

REGULAR BOARD MEETING MINUTES

November 19, 2007 -7:00 PM

VILLAGE OF TWIN LAKES

tape available indefinitely

transcribed from notes by Lorna B. Ryan

Unapproved Minutes subject to Board Approval

CALL TO ORDER-7:00pm/PLEDGE OF ALLEGIANCE/ROLL CALL: Bower, Connolly, Fitzgerald, Knoll, Moran, Skinner present. Karow absent. Administrator David Cox, Clerk/Treasurer Kathleen Richardson, Police Chief Dale Racer, Attorney Jason Kunschke also in attendance.

APPROVAL OF MINUTES: *Motion by Skinner, Bower, Carried to Approve:* October 15, 2007 Regular Village Board

APPROVAL OF VOUCHERS FOR PAYMENT: *Motion by Connolly, Moran, Carried to Approve:* Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer replacement, and Tax Account): #18215-18363; Payroll Related Checking and State/Federal Tax Wires: #13677-13722. Expenses - \$432,104.42.

TREASURER'S REPORT: *Motion by Connolly, Moran, Carried to Approve:* - General Fund Checking: \$227,400.68; State Pool: \$503,110.51; Payroll Checking: \$1,543.75 for a total balance as of October 31, 2007 of \$732,054.94.

PUBLIC COMMENTS AND QUESTIONS:

David Beth , Kenosha County Sheriff – was present to address some of the issues that were in the newspaper; County Deputies are in the area to help whenever we need and they do have GPS to monitor location of the deputies; have worked very well with Chief Racer who has done a good job; Twin Lakes has only requested assistance 10 times (recapped the actual situations of each request) so far in 2007; County will be adding 9 new deputy sheriffs in 2008; and he is available to answer questions anytime. Trustees Fitzgerald and Bower agreed the departments should strive to work together and be able to count on County for back-up when required. Beth stated he agreed and if they are able to build the hub station at Hwy 45/50 that will allow for an even quicker response time.

Lon Wienke, 726 W Main Street - stated he was a team leader for The Wisconsin Way, which is holding a series of town meetings all around the State. The next meeting is December 4th, at the Brat Stop at 7pm. The public is invited to attend to help find ways to help lower taxes, and ensuring excellence in education. Wienke handed out informational flyers.

OMNIBUS AGENDA

Motion By Connolly, Bower, to Approve as Read by Attorney Kunschke:

- A. Motion to Approve Operator's Licenses for the Following Individuals Subject to Schooling and Police Department Review in Accordance with Village Code: Susan Foreman (New License, Independent), Andrea Kelly (New License, Independent), Tiffany Taylor (New License, Triangle), Nancy Thompson (New License, Independent)
- B. Resolution No. R2007-11-1, A Resolution Declaring Certain Personal Property of the Village of Twin Lakes as Surplus and Authorizing its Disposal
- C. Ordinance No. 2007-11-1, An Ordinance to Amend Chapter 16.52 of the Twin Lakes Code of Ordinances Pertaining to Plat Approval and Recording
- D. Motion to Request an Audit and Accounting of Expenses from the Community Library Board.
- E. Motion to Request Audio Taping of Meetings of the Community Library Board to Include Maintenance of the Tapes for One Year.
President Skinner amended the motion to read as follows:
- D. Motion to Request an Independent and Detailed Audit and Accounting of Expenses from the Community Library Board.
- E. Motion to Request Audio Taping of Meetings of the Community Library Board to Include Maintenance of the Tapes for Two Years. Amended Motion Carried.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Actions related to the consideration and approval of the 2008 Village Budget including establishing the Tax Levy and abatement of certain taxes. *Motion by Skinner, Moran, Carried, to open the Public Hearing to receive comment on the proposed 2008 Annual Budget.*

Kathy Ticha, 2062 Meagan's Way - stated she had requested information regarding the boat launch/slips and what she received does not agree with the published fees. Cox stated \$12,000 was raised in ramp fees; slip fees were \$42,000 (which included approximately \$12,000 in deposits for next year); 39 slips are leased at \$800 each; interest received will be approximately \$16,000 for the year; proceeds of the grant received were \$400,000 which goes into the account and balances out approximately \$30,000 worth of expenses leaving \$448,000 in the fund; important to note as in 2008 that is used to

abate the tax(not levy for) the \$447,000 first installment of the purchase of the property; borrowed approximately \$980,000 for the purchase and set the re-payment schedule so that there was a large payment in the beginning with the rest being amortized out over 20 years.

Ticha continued that the Village is always increasing their budget, as is the school board, and with the rate of inflation at 1.8% this 'tax to the max' is getting out of hand. Ticha further stated the sweeper went down her street again last week and with the price of gas, this is not needed. Cox commented the Storm water Discharge Permit requires the sweeper to be out to reduce the pollutants into the storm water system.

