



VILLAGE OF TWIN LAKES

GENERAL BUSINESS LICENSE APPLICATION

Please Check:	
<input type="checkbox"/>	New Business
<input type="checkbox"/>	New Owner (Existing Business)
<input type="checkbox"/>	Name Change Only
<input type="checkbox"/>	Location Change
<input type="checkbox"/>	Home Business
<input type="checkbox"/>	Apartment Building

NEW BUSINESS: COMMERCIAL OCCUPANCY FEE OF \$205.00 DUE UPON APPLICATION.

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED AND WILL DELAY OCCUPANCY. POLICE, FIRE, AND BUILDING INSPECTIONS MUST BE COMPLETE BEFORE OCCUPANCY IS ISSUED. (Ord. 14.12.050(C))(Ord. 17.20.080)

APPLICANT INFORMATION

Business Owner Name: _____

Business Owner Address: _____

Business Owner Phone: _____

Business Name: _____

Bus. Address (Physical): _____ Twin Lakes, WI 53181

Mailing Address (if different): _____

City, State, Zip: _____

Bus. Phone: _____ Fax: _____

E-Mail: _____

Local Contact Person for Business (if different): _____

Address: _____

Phone: _____

BUILDING OWNER INFORMATION

Building Owner Name: _____

Building Owner Address: _____

City, State, Zip: _____

Phone: _____

_____ Building is owned by business owner. _____ Knox Box on Premise

BUSINESS INFORMATION

Is this a Home Based Business? (Please check) YES ____ NO ____

What type of business is this? (Please check)

Sole Proprietor ____ Partnership ____ LLC ____ Corporation ____ Other ____

Proposed/Actual Business Opening/Start Date: _____

What is the nature of the business? Please provide a basic listing of services offered:

Are there any improvements planned to the existing property? YES ____ NO ____

If yes, please explain:

If you have Alcohol, Cigarettes, Amusement Devices, Live Music or Dancing, other licenses are required in addition to the General Business License. Please contact the Village Clerk's Office for more information.

APPLICANT SIGNATURE

_____ DATE: _____

For Office Use Only

Date Filed: _____

Forwarded to Building Department on: (date) _____

Copied to: Fire Inspector ____ Police Dept. ____ Village Assessor ____

Building Inspector Approval: _____

Fire Inspector Approval: _____

PD Approval: _____

Occupancy Issued Date: _____ Fee Paid: _____

Occupancy Number: _____

Original Application entered into Village Clerk files.

- Copy to Twin Lakes Chamber & Business Association.

Please return application & payment to:

Village of Twin Lakes- Clerks Office
108 East Main St
PO Box 1024
Twin Lakes, WI 53181

For questions please call the clerk's office at: (262) 877-2858