

VILLAGE BOARD MEETING MINUTES
JULY 18, 2016 – 6:30PM
VILLAGE HALL

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*transcribed by K Richardson *

Unapproved minutes subject to Board Approval

CALL TO ORDER @ 6:30PM/PLEDGE OF ALLEGIANCE/ROLL CALL: Andres, Bower, Connolly, Fitzgerald, Knoll present. Karow arrived at 6:32pm. Skinner absent. Village Administrator Jennifer Frederick, Police Chief Grosz, and Clerk Julie Harms also present. Trustee Connolly presided the meeting in Skinner's absence.

APPROVAL OF MINUTES: *Motion by Connolly, Bower, Carried, to approve: June 20, 2016 Regular Board meeting.*

APPROVAL OF VOUCHERS FOR PAYMENT: *Motion by Connolly, Bower, Carried, to Approve:* Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): #30415-30477 (VOID #30437, 30444, 30462, 30467, 30470, 30471); Manual Check #122; Payroll Related Checking and State/Federal Tax Wires: #16930-16949. Expenses - \$317,261.19.

TREASURER'S REPORT: TABLED

PUBLIC COMMENTS AND QUESTIONS:

Kristine Rygalski, 1520 Musial Rd – lives near the Twin Lakes Roadhouse and is asking what is being permitted for outside activities for this establishment. Administrator Frederick recommended holding this discussion to when the agenda items come up.

OMNIBUS AGENDA - *Motion by Connolly, Bower, Carried, to approve as read by Connolly:*

- A. Motion to approve issuance of a Class B Liquor License to Salvatore's Trattoria LLC (owner Salvatore Buccieri Sr), at 116 Lance Drive expiring June 30, 2017.
- B. Motion to approve issuance of Raft, Pier, and Buoy permits for the 2016 season in accordance with the Village Code and subject to Police Department review.
- C. Motion to adopt the Capacity, Management, Operations and Management (CMOM) program as required by the WI DNR and EPA.
- D. Motion to reject all bids to the Park Lane Drainage Improvements Project RFP.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING-

Motion by Bower, Connolly, Carried, to approve Operator's Licenses for the following individuals subject to schooling and Police Department review in accordance with Village Code: Gina Gianfortune (renewal), Kadie Calmeyer (renewal), Erika Popp (renewal), Courtney Wolff (new), Kathleen Duffin (renewal), Sukhdarshan Singh (renewal), Katelyn Tarpey (renewal), McKenna Nelson (new), Mackenzie Ostrander (new), Jady Berg (renewal).

Motion by Bower, Connolly, Carried, to deny an Operator's License for Melissa Loranger (New).

Motion by Bower, Connolly, Carried, to approve a Temporary Class B Liquor License to Messiah Lutheran Church for the Messiah Christian Preschool Corn Roast on August 14, 2016. Frederick stated she spoke with those involved and this will end by 4pm on that day, as well as fencing will be around the designated area involving alcohol, and there will either be live music or a DJ on site.

Motion by Bower, Connolly, Carried, to reject all proposals for the RFP for Assessment Services and to invite those who submitted a bid to rebid with a modified RFP.

Consideration of a motion to extend the premises description for the Class B Liquor License at Beach Bar, 402 S Lake Avenue, to include the sidewalk area and beach in front of the establishment. TABLED

Motion by Bower, Connolly, to extend the premises description for the Class B Liquor license at Twin Lakes Roadhouse, 1519 Musial Road, to include the deck and west side yard. Frederick stated the original liquor license premise description stated bar area, storage room and office. The requested amendment to the premise will include the outside deck and the west side yard. Discussion at the Committee of the Whole meeting included plans to install a 6-foot privacy fence along the front with double secured gates from the building over to the tree line at the west property line and chain link fencing around the rest of the outside area. Brian Hendrix, Agent for Twin Lakes Roadhouse, stated there is a temporary fence

