

VILLAGE BOARD MEETING MINUTES  
MARCH 21, 2016 – 6:30PM  
VILLAGE HALL

\*wav. file available indefinitely\*

\*transcribed by K Richardson \*

\*unapproved minutes subject to Board Approval\*

**CALL TO ORDER @ 6:31PM/PLEDGE OF ALLEGIANCE/ROLL CALL:** Andres, Bower, Connolly, Fitzgerald, Knoll, Skinner present. Karow arrived late. Village Administrator Jennifer Frederick, Police Chief Grosz, and Clerk Julie Harms also present.

**APPROVAL OF MINUTES:** Motion by Skinner, Bower, Carried, to approve: January 18, 2016 Regular Board meeting, February 15, 2016 Regular Board meeting, and March 7, 2016 Special Board meeting.

**APPROVAL OF VOUCHERS FOR PAYMENT:** Motion by Connolly, Andres, Carried, to Approve: Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): #30102 - 30190 (VOID #30104-30106, 30119, 30133-30135, 30141-30144, 30148, 30159, 30166, 30170, 30173, 30181); Manual Check #114 – 115; Payroll Related Checking and State/Federal Tax Wires: #16838 - 16866. Expenses - \$5,904,753.73.

**TREASURER'S REPORT:** Motion by Skinner, Connolly, Carried, to approve balance as of January 31, 2016 - \$10,879,302.39 (Tabled from 2/15/16 RBM). Balance as of February 29, 2016 of \$XX – TO TABLE.

**PUBLIC COMMENTS AND QUESTIONS:**

Kathy Ticha, 2062 Meagan's Way: questioned the error with the absentee ballots that were mailed out for the Spring Election. Harms explained that ballot proofs are sent to the Clerk for approval from the Kenosha County Clerk. These were approved and due to the Randall School district having two different ballots due to the two Kenosha County supervisors, Harms requested them to be color coded to avoid confusion. When this request was sent to the printer by the County, the Lakewood School ballot was colored along with one of the Randall ballots. When the ballots arrived, the error was not noticed, so the wrong ballots were sent to some of the absentee voters. Harms contacted the State Government Accountability Board (GAB) as well as the County Clerk who stated this was simply a color coding error; the ballots themselves were correct. GAB advised Harms to reissue the correct ballot to those who had received the wrong ballot. That was done as well as including an informational slip explaining the situation. If the second ballot is not received on Election day the first ballot, if received, would be counted. Harms stated that 75 ballots were mailed out. Ticha questioned if Harms would be contacting each of these voters. Harms said she has contacted each of the school administrators and they are aware.

**OMNIBUS AGENDA - Motion by Connolly, Bower, Carried, to approve as read by President Skinner:**

- A. Motion to approve a work order with Town & Country Engineering for preparation of bid documents for the 2016 Street Resurfacing project in an amount not to exceed \$4,500.00.
- B. Motion to approve a Stipulation Agreement with the DNR regarding the Village's 2012-2017 WPDES Permit and authorize the Village's counsel to sign the agreement.
- C. Motion to accept the resignation Ray Gram from the Ethics Board.
- D. Motion to accept the resignation of Terry Strey from the Police Commission.
- E. Motion to approve various permissions regarding the Aquanuts 2016 season.

**PRESIDENT AND TRUSTEE REPORTS**

**TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING-**

Motion by Bower, Connolly, Carried, to approve Operator's Licenses for the following individuals subject to schooling and Police Department review in accordance with Village Code: Maria Chapman (New).

Motion by Bower, Skinner, to approve an IT Services maintenance agreement with Nyquist Engineering in an amount not to exceed \$14,400 expiring April 1, 2017. Frederick stated the Village has been with the current IT provider for 3 years, with a one-year extension being granted last year, at which time Judge Goodnough expressed his dis-satisfaction with this provider. Since that time other departments have expressed the same. The decision was made to go out for bids once this contract expired. After reviewing proposals received and the interviews, staff recommendation is for the Village to contract with Nyquist. The budget was increased in the event a change was made, and this bid is within the budgeted amount.

