

**SPECIAL VILLAGE BOARD MEETING MINUTES
PROPOSED BUDGET WORKSHOP #1**

OCTOBER 5, 2020

IMMEDIATELY FOLLOWING COMMITTEE OF THE WHOLE AND SPECIAL VILLAGE BOARD – 6:30pm

CALL TO ORDER at 6:51 PM/PLEDGE OF ALLEGIANCE/ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Bill Kaskin, and President Howard Skinner. Absent: Aaron Karow, and Jeremy Knoll. Also Present: Village Administrator Laura Roesslein, Police Chief Adam Grosz, Clerk Sabrina Waswo.

2021 PROPOSED BUDGET REVIEW

Administrator Roesslein presented a draft budget proposal. The revenues are currently \$17,304 lower compared to what was budgeted. She noted there will still be adjustments. We collected \$179,000 in building permits and estimate another \$10,000 by year end. 2021 capital projects include a new squad and codification of the Village' Municipal code. A 2% cost of living increase is budgeted as that is what is in the police union contract. The board requested more information on the percentage of employees that take advantage of the \$500 flex spending program and the Village's costs.

Chief Grosz discussed the Police Department budget. He would like to create a full time records management clerk and hire a full time dispatcher to fill the vacancy. The records management is getting overbearing with 3 to 5 open records requests a day. These take hours to process due to state law required redactions and body camera footage. The additional position would cost around \$70,000 with benefits. Discussed having the Lake District pay for the purchase of a new police boat for the 2021 season with 70% to 75% being reimbursed over the next 5 years; and purchasing a new motor for the other boat in the amount of \$8,900.

The Lake Elizabeth Marina fund has \$300,000, which could be used to pay for the loan versus coming out of the general fund. Trustee Fitzgerald would like to take what we normally receive in revenue each year of \$30,000 and apply to the loans.

The Building Inspector approached the Village asking for an increase in his fee from \$52,000 to \$60,000. There is more permits than he initially thought when he took the position.

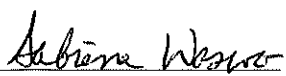
The Fire Chief is requesting the Village cover professional subscriptions and dues for the Fire Chief and Deputy Fire Chief. The Rescue retainer fee increased by \$30,000. This is where the rescue squad wages are paid from. They are looking at hiring certified paramedics to cover the rescue squad shifts.

Sewer upgrade debt service payments of \$189,072 will be due in 2021. Currently the debt service is \$179,000. The sewer rates are supposed to increase to \$3.50. The refuse and recycling costs will increase by 3% per the contract with Groot. Further discussion followed on 10-year loan for the new Village Hall, creating a capital improvements fund, and switching email hosting to Microsoft 365 for \$2,400. There is \$70,000 earmarked for Westside Park. The board discussed potentially using those funds for Lance or Millennium Park instead. The screen needs to be replaced if they are to continue Movies in the Park. The program costs around \$3,000. The movies are expensive and it is hard to find people to run the program. Attendance varies from 30 to 60 people.

The next budget workshop will be October 19th.

The Building Inspector requested which street the Board would like to use for the new Village Hall address. The consensus was to use E. Main Street as that is the main entrance to the building.

Motion by Skinner, Fitzgerald carried to adjourn at 7:59 pm.


Sabrina Waswo
Village Clerk