Motion by Connolly, Skinner, Carried, to close the Public Hearing

Consideration of Proposed Amendments to the Published Version of the Budget including a proposal to increase the Police Department staff by one Police Officer position. Cox reminded this discussion was held at the Committee of the Whole Meeting with Chief Racer requesting the addition of one (1) Police Officer at the end of 2008; cost for the end of the year hiring in 2008 would be approximately \$30,000, with the full effect of \$70,000 in 2009; this would not increase the tax levy but will instead increase borrowing for capital expenses. Fitzgerald stated he would like to see how the next several months works out with the new part time Lieutenant (1/1/08) as well as better working relationships with Kenosha County Sheriff department before adding another officer. Knoll reminded the Village and County are continually growing and we can't count on the County to back the Village. Fitzgerald expressed concern that the next year budget will only allow for a 2% increase and the new officer will have already used this amount, and questioned if Public Works were to need additional staff. Cox confirmed that next years budget increase will be reduced to 2% (\$60,000) or the new growth for the year. If you decide to put the officer in the budget for 2008, there is another step involved with the amending of the Village Ordinance to allow for the additional officer.

The revenue side of the budget is very conservative at this time; if the housing market increases so will those revenues. Bower reiterated that the Village is in need of another full time officer for the safety factor of the residents.

Linda Smith, 1319 Lance Drive - questioned if there have been any additional roads added this year which would need to be plowed by Public Works (none this year). Smith said that the safety of the officers we have is also important.

Bower questioned if monies to be received from the Thelen pit would be of help. Skinner stated Thelen has begun the permitting process but with the housing market as it is, revenues will not be seen soon.

Motion by Moran, Bower, Carried, to begin paperwork for the addition of a Police Officer. Fitzgerald stated he was not against getting this in the budget, but reiterated that he would like to see how the new Lieutenant works out as well as the relationship with the County.

Motion by Bower, Connolly, Carried, to Abate the Levy Associated With the Debt Service for the Purchase of the Lake Elizabeth Marina Property and to Use Surplus Funds Available in the 2007 Launch Marina Fund.

Motion by Bower, Connolly, Carried, to approve the Village's 2008 Annual Budget in the amount of \$8,852,128 for the General Fund, Sanitation Fund, Launch/Marina Fund, Sewer Fund, and TIF District #1 including a property tax levy of \$2,995,507. The budget amount was changed from the agenda stated amount due to the additional police officer. Cox confirmed the Village tax rate (based on Assessed Value, not Equalized Value) is expected to be \$3.63 per thousand dollars of assessed value which is an increase of \$.12 or 3.31%. Sewer rates will not change in 2008 while refuse and recycling costs will increase by approximately \$2 for each service level.

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE TOM CONNOLLY- STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION - Nothing to Report

TRUSTEE KEVIN FITZGERALD - CEMETERY, SANITATION, RECYCLING, SENIORS - Nothing to Report

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
Read by President Skinner in Karow's absence.

Motion by Skinner, Connolly, Carried, to Approve the Expansion of the Warehouse Use at 475 Lincoln Drive Subject to Final Site and Design Approval From the Design Review Committee (U-Stor-Mor, LLC, Parcel 85-4-119-222-2220).

Motion to Retroactively Approve an Agreement with Village Planner PDI for Planning Services Related to a Detailed Downtown Design and Redevelopment Plan for the TIF District #1 area. Per discussion at the Committee of the Whole, Cox stated there has been a meeting the planner, engineer, and staff regarding duplicate costs. Can either approve this and then watch billings closely, or finish the review and approve later. This topic was tabled.

The next Plan Commission meeting is scheduled for Wednesday, November 28 beginning at 7:00pm in the Village Hall. The agenda includes consideration of a request for special Permitted Use for Snap Fitness (406 N Lake Avenue, Parcel 85-4-119-211-1200), Consideration of a concept plan for the Maple Leaf subdivision (Stohr, W Main Street, Parcel 85-4-119-213-1210), and consideration of CSM 218 (Irwin, 501 CTH F, Parcel 85-4-119-164-1400).

Building Permits: 36; Valuation: \$1,645,710; Fees Collected: \$15,933.

TRUSTEE JEREMY KNOLL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Motion by Knoll, Connolly, Carried, to Amend the List of Official Stop Signs in the Village Code to Include Stop Signs as follows: on Southbound Matthew Avenue at County Highway HM; on Westbound Jerome Drive at Matthew Avenue; and a Four way Stop at Matthew Avenue and Koch Court/Koch Drive.

The Police and Water Patrol Reports are available at the Village Clerk's Office for review.

TRUSTEE WILLIAM MORAN - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Moran stated the library board has brought in another concept plan which needs to be fined tuned and will be ready for the next meeting.

The monthly sewer report is available at the Village Clerk's Office for review.

VILLAGE PRESIDENT HOWARD SKINNER - Nothing to report

OTHER COMMENTS FROM FLOOR - None

Motion by Connolly, Skinner, Carried, to adjourn at 7:50pm.

Signed copy Available at the Village Hall

Kathleen Richardson, CMC
Village Clerk/Treasurer

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