Motion by Bower, Connolly, Carried, to approve Resolution R2016-3-1 authorizing the redemption of the Village's Note Anticipation Notes dated March 30, 2016 in the amount of \$660,000. Frederick stated this was the refinancing of the

Regular Board Meeting  
March 21, 2016 – 6:31pm – 6:56pm

NAN from last winter. The approval has been received for the Clean Water Fund loan which will be closing at the end of April.

The Spring Election is scheduled for Tuesday, April 5, 2016. Voting will be held at the Village Hall from 7am to 8pm.

The Court Report is available at the Village Clerk's Office for review.

**TRUSTEE TOM CONNOLLY - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION** - Nothing to report.

**TRUSTEE KEVIN FITZGERALD - CEMETERY, SANITATION, RECYCLING, SENIORS**

The Yard Waste Recycling center is scheduled to resume operation for the season on April 2, 2016. It will be open 10am to 2pm Wednesdays, 8am to 3pm Saturdays, and 10a to 2pm Sundays dependent upon the weather.

**TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS**

Read by President Skinner (Karow arrived late)

A joint Plan Commission/Design Review meeting is scheduled for Wednesday, March 23, 2016. Agenda items include a request to rezone 1213 W Main Street from Commercial to Residential.

February 2016 Building Permits: 11; Valuation: \$200,989; Fees Collected: \$4,480.85. Frederick stated that the new home packets are going out steadily. Fitzgerald asked the status of the assistant for the building inspector. Frederick stated two applicants with extensive construction background have been interviewed and are working towards their certifications. A third application has been received and the building inspector has been in contact with this person. The hope was to have the assistant have construction background as well as already certified when they start. The suggestion was to reach out to Royce Kennedy, Silver Lake Building Inspector, if he would be interested in assisting until a certified applicant is received. Kennedy has been the substitute inspector for the Village for years.

**TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES**

The first Park Commission meeting of the year is scheduled for Tuesday, March 29, 2016 at 6:30pm.

*Motion by Knoll, Skinner, Carried, to approve issuance of Raft, Pier and Buoy permits for the 2016 season in accordance with the Village Code and subject to Police Department review. See attached.*

The monthly Police report is available at the Village Clerk's Office for review.

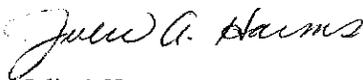
**TRUSTEE BARBARA ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

Motion by Andres, Skinner, to award Northern Pipe Equipment the 2016-2018 Sewer Televising project in an amount not to exceed \$109,312.16. *Amended motion by Andres, Skinner, Carried, to award Northern Pipe Equipment the 2016-2018 Sewer Televising project in an amount not to exceed \$110,122.16, plus a 5% contingency.* Frederick stated this was a 5-year agreement with the first three years' price being locked.

The monthly sewer report is available at the Village Clerk's Office for review.

**VILLAGE PRESIDENT HOWARD SKINNER** - Nothing to Report

Motion by Skinner, Connolly, carried, to adjourn at 6:56pm.



