

INITIAL PREPARING

Lot or grave owners are not permitted to remove the sod from graves or change the contour of the grave or lot. If a grave or lot owner plans to plant Annuals on a new grave (a grave not previously prepared for planting), a request must be placed with the Cemetery Board for "Initial Preparing." Artificial flowers are not permitted in planting areas.

PERMIT

A written permit must be secured at the Village Office before any planting of any kind can be made, or placing of any receptacle containing plants is placed on the lot. Any planting done or placing of a receptacle on a lot without a permit will be removed. There is no charge for the permit.

DECORATIONS FOR GROWING SEASON **(APRIL 15TH to OCTOBER 1ST)**

PERENNIAL

-Perennial plantings are not permitted. This includes, but is not limited to, bushes, evergreen, bulb type growth, such as tulips, classes of sedum, rose bushes, peonies, myrtle, etc.

PLANTING AREA SIZES

All Plantings Restricted to Annual Plants
24" X 18"; 48" X 15"; 60" X 20"

DECORATIONS FOR NON-GROWING **SEASON** **OCTOBER 15TH to MARCH 1ST**

VASES

Vases cannot be used during the period from October 1st to April 15th. Water in vases from rain or melted snow will freeze and rupture or split the vase.

WREATHS

Wreaths less than thirty (30) inches in diameter on easels or stands, are permitted during the non-growing season only.

ALL FALL AND WINTER DECORATIONS ARE REMOVED BEGINNING MARCH 1ST AS WEATHER PERMITS. PLEASE REMOVE ALL DECORATIONS BEFORE MARCH 1ST. THE PERIODS FROM MARCH 1ST TO APRIL 15TH AND OCTOBER 1ST TO OCTOBER 15TH ARE USED BY THE TWIN LAKES MAINTENANCE DEPARTMENT TO CLEAN UP THE GROUNDS AND PREPARE THE CEMETERY FOR SPRING AND WINTER. PLEASE REFRAIN FROM PLACING NEW DECORATIONS DURING THESE PERIODS. YOUR COOPERATION IS APPRECIATED.

ALL FORMS OF DECORATION NOT SPECIFICALLY PERMITTED ABOVE WILL BE REMOVED. THIS INCLUDES JARS, BOTTLES, STYROFOAM, PAPIER MACHE, CANS, CROCKERY, STATUARY, METAL STRIPPING, ORNAMENTS AND SIMILAR ITEMS.

REMINDERS;

Hundreds of people visit the Cemetery each year. Because the Cemetery is open to the public, it is very difficult to control the activity of every visitor. We regret that we cannot guarantee decorations from damage or disappearance.

NOT PERMITTED ON GROUNDS

Parking on the grass; pets; picnicking; sports or other recreational games.

VILLAGE OF TWIN LAKES
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Open Monday-Friday 9:00 AM – 5:00 PM

E-mail: info@twinlakeswi.net

Website: villageoftwinlakes.net

MOUND PRAIRIE CEMETERY **3900 104TH STREET** **WEST OF HWY P** **TWIN LAKES WISCONSIN**

Cemetery is closed between the hours of sunset and sunrise. Violators will be charged with trespassing. Regulations are made and enforced for the benefit of **ALL**, as well as the Cemetery. Experience has shown that the adoption and enforcement of these Regulations are necessary to secure uniformity throughout the Cemetery, and protect the interests of the lot owners. These Regulations are simple and reasonable and are enforced by Village Municipal Code Chapter 2.40.050(B) Rules and Regulations, and Chapter 3.06.010 (C) Cemetery Plat Fees.

IN GROUND BURIALS

-All burials shall be accompanied by a burial permit

-Full size graves are limited to one (1) casket; or one (1) casket and one (1) cremation urn, or two (2) cremation urns per grave and must be enclosed in a cement liner or vault.

-Cremation size graves are limited to two (2) urns (one (1) remain per urn) per grave and must be enclosed in a vault made of concrete or other suitable permanent type material.

-Full size graves shall be dug six (6) feet deep for vaults/caskets. Cremation size graves or full size graves used for cremation urns shall be dug four (4) feet deep; except those urns buried on top of vaults/caskets shall be dug at least two (2) feet deep. All topsoil removed from the grave shall be replaced onto the grave.

