

REGULAR BOARD MEETING MINUTES

APRIL 19, 2010 – 7:00pm
Village Hall

tape available indefinitely

transcribed by K Richardson

Unapproved minutes subject to Board Approval

CALL TO ORDER @ 7:06PM/PLEDGE OF ALLEGIANCE/ROLL CALL: Connolly, Fitzgerald, Karow, Knoll, Moran, Skinner. Bower Absent. Also in attendance Administrator David Cox, Lieutenant Joseph Balog, Clerk/Treasurer Kathleen Richardson, and Attorney Reince Priebus.

APPROVAL OF MINUTES: Motion by Skinner, Moran, Carried, to Approve Regular Village Board meeting minutes - November 16, 2009.

APPROVAL OF VOUCHERS FOR PAYMENT – Motion by Connolly, Moran, Carried, to Approve: Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): #22456 - 22599; Payroll Related Checking and State/Federal Tax Wires: #14828 - 14857. Expenses - \$505,584.25.

TREASURER'S REPORT: Motion by Connolly, Moran, Carried, to Approve: General Fund Checking: \$127,825.10; State Pool: \$1,528,619.72; Payroll Checking: \$1,432.77 for a total balance as of March 31, 2010 of \$1,657,877.59.

PUBLIC COMMENTS AND QUESTIONS: None

OMNIBUS AGENDA – Motion by Skinner, Knoll, Carried to Approve as read by Attorney Priebus;

- A. Motion to Approve Various Requests from the Chamber of Commerce Related to the Annual Libertyfest Event Scheduled for Friday, July 2 and Saturday, July 3 at Lance Park.
- B. Motion to Approve Monthly Garden Tractor Pulls on the Vacant Property West of 310 Lance Drive (Vickie Bushnell, 000 Lance Drive, Parcel #85-4-119-213-1226).
- C. Motion to Approve Award of a Contract to Action Courts of Crystal Lake, IL for the Purchase and Installation of a Court Surface System on the West Side Park Tennis Courts in the Amount of \$37,200 including a Five Percent (5%) Contingency.
- D. Motion to Approve Various Requests from the Aquanuts regarding their 2010 Season.
- E. Motion to Approve a Request for Permission from the Board Shop, Lake Geneva, to Hold a Wakeboard Tournament on Lake Mary on Monday, July 19, 2010.
- F. Motion to Approve various Raft, Pier, and Buoy Permits for the 2010 season.
- G. Resolution R2010-4-1, a Resolution to Oppose Legislation to Create Interim Transit Authorities and a Regional Transit Authority.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER – ADMINISTRATION, FINANCE, JUDICIARY, LICENSING- as read by President Skinner

Motion by Skinner, Connolly, Carried, to Approve Operator's Licenses for the Following individuals Subject to Schooling and Police Department Review in Accordance with Village Code: Wendy Kouba (New License); Susan Suchowski (New License); Elwood Walmsley (New License).

The Court Report is available at the Village Clerk's Office for review.

TRUSTEE TOM CONNOLLY – STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Motion by Connolly, Skinner, Carried, to Approve a Request from the Twin Lakes American Legion Post related to the Memorial Day Parade

Motion by Connolly, Moran, Carried, to Approve an Amendment to the Professional Services Agreement with Baxter and Woodman for the Main Street Project Conversion and Redesign in a final, revised not to exceed amount of \$115,900.

Mark Kolczaski, Baxter and Woodman Engineering, was present to explain this work order amendment. He recapped that this is an ARRA Stimulus project requiring the WISDOT design process. Original Baxter and Woodman plans were 32 pages for the design of two blocks of the downtown. End project with WISDOT netted over 130 pages for one block of the downtown. The required detail is incredible. Kolczaski stated originally the Village was going to be responsible for the cost of the water system as well as approximately \$100,000 of this project. WISDOT has agreed to share the cost reducing the Village's share to \$20,000 plus the water system costs.

Fitzgerald stated the Finance Committee had met regarding this project and he feels that Baxter & Woodman is being more than fair. He also pointed out that they have eaten more than \$28,000 due to the many hours required to meet the WISDOT requirements. Karow stated it is very important that Village staff be kept aware throughout the project to which Cox stated they have been. Cox also added that Baxter & Woodman has done very well in managing all their projects with the Village; on more than one occasion the Village has been able to do more than the original project entailed and still come in under budget.

