VILLAGE OF TWIN LAKES

COMPLAINT FORM

DATE: _____

All complaints must be filed as if the matter was going to court, so completeness and accuracy is required. If the complaint is a spite complaint, the municipality cannot fight your battle for you. The parties involved must work it out amongst themselves or in civil court.

THE BUILDING INSPECTOR OR POLICE OFFICER CANNOT TRESPASS UPON ANYONE'S PROPERTY!

NAME - ADDRESS - PHONE NUMBER OF THE PERSON FILING THE COMPLAINT _____

NAME _____ PHONE: _____

ADDRESS _____

NAME - ADDRESS - PHONE NUMBER OF THE PERSON BEING COMPLAINED ABOUT

NAME _____ PHONE: _____

ADDRESS _____

WHAT IS THE NATURE OF THE COMPLAINT AND HOW IS I T HARMING YOU? _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

TURNED OVER TO: _____

ACTION TAKEN BY MUNICIPALITY:

_____

_____

COMPLAINT SIGNATURE: _____

DATE: _____

G:\COMMON\WPDOCS\COMMON\FORMS\COMPLAIN.wpd