EXCHANGES, TRANSFERS, REFUNDS

The Village will consider the exchange, transfer of Deed or refund of Cemetery lots at the purchaser's written request and upon approval of the Cemetery Board. The original Deed must be relinquished in all cases. In the event the original purchaser is deceased, a Death Certificate of the original purchaser is also required. Refunds are made at the original purchase price. Exchanges and transfers of grave sites will be at the current cost of the graves. Example: If you purchased a grave site for \$100.00 in the past and now wish to exchange it or transfer it, you will be required to pay the difference between the past cost and the current cost.

MEMORIALS AND FOUNDATIONS

- Grave stones must be placed within two (2) years of burial.
- Purchaser of a grave acquires the right to erect a grave stone thereon. Owners of a Cemetery grave must pay all fees and other amounts due to the Village before a grave stone can be installed.
- All grave stones must be placed according to the approved diagram, and in line with existing grave stones.
- All grave stones must have a concrete foundation and provide a four (4) inch wash all around. The foundation for a marker must be a minimum of eighteen (18) inches in width and a minimum of thirty (30) inches in depth for a grave stone.
- All regular grave stones in excess of four (4) feet must be approved by the Cemetery Board.
- Baby grave stones shall not exceed eighteen (18) inches high by fourteen (14) inches wide.
- Vault and monument companies shall not take their vehicles off of roadway. They will be responsible for any and all damages.
- Locations for concrete foundations must be approved by the Cemetery Board.
- Each vendor/installer of a concrete foundation or memorial installations must provide the Village of Twin Lakes with a Certificate of Insurance, naming the Village as an additional insured, and show proof of

Workmen's Compensation and a minimum amount of Comprehensive General Liability Insurance of at least one million (\$1,000,000.00) dollars.

- In the cremation section, all grave stones must remain flush.
- All grave stones must be granite or bronze.

PLANTINGS AND DECORATIONS DECORATIONS OF ANY SORT OR KIND ARE NOT TO BE SET ON THE GRASS OR DUG INTO THE TURF. VIOLATIONS WILL BE REMOVED

- Trees may be planted only with the prior approval of the Cemetery Board.
- The Cemetery Board reserves the right to trim or remove trees, plants or shrubs situated in any part of the Cemetery if it is detrimental to adjacent lots or walkways or to the general appearance of the Cemetery grounds or impedes the upkeep of the Cemetery.
- Fences, hedges and enclosures of lots are prohibited.
- Decorations that become unsightly or withered are removed. The Cemetery Board hopes owners of lots will appreciate that this decision will be made as carefully as possible. The Board has no desire to displease anyone and the decorations will remain, as long as their appearance is presentable.
- No more than ONE DECORATIVE OBJECT, such as a bouquet, wreath, or potted plant, may be placed upon a grave at one time. This Regulation has been adopted to ensure an accumulation of miscellaneous objects do not obstruct the neatness and beauty which attracted lot owners to this Cemetery.

EXCEPTIONS

- Potted plants or wreaths may be left at the grave on Easter Sunday, Mother's Day, Father's Day or an Anniversary date. Such plants or wreaths will be removed by the maintenance department after one (1) week. Please notify the Village Office when placing a decoration for an Anniversary.

FLAGS

-Flags may be placed on graves only on Memorial Day, Independence Day and Veteran's Day. They may be placed three (3) days prior to the holiday and will be removed during the week after.

CANDLES AND SOLAR LIGHTS

Candles must be extinguished before leaving the Cemetery, unless the candles are encased in a special vigil light container. Solar lights are limited to two (2) per grave at the headstone only. As of August 17, 2010, the light fixtures shall be limited to twenty-four (24) inches in height above the ground. Any fixture existing on that day that exceeds this height may remain, as long as it is functioning or until August 31, 2015, which ever occurs earlier, at which time, all such light fixtures shall comply with the Regulation.

PLANTS

- Potted plants must be placed on the grave stone, not set on the grass or dug into the turf. A pot six (6) inches or larger is suggested.
- Boxed plants should be in a container made of wood or plastic. They may not be larger than ten (10) by twenty (20) inches. All boxed plants must be placed on the grave stone, not set on the grass or dug into the turf.

VASES

- Only approved type reversible containers (vases) which are set flush with the ground when not in use, are permitted. Such approved type vases may be placed below or between the grave markers. Only one (1) vase will be permitted for each occupied grave site.
- A plant, such as a geranium, may be placed in the vase, provided it is taken out of the clay pot and placed directly into the reversible container.
- Vases with anchors or prongs cannot be submerged when not in use. They are prohibited and will be removed in their entirety from the graves. Artificial flowers may be placed in the vases, and should be set firmly in the vase to prevent loss from the elements.