9-5 appointing an authorized representative to file applications for financial assistance from the State of Wisconsin Clean Water Fund.

This resolution states the Village President is authorized to sign the resolution.

The monthly sewer report is available at the Village Clerk's Office for review.

VILLAGE PRESIDENT HOWARD SKINNER

None.

OTHER COMMENTS FROM FLOOR

Motion by Skinner, Knoll, Carried to adjourn at 6:57 p.m.

Sabrina Waswo
Village Clerk

DISTRIBUTION
Original
President/Trustees
Administrator