Linda Smith, 1319 Lance Drive – questioned how the design changes affected the overall appearance of the downtown – a lot of time was spent by the Village in the selection of items. Cox stated that the basic image remains the same. Adjustments were made in lighting (additional 2 – 5) and the parking was modified to add the bike lanes as required by the Federal program.

TRUSTEE KENVIN FITZGERALD – CEMETERY, SANITATION, RECYCLING, SENIORS –

Nothing to Report

TRUSTEE AARON KAROW – BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

Motion by Karow, Connolly, Carried, to Approve an Intergovernmental Agreement with the Town of Randall to provide Building Inspection services to the Town contingent on Town Approval of the Same Contract. Cox stated the Town of Randall will be reviewing this contract on April 22, 2010. Cox pointed out the final numbers included a \$12,000 annual payment in 2010, and a \$15,000 annual payment in 2011 to the Village. Overall, Village costs for building services will decrease.

Motion by Karow, Connolly, Carried, to Approve a contract with David Sturdevant for provision of Building Inspection, Zoning Enforcement, and other services to the Village contingent on Approval of an Intergovernmental Agreement by the Town of Randall.

The next meeting of the Plan Commission is scheduled for Wednesday, April 28th beginning at 7:00pm at the Village Hall. The agenda includes consideration of CSM#225 (DGI – Twin Lakes, LLC for Berwick Properties, 000 North Lake Ave, Parcel #85-4-119-153-3300).

Building Permits: 15; Valuation: \$613,040.00; Fees Collected: \$6,309.00.

TRUSTEE JEREMY KNOLL – POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Motion by Knoll, Fitzgerald, Carried to Approve Ordinance No. 2010-4-1 to Amend Chapter 10.40 of the Twin Lakes Code of Ordinances Pertaining to Bicycles and Power Bicycles.

Motion by Knoll, Skinner, Carried, to Approve Various Requests from the Twin Lakes Sailing Club related to their 2010 Season.

Motion by Knoll, Skinner, Carried, to Approve the Purchase of the New Large Diameter Hose for the Fire Department from Bendlin Fire Equipment Co. of Butler in the Amount of \$5,909. Stan Clause Jr, Fire Chief, stated they are replacing the 4” hose (over 20 years old) with 5” hose for the ladder truck. They are replacing sections at a time. Cox stated this will come out of the funds borrowed for the new truck. Clause Jr. stated the 1989 Pierce Aerial truck sold for \$60,000 to Spring Dale, Pennsylvania.

The Police and Water Patrol Reports are available at the Village Clerk’s office for review.

TRUSTEE WILLIAM MORAN – SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

The monthly sewer report is available at the Village Clerk’s office for review.

VILLAGE PRESIDENT HOWARD SKINNER

Motion by Skinner, Connolly, Carried, to Approve Appointments to Various Boards and Commissions in the terms as indicated:

- (1) *Tim Bever to the Plan Commission for a term ending April 2013.*
- (2) *Scott Morton to the Plan Commission for a term ending April 2013.*
- (3) *Tom Kuhlmeier to the Board of Appeals for a term ending April 2013.*
- (4) *Robert Jooss as Alternate No. 1 to the Board of Appeals for a term ending April 2013.*
- (5) *Linda Smith to the Police Commission for a term ending April 2015.*
- (6) *Wayne Kimmell to the Board of Review for a term ending April 2015.*
- (7) *John Luther to the Cemetery Board for a term ending April 2013.*

- (8) Carey Kuhlmeier to the Cemetery Board for a term ending April 2013.
- (9) Barb Calkins to the Park Commission for a term ending April 2015.
- (10) Joe Anselmo to the Community Growth Commission for a term ending April 2012.
- (11) Richard Diedrich to the Community Growth Commission for a term ending April 2012.
- (12) Michael Mahoney as a Twin Lakes Representative to the Library Board for a term ending April 2013.

Other Comments from the Floor: None

Motion by Skinner, Connolly, Carried to adjourn at 7:35pm.

Signed Copy Available at the Village Hall

Kathleen Richardson, CMC
Village Clerk/Treasurer

DISTRIBUTION (40)

*Original – Vault
President/Trustees
Building Inspectors
Administrator*

*Library Bulletin Board
Joint Review Board
Engineer
Clerk/Treasurer*

*Hall Bulletin Board
Plan Commission
Planner
Lake Steering Council*

*Post Office Bulletin Board
Village Departments
Attorney
Public Distribution*