Julie A Harms  
Village Clerk

ATT: 2016 Buoy, Pier, Raft Applications Approved

**DISTRIBUTION**

Original  
President/Trustees  
Administrator  
Bulletin Boards



## 2016 Buoy, Pier, Raft Applications Lake Mary- March

LAST	FIRST	MAILING ADDRESS	TYPE	ESTABLISHMENT/BOAT OR MARKER	TWIN LAKES PROPERTY	PARCEL
Laurin	Gloria	425 Wilmot Ave. Twin Lakes, WI 53181	Pier		0005 Lake Ave. (South)	214-1345
Laurin	Gloria	425 Wilmot Ave. Twin Lakes, WI 53181	Pier		0005 Lake Ave. (North)	214-1345
Walmsley	Elwood	P.O. Box 237 Twin Lakes, WI 53181	Pier	Lakeside Manor LLC	503 Wilmot Ave (North)	214-1331
Walmsley	Elwood	P.O. Box 237 Twin Lakes, WI 53181	Pier	Lakeside Manor LLC	503 Wilmot Ave (South)	214-1331
Regis Landing Condo Association		747 Roosevelt Rd. Twin Lakes, WI 53181	Pier	Regis Landing	512 Bayview	213-2307
Regis Landing Condo Association		747 Roosevelt Rd. Twin Lakes, WI 53181	Pier	Regis Landing	514 Bayview	213-2307
Wiesenmayer	Tom	4005 Poplar Ave. Elmhurst, IL 60126	Raft		1201 Parkway Trail.	281-1177
Daniels	Arthur	1850 Duffy Ln. Bannockburn, IL 60015	Pier		835 Shore Dr.	214-4046
Daniels	Arthur	1850 Duffy Ln. Bannockburn, IL 60015	Raft		835 Shore Dr.	214-4046
Schweibs	John	3535 Scott St. Franklin Park, IL 60131	Pier		613 Wilmot	214-4000
Burke	Jim	9N533 Nesler Rd. Elgin, IL 60124	Raft		355 Lakeview Ave.	214-1440
Fisher	Jan	1425 East Lakeshore Dr. Twin Lakes, WI 53181	Pier		1425 East Lakeshore Dr.	281-2005



# 2016 Buoy, Pier, Raft Applications Lake Elizabeth- March

LAST	FIRST	MAILING ADDRESS	TYPE	ESTABLISHMENT/BOAT OR MARKER	TWIN LAKES PROPERTY	PARCEL
Kyle	John	4633 Twin Lakes Ln. Long Grove, IL 60047	Raft		1609 Mt. Moriah	291-4010
Heinz	James	12 Briarwood Ln. Lincolnshire, IL 60069	Raft		569 Storms Dr.	291-1270
Heinz	James	12 Briarwood Ln. Lincolnshire, IL 60069	Marker Buoy		569 Storms Dr.	291-1270
Kruger	Samantha	270 Cary Av. Highland Park, IL 60035	Pier		2013 East Lakeshore Dr.	283-4361
Rood	Ray	P.O. Box 625 Woodstock, IL 60098	Raft		217 Spring Drive	283-1160
Grandview		210 Grandview Ln. Twin Lakes, WI	Pier	Grandview Homeowners	210 Grandview Lane.	332-1205
Neumayer	Charles	1701 Mt. Moriah Twin Lakes, WI 53181	Raft		1701 Mt. Moriah	291-4020
The Lakeshore 2163 Inc.		4114 Rutgers Lane. Northbrook, IL 60062	Pier		2163 East Lakeshore Dr.	332-1600
The Lakeshore 2163 Inc.		4114 Rutgers Lane. Northbrook, IL 60062	Raft		2163 East Lakeshore Dr.	322-1600
Kloet	Alexander	308 Oak Meadows Dr. Wood Dale, IL	Pier		225 W. Park Dr.	283-1110
Schomp	Beatrice	2313 Hawksbill Dr. Wilmington, NC 28409	Mooring Buoy		2809 East Lakeshore Dr.	324-1080
Snukst	Kurt	1 Camelot Dr. Oak Brook, IL 60523	Raft		344 Black Hawk Trail	322-3041
Hartig	Pamela	2905 East Lakeshore Dr. Twin Lakes, WI 53181	Raft		2905 East Lakeshore Dr.	324-1140
Village of Twin Lakes		P.O. Box 1024 Twin Lakes, WI 53181	Pier	Village of Twin Lakes	3101 East Lakeshore Dr.	324-3091
Boone	Ross	3031 E. Lakeshore Dr. Twin Lakes, WI 53181	Mooring Buoy		3031 East Lakeshore Dr.	324-3020

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