



VILLAGE OF TWIN LAKES  
108 E MAIN ST - PO BOX 1024  
TWIN LAKES, WI 53181  
(262) 877-2858  
REQUEST FOR COMBINING LOTS

Ordinance 3.06.010 (D)

Lot Combination Fee \$50.00 per per combination form inclusive of recording costs. Recording costs which exceed the fee will be directly charged to the applicant.

Ordinance 16. 70.011

Land division shall also mean land combinations for the purpose of this chapter. Pre-existing, non-conforming, substandard parcels in a recorded platted subdivision will be exempt from this Section. Parcels in unrecorded plats will be considered on an individual basis. (By approval and execution of notarized form.)

Property Owner Information:

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**PLEASE COMBINE THE FOLLOWING PARCELS INTO ONE PARCEL:**

Parcel #'s \_\_\_\_\_  
\_\_\_\_\_

Street Address/Vacant: \_\_\_\_\_

How many main \_\_\_\_\_  
structures on each \_\_\_\_\_  
parcel? \_\_\_\_\_

**\*\*\* PLEASE NOTE - IMPORTANT \*\*\***

- 1) Combination of lots is acceptable. No lots can be returned to their original state unless Village Ordinance Chapter 16 is followed which states that all lots or parcels shall not be less than 8,000 square feet and shall have a minimum width of 80 feet at the setback line and a minimum depth of 100 feet. (16.70.020(C)). (Duplex lots require 10,000 square feet). CSM required to split lots.
- 2) Taxes must be in current status before any parcels may be combined.
- 3) Parcels in combinations must be in the same owner's name.
- 4) Complete full legal description (which can be found on property survey) of properties involved required for recording. Generally the legal description on the tax bill is not the complete full legal.
- 5) Combination fee of \$50.00 is required before paperwork can be recorded with the Register of Deed's Office. Check should be made payable to the Village of Twin Lakes.
- 6) To process the Request for Combining Lots, all property owners as listed on deed must be present to sign the recording document.
- 7) Any questions, please call (262) 877-2858 or email [info@twinlakeswi.net](mailto:info@twinlakeswi.net).