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there now with a single gate which will be monitored by security to check ID's. Andres asked for pictures of the fence, which was provided by Hendrix on his cell phone. Hendrix stated he has not had the time or the money to install a privacy fence. The temporary chain link fence (4 feet tall) there now will control the yard which is what the point of a fence was. Fitzgerald felt a more defined description was needed as the west side yard could mean the parking lot. Discussion continued including the need for a building permit to install a fence which was not obtained for this temporary fence (Hendrix stated he didn't know he needed it for the temporary fencing). Frederick clarified that what needs to be decided is the extended premise request for a liquor license which the Board will decide on and apply required conditions to be met. Andres confirmed that until this extended premise is approved by the Board there will be no consumption/sale of alcohol outside. Frederick agreed that only the bar area, storage room and office are currently licensed. Hendrix confirmed that he is currently attempting to keep his patrons inside of the building while consuming. Karow recapped that the proposal is to provide a fence from the southerly corner of the westerly side of the building to the west property line, continued down that line and then along the south property line. It will then tie back into the building. This will be a fully contained area, with secured gates (for emergency uses only), with the main entrance/exits into that area being through the building only. Hendrix stated he had not planned on fencing the whole area due to the natural barriers (woods/stream) on some sides but will do so if required. It was reiterated that the area for consumption of alcohol must be completely fenced in. Fitzgerald questioned other businesses in the Village that are not completely fenced in. Consensus was from this point forward any applications for alcohol premises including the outside will require the fencing.

Lynn Bailey, 1509 Musial Road – questioned if the fence required will be the 6-foot privacy fence or will the chain link fence be acceptable. Frederick stated the concern is the outside consumption of alcohol and containment of such. The type of fencing would be per code. Bailey questioned if Country Thunder folks would be allowed in that area as she thought they would be stopped up at the main road. Chief Grosz stated they do have the right to go to this establishment, and they will be monitoring that at the main road.

Kristine Rygalski, 1520 Musial Road – questioned if the gate on the privacy fence would allow patrons to enter and exit. Rygalski lives across the street from the Twin Lakes Roadhouse and has, on numerous occasions that she can document, observed Hendrix with his patrons who were outside the front of the bar drinking. This happens every day. Fitzgerald stated those gates should be for emergency entrance only. Frederick stated the Board can only grant the premise amendment. It will then become an enforcement issue for the Police Department. Rygalski then requested the Board not to grant the ability for patrons to consume alcohol outside until the privacy fence is in place.

Hendrix questioned if he would be able to have the outside area for Country Thunder coming up this week. Frederick reiterated to Hendrix that he does not currently have approval to allow outside consumption at the Roadhouse and has continued to allow it. Grosz confirmed that there was a call on July 10th regarding the outside consumption and music. Todd Solchek, 1520 Musial Road - wanted to remind the Board that this is a residential neighborhood and he has not shown any regards for his neighbors. He understands that this is a business but feels the neighborhood should not be required to change their lifestyle for this business.

Connolly TABLED this item until the next Committee of the Whole in August, meaning there would be no outside consumption of alcohol or music allowed until approved.

Consideration of a motion to accept the amended sketch for Twin Lakes Roadhouse's Cabaret license, 1519 Musial Road. TABLED until the next Committee of the Whole in August.

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE TOM CONNOLLY- STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

The Annual Lake District meeting is scheduled for Saturday, July 23, 2016 at 9am at the Village Hall. All residents, property owners and renters are eligible to vote at this town hall-style meeting.

TRUSTEE KEVIN FITZGERALD - CEMETERY, SANITATION, RECYCLING, SENIORS –

Nothing to report

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

June 2016 Building Permits: 58; Valuation: \$1,542,031; Fees Collected: \$34,878.07.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

The five-week Music in the Park series begins on Thursday, July 28 in Central Park with Roxx, a classic rock band. This free event runs from 6pm to 8pm.

Movies in the Park continues Friday, July 29 with Minions in Lance Park. Mattel will be on site to raffle off a free Minions gift basket!

Please join Twin Lakes Police, Fire and Rescue personnel on Tuesday, August 2 for National Night Out at St. John's Church, 701 N Lake Avenue, from 5pm to 8pm. There will be public safety demonstrations, pizza and activities for the children.

The monthly Police report is available at the Village Clerk's Office for review.

TRUSTEE BARBARA ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Motion by Andres, Connolly, Carried, to approve issuance of annual Waste Deposit Permits.

Motion by Andres, Bower, Carried, to approve Work Order #2 with Midwest General Contractors for Lift Station 5, moving the substantial completion date to August 23, 2016 and final completion to August 30, 2016 due to equipment shipment delays.

Motion by Andres, Bower, Carried, to approve Payment Request #2 to Midwest General Contractors for the amount of \$144,483.12 for work completed on the Lift Station #5 project.

Consideration of a motion to approve purchasing a SCADA upgrade in the amount of \$XX. TABLED

The monthly sewer report is available at the Village Clerk's Office for review.

VILLAGE PRESIDENT HOWARD SKINNER – read by Connolly

Motion by Connolly, Andres, Carried, to appoint Anna Marie Hoggard to the Community Growth Commission to fill a vacancy.

Motion by Bower, Knoll, carried, to adjourn at 7:34pm.

Julie A Harms
Village Clerk

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